



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

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Action Summary FMPO Executive Board 8:30 a.m. to 10:00 a.m. Wednesday, June 22, 2016

Flagstaff City Council Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Chair Evans called the meeting to order at 8:35 am.

EXECUTIVE BOARD MEMBERS

Coral Evans, Chair, Flagstaff City Council **Present**
Art Babbott, Vice Chair, Coconino County Board of Supervisors **Present**
Jerry Nabours, Flagstaff Mayor **Present**
Arlando Teller, Arizona State Transportation Board Member **Absent**
Matt Ryan, Coconino County Board of Supervisors **Absent**
Jeff Oravits, Flagstaff City Council **Present**
Jeff Meilbeck, NAIPTA CEO & General Manager **Present**
Audra Merrick, (designated alternate for State Board Member), ADOT **Present**

FMPO STAFF

David Wessel, FMPO Manager **Present**
Dusty Rhoton, Administrative Specialist **Present**

OTHERS

Daniel Folke, Planning Director, City of Flagstaff **Present**

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

There was no public comment.

B. ANNOUNCEMENTS

None

C. APPROVAL of MINUTES.

Executive Board Meeting of May 18, 2016

(pages 4-7)

Mr. Nabours made a motion to approve the minutes of May 18, 2016 as presented. Mr. Oravits seconded. Motion passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. FMPO Manager Personnel Review Debrief and Direction Setting (pages 8-10)

FMPO Staff:

David Wessel, FMPO Manager

Mr. Wessel identified that pursuant to the staff review and summary coupled with opinions from the FMPO Executive Board that he will be looking at reviewing strategic goals and actions which will be the focus at the fall retreat most likely to be held in October.

2. Regional Transportation Plan Update – Status Report (pages 11-21)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

Mr. Wessel informed the board that the FMPO Technical Advisory Committee (TAC) had reviewed the work of the RTP to date and is looking to the Executive Board to authorize the TAC to release the RTP update for public comment.

Mr Wessel then provided an overview of the Power Point presentation that indicated keeping I-40, I-17 and Hwy 89 as Flagstaff’s backbone, looking at performance measurement, guiding principles, design perspectives, and multimodal principles.

Mr. Meilbeck then provided a synopsis of the RTP Steering Committee work and directed the board’s attention to the handout with the projects identified along with the related costs which shows a practical approach to fixing Milton by providing an alternate route. The executive summary is signed and will be presented to the Flagstaff City Council on June 28th, 2016.

Motion: Mr. Oravits made a motion to authorize the TAC to release the plan for public comment with the conditions of:

- No major inconsistencies are created between the Plan presented to the Board and final project scoring as considered by the TAC.
- Project scoring for at least those projects ranked by the Steering Committee on any scenario are complete.
- Text for all chapters is complete and of professional appearance.

Mr. Nabours seconded. Motion passed unanimously.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. Legislative Update:

(no handout)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Direction

Staff will present the latest information from the Rural Transportation Advocacy Council including updates on the Governor’s Blue Ribbon Committee on Transportation.

RECOMMENDED ACTION:

Discussion Only

Tabled.

2. FY 2016 Work Program Status Report

(pages 21-23)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion only

Staff will brief the Board on several key activities in the FY2016 Work Program including Dark Skies, Operations & Maintenance Efficiency Study, Transit Spine Route Study, Milton Road Operations Analysis.

RECOMMENDED ACTION:

Discussion only

Tabled.

3. FY 2015-2019 Transportation Improvement Program Amendment

(no handout)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible

Staff will seek action on two TIP amendments. The Technical Advisory Committee will consider these on June 21, 2016. First, for project f71303 Pine Knoll Trail and Bike Lanes a reduction of FY 2016 funding from \$98,000 to \$89,000 and a designation of those funds for right-of-way. Negotiations are underway and funding may be needed. Designation and confirming action by the Executive Board will permit those funds to be obligated and used, if needed. If they are not needed, they can be de-obligated from right-of-way and re-obligated for construction with no threat of losing the funds. The second action, is to identify \$70,000 in Highway Safety Improvement Program funds for the 61401 Switzer Canyon-Turquoise project to complete design for utilities and a re-design of the retaining wall. This redesign reduces the right-of-way take from one property and relieves that same property from utility easements.

RECOMMENDED ACTION:

Adopt the TIP Amendments

Mr. Wessel presented information on two TIP amendments:

First Amendment: (Pine Knoll Trail & Bike Lanes), seeks a reduction in FY16 funding from \$98,000 to \$89,000 and designation of those funds for right-of-way. The funds needs to be obligated now and the money will be used for potential purchases of easements.

Second Amendment: Is to authorize \$70,000 in HSIP funds for the Switzer Canyon Turquoise roundabout – design costs have increased by \$130,000. \$60,000 is available so this action will shift the other \$70,000. The design is for utility easement and a retaining wall which will reduce the amount of property needed from an adjoining property owner.

Motion: Mr. Oravits made a motion to recommend approval to the Executive Board of the TIP amendments as presented. Mr. Nabours seconded. Motion passed unanimously.

3. Working Calendar

(no handout)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

RECOMMENDED ACTION:

Discussion only

IV. CONCLUDING GENERAL BUSINESS

A. REPORTS

- 1) TAC Action Summary March 5, 2016
- 2) Staff Report

(no handout)

B. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Items of interest from Executive Board members

TAC	July 2016 / Special meeting to be determined
Management Committee	August 12, 2016 / City Hall
Executive Board	August 24, 2016 / City Hall

ADJOURNMENT Chair Evans adjourned the meeting at 10:00 am.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on June 20, 2016 at 10:00 am in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 20th day of June, 2016.
