



Minutes-Approved

City of Flagstaff

PLANNING & ZONING COMMISSION

4:00 PM– Wednesday, August 24, 2016

City Hall **Council Chambers** 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER – Chairman Carpenter called the meeting to order at 4:06 p.m.

COMMISSION MEMBERS: **Present:**

David Carpenter, Chairman	Ed Dunn
Paul W. Turner, Vice Chairman	David Zimmerman
John Stigmon	Alaxandra Pucciarelli

Absent:

Stephen Dorsett- Excused

CITY STAFF: Mark Sawyers, Staff Liaison
Becky Cardiff, Recording Secretary

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. APPROVAL OF MINUTES

1) Regular meeting of July 27, 2016.

Motion to approve the minutes of the regular meeting of July 27, 2016 as submitted. **Moved by** Commissioner Turner **Seconded by** Commissioner Zimmerman. Motion carried unanimously

II. WORKSESSION

A. REGIONAL TRANSPORTATION PLAN-BLUEPRINT 2040

Staff will provide an update of the 2009 Regional Transportation Plan (RTP) called Flagstaff Pathways and seeks to implement the transportation element of the recently adopted Flagstaff Regional Plan 2030: Place Matters. This 2040 RTP takes the transportation goals and policies in the Regional Plan and sets more specific system plans, strategies and programs for their implementation. The RTP will soon be released for public comment. This preview presentation will provide opportunity for comment prior to the public release.

[David Wessel, FMPO Manager, gave a PowerPoint presentation on the update to the 2009 Regional Transportation Plan and answered questions from Commissioners.](#)

B. CHAPTER 3 MINOR PLAN AMENDMENT – DISCUSSION OF OPTIONS BEING OFFERED TO THE CITY COUNCIL ON AUGUST 30TH

As requested by the Commission in May, staff has continued to reach out to the public through the summer break to resolve concerns about the Rural to Suburban category for plan amendments. Staff will offer the following options to the City Council:

Option A: Treat all changes from Rural to Suburban as minor amendments (original proposal).

Option B: Keep current major plan amendment category of Rural to Suburban greater than 20 acres.

Option C: Only require a major amendment for Rural to Suburban area type proposals more than ¼ mile from an activity center.

[Sara Dechter, Comprehensive Planning Manager, gave a PowerPoint presentation on the options being offered to City Council on the Minor Plan Amendment and answered questions from Commissioners.](#)

C. City of Flagstaff Engineering Design and Construction Standards & Specification – 2016 Revisions

The Engineering Section will be presenting the proposed changes to the Engineering Standards for eventual consideration and adoption by City Council. The last updates to the Engineering Standards were completed in 2012, and Engineering has been charged with making regular updates on an ongoing basis. This presentation is being made to inform, educate and seek feedback related to the proposed changes.

[Gary Miller, Development Engineer, gave a PowerPoint presentation on the revisions to the Engineering Design and Construction Standards and Specifications and answered questions from Commissioners.](#)

[Dana Cole, Development Engineer, continued the PowerPoint presentation on the revisions to the Engineering Design and Construction Standards and Specifications and answered questions from Commissioners.](#)

III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers discussed the recent Hub appeal and the future project list with Commissioners.

ADJOURNMENT

Adjourned at