



Minutes-Approved
City of Flagstaff
PLANNING & ZONING COMMISSION
4:00 PM– Wednesday, February 8, 2017

City Hall Council Chambers 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER – Chairman Carpenter called the meeting to order at 4:01 p.m.

COMMISSION MEMBERS: **Present:**

Ed Dunn	
David Carpenter, Chairman	David Zimmerman
John Stigmon	Margo Wheeler
Alaxandra Pucciarelli	
Dr. Alex Martinez	

CITY STAFF:

Mark Sawyers, Staff Liaison
Tiffany Antol, Planning Development Manager
Becky Cardiff, Recording Secretary

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. APPROVAL OF MINUTES

1) Regular meeting of January 11, 2017.

Motion to approve the minutes of the regular meeting of January 11, 2017 as submitted. **Moved by** Commissioner Zimmerman **Seconded by** Commissioner Stigmon. Motion carried unanimously

II. OTHER BUSINESS

A. THE WEDGE

Address:	3501 Woody Mountain Road
Assessor's Parcel Number:	112-08-004B
Property Owner:	IMH Special Asset 118, LLC
Applicant:	IMH Special Asset 118, LLC
Application Number:	PZ-16-00084-01
City Staff:	Tiffany Antol
Action Sought:	Preliminary Plat

A request for Preliminary Plat approval for a 47-lot single-family residential subdivision on 47.36 acres in Rural Residential (RR) zone.

Ms. Antol gave a PowerPoint presentation on the proposed Preliminary Plat and answered questions from Commissioners.

Motion to forward to City Council with a recommendation of approval **PZ-16-00084-01** Preliminary Plat with Staff conditions. **Moved by** Commissioner Wheeler **Seconded by** Commissioner Dunn. Motion carried unanimously

B. HARKINS ENTERPRISES LLC

Address: 4751 E Marketplace Drive
Assessor's Parcel Number: 113-82-014
Property Owner: The Village at Flagstaff Mall
Applicant: Harkins Enterprises LLC
Application Number: **CC-17-00048**
City Staff: Tiffany Antol
Action Sought: Comprehensive Sign Plan Amendment

Applicant is requesting review and approval of a proposed amendment to The Village at Flagstaff Mall Comprehensive Sign Program for the Harkins Theatre located at 4751 E Marketplace Drive in the Highway Commercial (HC) Zone.

Ms. Antol gave a PowerPoint presentation on the proposed Comprehensive Sign Plan Amendment and answered questions from Commissioners.

Kelly Cavetco, Identity Sign Group, thanked commission for their time on the application.

Motion to approve **CC-17-00048** Comprehensive Sign Plan Amendment with Staff conditions **Moved by** Commissioner Wheeler **Seconded by** Commissioner Stigmon. Motion carried unanimously

B. ELECTION OF OFFICERS

Motion to recommend David Carpenter for Chairman of the Commission **Moved by** Commissioner Pucciarelli **Seconded by** Commissioner Stigmon. Motion carried unanimously

Motion to recommend John Stigmon for Vice Chairman of the Commission **Moved by** Commissioner Wheeler **Seconded by** Commissioner Carpenter. Motion carried unanimously

Besty Emery, Open Space, gave a brief description of the open space commission

C. APPOINTMENTS

Motion to recommend David Zimmerman for Open Space Commission **Moved by** Commissioner Carpenter **Seconded by** Commissioner Wheeler. Motion carried unanimously

III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers discussed future meetings.

ADJOURNMENT

Adjourned at 5:01 p.m.