



**MINUTES**  
**FLAGSTAFF CONVENTION AND VISITORS BUREAU**  
**TOURISM COMMISSION**

August 23, 2016 – 1:30 p.m.

Council Chambers, City Hall, 211 W. Aspen Avenue, Flagstaff, AZ



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

**1. CALL TO ORDER**

Chair Grogan called the meeting to order at 1:30 p.m.

Housekeeping Announcements:

- Commission Training – all commissioners complete on-line training and turn in by next meeting.
- Let Carrie know that you will be in attendance to meetings to guarantee a quorum.

**2. ROLL CALL:**

Debbi Grogan, Chair, **present**  
Lynda Fleischer, Vice-Chair, **present**  
Tom D'Agostino, **present**  
Dino Dullbson, **present**

Ben Murphy, **absent**  
Susan Shields, **present**  
Caleb Schiff, **present**

Others present: Heidi Hansen, Jessica Lawrence, Joyce Lingenfelter, Lori Pappas, Michael Russell, Jennifer Schaber, Ralph Schmid, Melanie Street, David Wessel and Jessica Young

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to today's meeting.*

**3. PUBLIC PARTICIPATION:**

*The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Each public comment is limited to **three** minutes.*

None

**4. APPROVAL OF MINUTES**

A. July 26, 2016

**MOTION:**

Vice-Chair Fleisher made a motion to approve the minutes from the July 26, 2016 meeting. Commissioner D'Agostino seconded the motion; the motion was approved unanimously.

**5. DISCUSSION**

A. Economic Vitality Update – Heidi Hansen, Economic Vitality Director

Heidi Hansen, Economic Vitality Director gave an update and a few points about what is happening in each Section of economic vitality: Airport, Tourism, Community Investment, and Library.

B. FMPO 2040 Regional Transportation Plan Update - David Wessel, FMPO Manager

David Wessel – Flagstaff Metropolitan Planning. Presented an overview of the Draft Regional Transportation Plan – Blueprint 2040. Blueprint is an update of the 2009 Regional Transportation Plan (RTP) called Flagstaff Pathways and a

close relation to the recently adopted Flagstaff Regional Plan 2030: Place Matters. The RTP will soon be released for public comment so this is a preview presentation and opportunity to provide comment prior to the public release.

## 7. REPORTS

### A. Director/Market Update

Director Ward and staff gave their monthly reports for July 2016. (Presentation attached).

### B. Outside Agencies

There was no representation from outside agencies. The monthly attractions visitation spreadsheet and list of events was provided to Commissioners.

### C. Chairman

No report this month.

## 8. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS

None

## 9. AGENDA ITEMS AND TIME/DATE FOR UPCOMING MEETINGS

Next meeting date: ~~September 27, 2016 meeting canceled.~~  
October 25, 2016

## 10. ADJOURNMENT

The meeting adjourned at 3:38 p.m.