



# FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

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## Minutes

### FMPO Executive Board

8:30 a.m. to 10:00 a.m.

Wednesday, August 24, 2016

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Flagstaff Community Development Department Conference Room

211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Chair Evans called the meeting to order at 8:30 am.

#### EXECUTIVE BOARD MEMBERS

Coral Evans, Chair, Flagstaff City Council **Present**

Art Babbott, Vice Chair, Coconino County Board of Supervisors **Present**

Jerry Nabours, Flagstaff Mayor **Absent**

Arlando Teller, Arizona State Transportation Board Member **Absent**

Matt Ryan, Coconino County Board of Supervisors **Present**

Jeff Oravits, Flagstaff City Council **Absent**

Jeff Meilbeck, NAIPTA CEO & General Manager **Present**

Audra Merrick, ADOT Flagstaff District Engineer **Present**

#### FMPO STAFF

David Wessel, FMPO Manager **Present**

Dusty Rhoton, Administrative Specialist **Present**

#### OTHERS

**Kevin Adams**, (arrived at 8:44 am)

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **A. PUBLIC COMMENT**

There was no public comment.

##### **B. ANNOUNCEMENTS**

There were no announcements.

**C. APPROVAL of MINUTES.**

Executive Board Meeting of June 22, 2016

**(pages 4-8)**

**Motion:** Mr. Ryan made a motion to approve the minutes of June 22, 2016 as presented. Mr. Meilbeck seconded. Motion passed unanimously.

**D. ROTATION OF OFFICERS**

**(no handout)**

Per the Operating Procedures the chair position will now rotate to the next member organization. The order is City-County-ADOT-NAIPTA. Note that NAIPTA will now enter the rotation. County assumes the chair position and ADOT the vice-chair.

Ms. Evans noted that now that NAIPTA has entered the rotation, in looking at the handbook there was no specific order for the rotation provided, so asked if NAIPTA would be interested in a chair or vice chair position. Mr. Meilbeck responded that if NAIPTA can rotate in and assist, he would be happy to do so.

**Motion:** Mr. Ryan made a motion to nominate Mr. Babbott as chair and Mr. Meilbeck as vice-chair. Ms. Evans seconded the motion. Motion passed unanimously.

Ms. Evans turned the meeting over to Mr. Babbott as the new chair. Mr. Babbott asked for clarification for meeting location rotation which Mr. Wessel responded that was possible.

**II. OLD BUSINESS (Continued, postponed, and tabled items.)**

**1. Regional Transportation Plan Update – Status Report**

**(pages 9-16)**

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

The Technical Advisory Committee did not find that the plan met the expectations set by the Executive Board and so did not authorize release to the public. They instead tables prospective action to their meeting in October to allow staff ample time to produce a complete and professional document. Staff will provide the Board with additional information and actions need to advance the Regional Transportation Plan.

**RECOMMENDED ACTION: Discussion and direction**

Mr. Wessel said the big news on the RTP – at the last meeting the EB authorized the TAC to release it for public comment if certain conditions were met. TAC did not believe the conditions were met and further felt that with no one burning down the door to get this adopted – to extend this. Part of the conversation today is how far do we go to extend it given the proximity to the November election and the transit vote. some rationalizations for the extension include the Milton road operations analysis is nearing completion and part of the analysis did shine some light on how the BRT might work on Milton road. There’s conversation to be had with NAIPTA about further conversations on how to portray the BRT and its cost within the RTP. The capital costs including vehicles, coming out of their study, is about \$50 million. A big part of that was the Milton Bridge reconstruction. In terms of how we set up the program, whether we have flexibility or put out options or alternatives relative to the BRT that supports their planning effort. In terms of where the RTP stands in term of production: Text – 95% done, a couple of programs have been put together and few others are still being explored, some mapping needs to be completed and may look at some contract mgmt – we have some balance left in our public outreach contract – meanwhile we are down to the end of our GIS contract. As we move forward in terms of content of the document, there are some issues: Timing: so the TAC recommended to take until 10/1 before going out to public comment – his concern is doing this just ahead of the November election. his recommendation is to have the public comment period after the election in November. MR agreed and asked for clarification for when in November. DW board action to release it for public comment in Oct and then release date being set in mid November to run for 30 days. Then adopt in

December. CE: agrees to have it after the election to avoid confusion but stressed her concern about the impact on neighborhoods. Gave example of anita drive presentation to the council. Would prefer it shouldn't be shown on the map. Because they weren't aware of it and it would definitely change the traffic flow and characteristics of that neighborhood. DW: is an advisory document and overviewed the map of the area. JM: suggest that the FMPO could never adopt a plan that has significant impacts on neighborhoods with authority to decide as it is not the role of the FMPO. AM: Public participation goes with all projects. DW: city and county lead with the rigid plan and the MPO comes in with the RTP and look at means to implement the plan and perhaps move it forward. We have in the past and can moving forward, identify roads (i.e: switzer canyon). Regarding the Anita project – would rationalize the intersection – one of the things that makes Anita work is the way the neighborhood is layed out where all of the homes take access of the side streets so it can function as a collector. There is ROW already – part of the purpose is to look at the larger 40 acres owned by NAU and provide connectivity and access back over to Lone Tree at Zuni or directly over to Lone Tree. The traffic that would use Lone Tree now comes down to JWPowell. The Bow and Arrow neighborhood has been traffic calmed with a series of stop signs so this is an opportunity to provide access to some new property as well as connectivity for an area. Because of the way the neighborhood is layed out – with the home access – this roadway could be designed with appropriate built in traffic calming to keep traffic slow. JM: asked for clarification (bottom of page 9) regarding board conditions. 24.14

**III. NEW BUSINESS (Continued, postponed, and tabled items.)**

- 1. Legislative Update: (17-21)**  
 FMPO Staff: David Wessel, Manager  
 REQUESTED ACTION: Discussion and Possible Action  
 Staff will present the latest information from the Rural Transportation Advocacy Council including updates on the Governor's Blue Ribbon Committee on Transportation. Kevin Adam of the RTAC may be present.  
**RECOMMENDED ACTION: Discussion Only**
- 2. FY 2017-2021 Transportation Improvement Program Amendments (22-25)**  
 FMPO Staff: David Wessel, Manager  
 REQUESTED ACTION: Discussion and Possible Action  
 Staff will present several technical corrections and the addition of the 5311 Rural Transit programs recommended by the TAC as amendments to the TIP/  
**RECOMMENDED ACTION: Adopt amendments**
- 3. Title VI Non-Discrimination Plan (pages 26-28)**  
 FMPO Staff: David Wessel, Manager  
 REQUESTED ACTION: Discussion and Possible Action  
 Staff will present the draft update of the Title VI Plan and recommend adoption by the Board. The plan was submitted to ADOT by the August 1, 2016, due date and the contents approved by the TAC last month.  
**RECOMMENDED ACTION: Adopt the Title VI plan**

#### 4. Working Calendar

(no handout)

FMPO Staff: David Wessel, Manager  
REQUESTED ACTION: Discussion and Possible Action  
**RECOMMENDED ACTION: Discussion only**

#### **IV. CONCLUDING GENERAL BUSINESS**

##### **A. REPORTS**

- 1) TAC Action Summary July 26, 2016 & August 4, 2016
- 2) Staff Report

**(29-34)**

##### **B. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

Items of interest from Executive Board members

TAC September 1, 2016 / County H.R.

Management Committee September 9, 2016 / City Hall

Executive Board September 28, 2016 / (Location may change)

Mr. Ryan noted that there will be a County Supervisor's Association Legislative Summit in October, so County will not be able to make the October meeting date.

#### **ADJOURNMENT**

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.*

#### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on August 17, 2016 at 5:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 17th day of August, 2016.

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