



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

www.flagstaffmpo.org ♦ fmpo@flagstaffaz.gov

Action Summary FMPO Executive Board 10:45 a.m. to 12:15 p.m. Thursday, June 22, 2017

**Special Location: Coconino County Offices, 2nd Floor Conference Room
219 East Cherry Avenue, Flagstaff, Arizona 86001**

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Chair Babbott called the meeting to order at 10:45 am.

EXECUTIVE BOARD MEMBERS

Art Babbott, Chair, Coconino County Board of Supervisors **Present**
Jeff Meilbeck, Vice-Chair, NAIPTA CEO & General Manager **Present**
Coral Evans, Mayor, Flagstaff City Council **Present**
Jesse Thompson, Arizona State Transportation Board Member **Present**
Matt Ryan, Coconino County Board of Supervisors **Present**
Celia Barotz, Flagstaff City Council **Present**
Jim McCarthy, Flagstaff City Council **Present**

FMPO STAFF

David Wessel, FMPO Manager **Present**
Martin Ince, Multimodal Planner **Absent**
Dusty Rhoton, Administrative Specialist **Present**

FMPO STAFF

Audra Merrick, District Engineer ADOT **Present**
Dan Folke, Community Planner City of Flagstaff, **Present**
Mark Landsiedel, Community Development Director, City of Flagstaff, **Present**
Bill Bess, County Engineer, Navajo County, (Arrived at 10:52 am) **Present**

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

There was no public comment.

2. ANNOUNCEMENTS

Mr. Thompson announced that Navajo County Engineer, Bill Bess would be attending today's Executive Board Meeting.

3. ITEMS FROM THE BOARD

Mr. Babbott re-ordered this item to the end of the Agenda.

4. APPROVAL of MINUTES.

Minutes of May 25, 2017

(pages 7-11)

Motion: Mr. Ryan made a motion to approve the minutes as presented. Mr. McCarthy seconded the motion. Motion passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. FMPO Staffing, Funding and Work Program Discussion

(pages 12-19)

FMPO Staff:

David Wessel, Manager

Mr. Wessel overviewed the staff report (pg. 12) which overviewed maintaining the FMPO's technical capacity (*moving halfway from "technical" to "leadership"*), opportunities for shifting resources, transferring and/or sharing duties with member organizations and expanding the FMPO presence in the community. He overviewed the power point with the various scenarios for a staff breakdown and their respective roles and duties. This included the FMPO Manager's time allocation comparing FY15 and FY16 noting the predominance taken up by the RTP or special projects that arise, coupled with managing the Transportation Improvement Program and data management.

Chair Babbott took a moment to have the late attendees, Mr. Bess and Mr. Landsiedel introduce themselves.

Discussion continued between the relationship between the time allocation and how the measurable objectives relate to the strategic work plan. Consensus was to set up a sub work committee consisting of Mayor Evans, Mr. Meilbeck and Mr. Babbott. Discussion ensued.

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. Potential Revisions to FMPO Governing Documents

(pages 20-22)

FMPO Board/Staff:

Celia Barotz/David Wessel, Manager

REQUESTED ACTION:

Discussion only

Board member Celia Barotz will provide an overview of governing documents and potential revisions. Adoption of revisions is scheduled for October 2017 per the Strategic Work Plan.

RECOMMENDED ACTION:

Discussion only

Ms. Barotz provided a narrative that one of the measurable objectives is to strengthen the board leadership and added she had taken on the task of reviewing the governing documents and gave a synopsis of potential revisions on the governing documents. She discovered that there is an opportunity to streamline the structure. Discussion ensued.

2. FY2018-2022 Transportation Improvement Program (TIP)

(pages 23-24)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and Possible Action

Staff will continue the discussion from last month on how to strategically align resources within the TIP with the new Strategic Work Plan.

RECOMMENDED ACTION:

Elect to work with the current TIP and defer adoption of an FY2018-2022 TIP.

Mr. Wessel presented this would be a placeholder, similar to action taken by the Executive Board for the UPWP and he was looking for an action to defer adopting the 2018 TIP as the FMPO is permitted to continue operating under the FY17-21 TIP. Once confirmed, it will be communicated to ADOT.

Motion: Mr. McCarthy made a motion to continue operating under the TIP as presented. Ms. Barotz seconded the motion. Motion passed unanimously.

3. Transit Performance Measures (pages 25-27)

FMPO Staff: David Wessel, Manager
REQUESTED ACTION: Discussion and possible action
Staff will present recommended Transit Asset Management Plan measures to comply with MAP-21 and FAST Act.
RECOMMENDED ACTION: Adopt the Transit Measures as Presented

Mr. Wessel announced that part of the F.A.S.T. ACT was moving to performance based planning and programming, and the Transit Asset Management Plan measures would comply with MAP-21 and the F.A.S.T. Act.

Motion: Mr. Ryan made a motion to adopt the Transit Measures as presented in the packet. Ms. Evans seconded the motion. Motion passed unanimously.

4. Consideration of Adding Northern Arizona University to the FMPO (pages 28-29)

FMPO Staff: David Wessel, Manager
REQUESTED ACTION: Discussion only
Staff will brief the Board on a meeting with NAU representatives and a staff report on advantages, disadvantages and alternatives for involving the University in FMPO activities and decisions.
RECOMMENDED ACTION: Table for future action

Mr. Wessel announced that he had the opportunity to meet with Joanne Keene and Rich Bowen from Northern Arizona University and noted they were interested in seeing the university become a member of the FMPO for a variety of reasons. Mr. Meilbeck concurred with the reasons mentioned by Mr. Wessel and was looking to see the best way for NAU to enter. Ms. Evans stated that NAU was interested in participating with the FMPO and added that what they are directly doing on campus directly impacts transportation outside the campus and felt they should have a voting seat at the table. Discussion ensued.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. TAC Action Summary June 1, 2017 (pages 30-34)
- b. Staff Report (pages 35-37)
- c. Legislative activity

2. ANNOUNCEMENTS

- (Informal Announcements, Future Agenda Items, and Next Meeting Date)*
- a. Future Agenda Items

- a. Legislative Working Group
- b. I-15 Resolution to pursue alternate funds
- c. Strategic Work Plan amendment addressing RTP strategic initiatives

b. Meeting Schedule NO MEETINGS IN JULY – SUMMER BREAK

TAC	August 3, 2017 / 1:30 p.m. / County Human Resources
Management Committee	August 11, 2017 / 10:00 a.m. / City Hall
Executive Board	August 24, 2017 / 10:45 a.m. / County BOS, 2 nd . floor

Mr. Wessel announced that the Northern AZ Legislative Working Group is being resurrected and added they had met several times already with CYMPO & NACOG and were very effective in getting some legislation to move forward. He noted that a resolution regarding I-15 and the impact it was having on monies for rural Arizona.

ADJOURNMENT Chair Babbott adjourned the meeting at 12:15 pm.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on June 16, 2017 at 5:16 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 16th day of June 2017.

Dusty Rhoton, FMPO Administrative Specialist