



Minutes-Approved

City of Flagstaff

PLANNING & ZONING COMMISSION

4:00 PM– Wednesday, July 27, 2016

City Hall Council Chambers 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER – Chairman Carpenter called the meeting to order at 4:01 p.m.

COMMISSION MEMBERS: **Present:**

David Carpenter, Chairman	Ed Dunn
Paul W. Turner, Vice Chairman	David Zimmerman
Alaxandra Pucciarelli	
Stephen Dorsett	
John Stigmon	

CITY STAFF: Mark Sawyers, Staff Liaison
Neil Gullickson, Planning Development Manager
Becky Cardiff, Recording Secretary

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. APPROVAL OF MINUTES

1) Regular meeting of June 22, 2016.

Motion to approve the minutes of the regular meeting of June 22, 2016 as submitted. **Moved by** Commissioner Turner **Seconded by** Commissioner Stigmon. Motion carried unanimously

II. PUBLIC HEARING

A. CITY OF FLAGSTAFF IT TOWER

Address: 5477 E Commerce Avenue
Assessor's Parcel Number: 113-12-004A
Property Owner: City of Flagstaff
Applicant: City of Flagstaff-Information Technology
Application Number: **PZ-16-00080-01**
City Staff: Neil Gullickson
Action Sought: Conditional Use Permit

A request for a Conditional Use Permit for the City of Flagstaff to allow the placement of a 100-foot tall communications tower with antenna, the application includes a 225 sq. ft. pad and tower, located just north of the City warehouse located at 5477 East Commerce Avenue within the Public Facilities (PF) zoning district.

Mr. Gullickson gave a PowerPoint presentation on the proposed Conditional Use Permit and answered questions from the Commissioners.

Ladd Vagen, IT Director City of Flagstaff, gave a PowerPoint presentation on the proposed communication tower and answered questions from the Commissioners.

John Lindsey, Niles Radio, answered questions from the Commissioners.

Motion to approve **PZ-16-00080-01** with Staff conditions as submitted **Moved by** Commissioner Dorsett Seconded **by** Commissioner Turner. Motion carried unanimously

B. CITY OF FLAGSTAFF IT TOWER

Address: 2255 N Gemini Drive
Assessor's Parcel Number: 110-08-001G
Property Owner: City of Flagstaff
Applicant: City of Flagstaff-Information Technology
Application Numbers: **PZ-16-00083-01**
City Staff: Neil Gullickson
Action Sought: Conditional Use Permit

A request for a Conditional Use Permit for the City of Flagstaff to allow the placement of a 75-foot tall communications tower with antenna and lightning rod located at 2255 North Gemini Drive within the Public Facilities (PF) zoning district.

Mr. Gullickson gave a PowerPoint presentation on the proposed Conditional Use Permit and answered questions from the Commissioners.

John Lindsey, Niles Radio, answered questions from the Commissioners.

Motion to approve **PZ-16-00083-01** with Staff's 3 conditions as submitted with the additional condition that the tower is galvanized metal, the antennas are gray without logos and any substantial changes in the future would need to conform to be similar **Moved by** Commissioner Carpenter Seconded **by** Commissioner Stigmon. Motion carried 6-0 Commissioner Dunn left the meeting before the vote

III. OTHER BUSINESS

None

IV. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers discussed the ongoing project list and discussed the meeting for the appeal on the Hub 2.0 site plan and future P&Z meetings.

ADJOURNMENT

Adjourned at 4:56 p.m.