



Approved by BAC  
9-4-2014

# MINUTES

## City of Flagstaff

### BICYCLE ADVISORY COMMITTEE

Thursday, August 7, 2014  
4:30 pm

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City Hall, Finance Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

#### **CALL TO ORDER**

The meeting was called to order at 4:39 pm. On roll call, the following Committee members were present:

Ken Lane, Chair  
Dave Blanchard  
Richard Hall  
Jeff Stevenson

Members absent:

Jodi Norris

Two vacancies

The following City staff was present:

Martin Ince, multimodal transportation planner

Public present:

John Deuel  
Paul Owen  
Jack Welch

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **1. Announcements**

Mr. Blanchard reported that many sidewalks in his neighborhood are still covered with cinders from last winter.

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### **2. Public Comment**

Jack Welch reported that the new section of FUTS trail/Arizona Trail from Route 66 to McMillan Mesa is now complete. He also said that we has asked by Kim Ott, the City's public information officer, if the BAC was interested in a presentation by city manager Kevin Burke on the street maintenance bond on the ballot this fall. He said he would make the appropriate arrangements with Ms. Ott for the meeting in September, and invite the FBO board to the meeting as well.

John Deuel introduced himself to the Committee and said he recently moved to Flagstaff. He is a long-time cyclist, and is impressed by the cycling network in Flagstaff. He is interested in promoting bicycle safety, particularly for children.

### **3. Approval Of Minutes**

Mr. Blanchard made, and Mr. Hall seconded, a motion to approve the minutes of the regular meeting of July 3, 2014. The motion was approved unanimously (4-0).

## **II. OLD BUSINESS**

### **1. Bikeways planning**

Mr. Ince provided a brief status update on results from the walking and biking survey. The committee asked about the results of NAIPTA's survey, and how many bus passengers get to the bus by bicycle.

The committee discussed the possibility of a joint public meeting or open house with the Pedestrian Advisory Committee, and wondered if the subject would be too broad, and if there would be too many issues to tackle in one meeting. The committee is still interested in hosting a meeting with PAC.

### **2. Bicycle parking inventory and strategies**

Mr. Ince provided an update of the school bike rack project, and said plans are underway to add or upgrade bike parking at City facilities. The Committee asked where bike parking at City Hall would be located, and whether public outreach was planned as part of the project. Public outreach would be very beneficial to educate the public about the availability of bicycle parking.

### **III. NEW BUSINESS**

#### **1. LAB Bicycle Friendly Community Application**

Mr. Ince reported that the City's application for renewal of Bicycle Friendly Community status was due on August 14, and gave a brief synopsis of information provided in the application.

The committee discussed the Bicycle Friendly Business application; what information is required, is there a cost to apply, can the City play a part in promoting applications, and does having designated businesses in town benefit the City's status. Mr. Ince said he would provide copies of the Bike Friendly Business application to the BAC.

#### **2. Fort Valley Road**

Mr. Ince provided an update on the repaving project on Fort Valley Road. The committee reported that the situation was already better near the Basha's, where new curb has been built and the road was widened for bike lanes. There was a general concern about the location of rumble strips on the shoulder. The committee discussed the fact that while ADOT may provide a shoulder for bikes, they do not officially designate bike lanes with signing and pavement markings.

#### **3. BAC reappointments**

Mr. Ince provided information on the terms for committee members, which shows that terms for several current BAC members have expired or are about to expire, and that most are not eligible for reappointment.

The committee discussed the process for seeking new members, and the importance of planning the transition from current to new members, so there is some continuity of institutional knowledge. The committee discussed options for screening or interviewing potential candidates, but did not reach consensus regarding a process for recruitment.

The committee wondered if there would be a benefit, and if it would be possible, to become a stand-alone committee not under the Transportation Commission. Mr. Ince responded that it would require a change to City Code, and that the benefits of the change would have to be clearly demonstrated to the City Council.

There was a discussion about how the committee could be more involved in Bike to Work Week, and agreement that it would be positive.

It was mentioned that NAU is hiring a new bicycle coordinator on campus, and that the new person should be involved in future BAC meetings.

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**IV. CONCLUDING GENERAL BUSINESS**

**1. Reports**

There was no discussion on the Reports.

**2. Concluding Announcements**

There were no Concluding Announcements.

**V. ADJOURNMENT**

The meeting was adjourned at 6:01 pm.