



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

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Action Summary

FMPO Executive Board

8:30 a.m. to 10:00 a.m.
Wednesday, January 25, 2017

Flagstaff City Hall, Council Chambers

211 West Avenue, Flagstaff, Arizona 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. *A quorum of the TAC may be present.*

Chair Babbott called the meeting to order at 8:32 am.

EXECUTIVE BOARD MEMBERS

Art Babbott, Chair, Coconino County Board of Supervisors Present

Jeff Meilbeck, Vice-Chair, NAIPTA CEO & General Manager Present

Coral Evans, Mayor, Flagstaff City Council Absent

Arlando Teller, Arizona State Transportation Board Member

Audra Merrick, ADOT District Engineer, designee Present

Matt Ryan, Coconino County Board of Supervisors Present

Celia Barotz, Flagstaff City Council Present

Jim McCarthy, Flagstaff City Council Present

FMPO STAFF

David Wessel, FMPO Manager Present

Dusty Rhoton, Administrative Specialist Present

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

There was no public comment.

2. ANNOUNCEMENTS

None.

3. APPROVAL of MINUTES.

Minutes of October 20, 2016

(Pages 4-7)

Motion: Mr. Meileck moved to approve the October 20, 2016 minutes as presented. Ms. Barotz seconded the motion. Motion passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Regional Transportation Plan (RTP) Update RTP Draft (Pages 9-12)

FMPO Staff:

David Wessel, Manager

Mr. Wessel provided an update on the RTP, looking for release for public comment. Ms. Barotz recommended to have a 60-day comment period and added she felt 30 days was too short especially with such a large document to review. Mr. Meilbeck concurred and added that since there are no consequences in delaying and since it is an advisory document, 60 days would be his recommendation as well. Ms. Merrick added that when viewing the differences in the options and as long as staff takes appropriate steps to obtain public comment, so in giving the public longer time is acceptable. Mr. McCarthy agreed that 45-60 days would be better than 30 days. Ms. Barotz added she felt an additional acronyms in the front of the document to assist the public in their review.

Motion: Ms. Barotz moved to adopt the schedule for a 60-day comment, option 3 in the staff report. Mr. Meilbeck seconded the motion. Motion passed unanimously.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FMPO Fiscal Year 2018 Funding and Budget (Pages 14-20)

FMPO Board/Staff:

Jeff Meilbeck, Vice-Chair/David Wessel, Manager

Vice-Chair Meilbeck spoke of the funding available to the FMPO in fiscal year 2018. He added the Executive Board identify and document the available funding sources available to the FMPO and how the sources can be used. The FMPO is historically hosted by the City of Flagstaff and with that history, the budget has been managed by the board and the City of Flagstaff and decisions are made on Mr. Wessel's recommendations. Mr. Babbott spoke of the need to better understand the transportation objectives and coordinating those needs with funding sources. Discussion ensued.

2. Fall Retreat Preparation (No handout)

FMPO Staff:

David Wessel, Manager

Mr. Wessel announced that the retreat facilitator was unable to attend the meeting today but was able to watch the streaming of the meeting and will follow up. Mr. Babbott confirmed the retreat date was February 17 at the NAIPTA Training Room from 8:30 – noon.

3. Airport Fall Retreat Preparation (No handout)

Economic Vitality Staff/FMPO Staff:

David Wessel, Manager

Heidi Hansen, Economic Vitality Director

Barney Helmick, Airport Manager

Mr. Helmick, the Airport Director, updated the Executive Board on activities at the airport such as their work on their master plan which includes parking and the need to add parking at the airport. In the past smaller seat planes were arriving in the airport and currently the seating capacity plans have increased (November 2015). He added that congestion on the roads has not been seen yet, but noted that the JW Powell extension would provide an additional ingress and egress opportunity. He also noted that the upcoming hotel could also add to potential congestion concerns. Ms. Merrick asked when the Master Plan would be available for comment and Mr. Helmick responded it may be approximately in May of 2017. Discussion ensued on charging for airport parking. He further announced that the airport will be closed for a time in June.

4. Executive Board Regular Meeting Schedule Times (Pages 22-22)

FMPO Staff: David Wessel, Manager
REQUESTED ACTION: Discussion and Possible Action

Mr. Wessel overviewed the options for times available on the Fourth Thursday of the month.

Motion: Mr. Meilbeck moved to hold the Meeting from 10:45 am to approximately noon every 4th Thursday in the City Hall Chamber location for the FMPO Executive Board Meeting. Mr. McCarthy seconded. Motion passed unanimously.

5. FMPO FY 2017-2021 Transportation Improvement Program (TIP) Amendment (Pages 24-33)

FMPO Staff: David Wessel, Manager

Mr. Wessel presented a TIP amendment request by NAIPTA to advance several awards recently received including 5307/5339 funds for articulated buses (\$2,147,131) and for Bus Rapid Transit Phase II NEPA (\$1,701,919) and bus and Bus Facilities 5339 award for hybrid electric diesel buses (\$2,202,522)

Motion: Mr. Ryan made a motion to accept the TIP amendment request as presented. Ms. Barotz seconded the motion. Motion passed unanimously.

6. Legislative Update: (Pages 35-49)

FMPO Staff: David Wessel, Manager

Mr. Wessel introduced Kevin Adam from the Rural Transportation Advocacy Council who provided an update on the Surface Transportation Funding Task Force, the HURF Exchange program and prospective legislation to reduce the amount when streets services must be contracted. Discussion ensued.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- 1) TAC Action Summary July 26, 2016 & August 4, 2016 (Pages 50-52)
2) Staff Report (hand out at meeting)

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- Rural Transportation Advocacy Council Legislative Luncheon
- Designated Alternates

Items of interest from Executive Board members

TAC	February 2, 2017 / County H.R.
Management Committee	February 10, 2017 / City Hall
Executive Board	To be determined

ADJOURNMENT Chair Babbott adjourned the meeting at 10:05 am.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 19, 2017 at 1:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 19th day of January 2017.

Dusty Rhoton, FMPO Administrative Specialist