



**MINUTES**  
**FLAGSTAFF CONVENTION AND VISITORS BUREAU**  
**TOURISM COMMISSION**

June 27, 2017 – 1:30 p.m.

*Flagstaff CVB Conference Room, 323 W Aspen Avenue, Flagstaff, AZ*



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

**1. CALL TO ORDER**

Chair Grogan called the meeting to order at 1:34 p.m.

**2. ROLL CALL:**

Debbi Grogan, Chair, **present**  
Lynda Fleischer, Vice-Chair, **present**  
Tom D'Agostino, **absent-excused**  
Dino Dullbson, **absent-excused**

Ben Murphy, **present**  
Joe O'Donnell, **present**  
Caleb Schiff, **absent-excused**

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to today's meeting.*

**3. PUBLIC PARTICIPATION:**

*The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item, which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Each public comment is limited to **three** minutes.*

**4. APPROVAL OF MINUTES**

A. March 28, 2017

**MOTION:**

Vice-Chair Fleischer made a motion to approve the minutes of the March 28, 2017 meeting. Commissioner Murphy seconded the motion. The motion was approved unanimously.

**5. DISCUSSION**

A. Minimum Wage, James May, Labor Standards Manager (Interim)

Mr. James May, Labor Standards Interim Manager came and presented the new City of Flagstaff Minimum Wage Ordinance that included:

- \$10.50 rate is effective July 1, 2017
- Minimum wage rate is adjusted each January thereafter
- Employers must pay the Flagstaff Minimum Wage to each employee who works 25 hours or more in a given calendar year in Flagstaff, regardless of employer's location.

**6. REPORTS**

A. Director/Market Update

Director and staff gave their monthly reports for Administration, Marketing & Creative, Public Relations, Tour & Travel, Sales, Meeting Sales and Visitor Center.

B. Outside Agencies

No report.

C. Chairman

Chair Grogran recommended the Commission to look at the City Parks for future Venues.

**7. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS**

None

**8. AGENDA ITEMS AND TIME/DATE FOR UPCOMING MEETINGS**

Next meeting date: ~~July 25, 2017~~ August 22, 2017

**9. ADJOURNMENT**

The meeting adjourned at 3:15 p.m. by unanimous consent.