



**FLAGSTAFF METROPOLITAN  
PLANNING ORGANIZATION**  
CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

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**Action Summary**  
**FMPO Executive Board**  
**10:45 a.m. to 12:15 p.m.**  
**Thursday, September 28, 2017**

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Flagstaff City Hall Council Chambers

211 West Aspen Avenue, Flagstaff, Arizona 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Chair Meilbeck called the meeting to order at 12:45 pm.

**EXECUTIVE BOARD MEMBERS**

Jeff Meilbeck, Chair, NAIPTA CEO & General Manager **Present**

Jesse Thompson, Vice-Chair, Arizona State Transportation Board Member **Present**

Coral Evans, Mayor, Flagstaff City Council **Absent**

Matt Ryan, Coconino County Board of Supervisors **Present**

Celia Barotz, Flagstaff City Council **Present**

Jim McCarthy, Flagstaff City Council **Present**

Art Babbott, Coconino County Board of Supervisors **Absent**

**FMPO STAFF**

David Wessel, FMPO Manager **Present**

Martin Ince, Multimodal Planner **Absent**

Dusty Rhoton, Administrative Specialist **Absent**

**I. PRELIMINARY GENERAL BUSINESS**

**1. PUBLIC COMMENT**

There was no public comment.

**2. ANNOUNCEMENTS**

Chair Meilbeck re-ordered the agenda as follows:

5.6.3.4.7.1.2

### 3. ITEMS FROM THE BOARD

None.

### 4. APPROVAL of MINUTES.

Minutes of August 24, 2017

(pages 8-14)

**Motion:** Mr. McCarthy moved to approve the minutes as written. Mr. Ryan seconded the motion. Motion passed unanimously.

## II. OLD BUSINESS (Continued, postponed, and tabled items.)

### 1. UPWP Work Program Amendment – Data Support

(pages 15-18)

FMPO Staff:

David Wessel, Manager

REQUESTED ACTION:

Discussion and possible action

Mr. Wessel noted this was a carry forward from last month to see if it could be tied into the Work Program more strategically and he made an effort to do that. He recapped that they would do a data purchase to support multiple objectives (*regional modeling, ADOT Milton Road Study, US 180 studies, the NAIPTA efforts for first and last mile and their 180 study*), then, the tie into the Strategic Work Plan is indirect – there is not a direct reference to this. He continued that the indirect tie is thru supporting better planning for priorities objectives such as the 4<sup>th</sup> Street Bridge, the Lone Tree corridor, and the John Wesley Powell Airport. He continued the 4<sup>th</sup> street bridge widening and replacement is moving forward and wouldn't receive benefit from this, however the Lone Tree corridor study is dated and would need some updating and improved modeling would be beneficial. The John Wesley Powell airport piece has no corridor studies and the modeling would be helpful. He continued that the origin and destination data in terms of messaging for those projects form an alternate route for US 180 traffic for the winter period and this data would allow us to evaluate traffic in the corridor this winter to see the demand and the route being taken, and help evaluate the effectiveness of the alternate route.

He overviewed any implications and noted the only other option may be cost sharing. Mr. Meilbeck intervened and read an email from Mr. Babbott who was absent.

Mr. Meilbeck asked if funding has been secured and will not lapse until June of 2018 and Mr. Wessel responded affirmatively. Mr. Meilbeck further inquired if Mr. Wessel believed this to be good useful expenditures for all the reasons highlighted in his report and Mr. Wessel responded affirmatively again. Mr. Meilbeck continued that the Executive Board members have expressed concern it might not be a good value because of lack of scope and lack of clarity on how the data nests with the other projects and suggested this item be brought back in October with a scope with letters of support from the NAIPTA and ADOT project managers with a clearer description of the outputs to give the board the confidence to know that this money is put to good use and that our partners are asking for it. Ms. Barotz concurred.

### 2. Legislative Update/Legislative Agenda

(pages 19-27)

FMPO Staff:

David Wessel, Manager

Mr. Wessel said this was in response to a meeting that took place in August attended by representatives from NACOG, CYMPO as well as FMPO looking at transportation funding. He continued the initial concern is to stop the HURF sweeps and the best strategy devised was to come up with alternate funding for the Department of Public Safety Highway Patrol where the sweeps go. He continued he felt that vehicle license tax, alternate fuel vehicle registration fees that were part of Senate Bill 1146 last year were the most effective and stood the best chance of raising that money (about 100 million a year). Looking to stop the sweeps and support this type of funding. He continued that Kevin Adams and the organizers of the Rural Summit (NACOG and CYMPO), are

working to get legislators in attendance on Thursday, the 19<sup>th</sup> at the Prescott Resort in the Granite Room

**Motion:** Ms. Barotz moved to adopt the legislative agenda and more specifically as identified on page 20 of the packet at the very bottom where it says alternatives/consequences. Mr. Thompson seconded. Motion passed. Ms. Barotz clarified it was only bullet 1 and not bullet 2. Motion carried unanimously.

### **III. NEW BUSINESS (Continued, postponed, and tabled items.)**

#### **3. Request from City of Flagstaff for Citizens' Transportation Tax Commission Support (pages 28-34)**

FMPO Staff:

David Wessel, Manager

Mr. Wessel stated that thru the work on the Regional Transportation Plan (RTP) and the news in general, The City of Flagstaff has formed a Citizens Transportation Tax Commission to look at the transportation tax renewal. He continued the starting point for their conversations really is going to be the RTP and as such the City Manager has issued a letter requesting support from the FMPO staff to help present to the commission.

**Motion:** Ms. Barotz made a motion in favor of support. Mr. McCarthy seconded the motion. Motion passed unanimously.

#### **4. Support for ADOT Interstate 17 Infrastructure for Rebuilding America (INFRA) Grant Application (pages 35-37)**

FMPO Staff:

David Wessel, Manager

Mr. Wessel said this was a resolution to support a grant application. A federal program (fast lane program geared toward freight). I-17 is a key corridor and ADOT is seriously considering a 400-Million-dollar application which represents about 1/3 of the money available. However, the improvements include some of the work down below Sunset Point where there is a number of accidents which result in frequent closures.

Mr. Ryan suggested to include roadway rehabilitation and reconstruction as needed north of Cordes Junction. Ms. Barotz suggested to include some language about the deteriorated condition of the road and make the case we are in desperate need. Discussion ensued.

Chair Meilbeck emphasized and made a suggestion that the board support Resolution 2018-02 as a resolution of the FMPO in support of the I-17 corridor infrastructure for Rebuilding America Grant. As written, to add whereas the I-17 corridor is in desperate need of repair along its entire length from Phoenix to Flagstaff and in the resolution, now there for be it resolved that the FMPO formally declares support for the ADOT Infragrant application to deliver improvements for the I-17 corridor from PHX to Flagstaff.

**Motion:** Mr. Ryan so moved. Mr. Thompson seconded. Motion passed unanimously.

#### **5. Update on Milltown Project (no update)**

FMPO Staff:

David Wessel, Manager

Tabled

**6. City of Flagstaff High Occupancy Housing Plan Update (pages 38-42)**

FMPO Staff: David Wessel, Manager

Mr. Wessel introduced Carlton Johnson, from the City of Flagstaff Comprehensive Planning to present on the HOH. Mr. Johnson said they were closing out the 60 day public review thus speaking to the various commissions and boards, presenting the information and getting feedback looking to inspire written feedback after the presentations. He provided the background and history of density in Flagstaff and why this has come about.

He continued that one item of research used was Peer Cities and an interactive map was developed which can be found at [www.flagstaff.az.gov/hohplan](http://www.flagstaff.az.gov/hohplan). Discussion ensued.

**7. FMPO Budget Reporting (pages 43-54)**

FMPO Staff: David Wessel, Manager

Mr. Wessel noted the Executive Board has been extremely interested in getting a better working understanding of the budget and continued he had taken some steps to provide them with information on funding and the idea was to create a standard process and format for regular financial reporting and added he was looking for an adoption of that. He continued he would take feedback heard today and come back next month with the first report.

He directed the board to see page 45's table to see the funding availability, to see what was carried forward from 2017 to the current year, looking at awards for current year and looking at what has been obligated. He continued the obligated funds were typically exhibited on a quarterly basis which shows what remains un-obligated, a look at the balance, and the projected expenses. Mr. Meilbeck noted the board wants to understand how much money is out there, how can we use it, what are our options, what's the best way to meet our mission. He feels this table is a step in the right direction but he feels like it needs more and his direction is to give this back to Mr. Wessel and tell him to keep working on it, bring back another draft, and try to fine tune this over time. Board members offered various suggestions for the second draft. Discussion ensued.

**IV. CONCLUDING GENERAL BUSINESS**

**1. REPORTS**

**a. TAC Action Summary September 7, 2017 (pages 55-59)**

Mr. Wessel announced what the TAC is working on (relative to the SWP and Priority Capital Projects), doing some brainstorming on funding sources, stakeholders and others, as well as creating an assessment tool of corridor studies and noted he spoke with City Engineer Rick Barrett (the city has most of the corridor studies) and Mr. Barrett will assign staff to go thru the studies to go thru them and see what is their legal status, how old are they, and what would be the next step to move forward to project delivery.

**b. Staff Report (none)**

**c. Legislative activity**

**2. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

**a. Future Agenda Items**

i. Consideration of Adding Northern Arizona University to the FMPO

ii. FMPO Staffing Plan

iii. Strategic Work Plan amendment addressing RTP strategic initiatives

- iv. Strategic Retreat Planning
- v. US 89 History (per Supervisor Thompson)

Dave encouraged attendance at the rural summit next month in Prescott and added that information was sent to Congressman O'Halleran's office preparing infrastructure planning for if and when a new federal infrastructure program comes in place trying to get those priorities in order. He expects to get some dates from Chip Davis, the regional director for Congressman O'Halleran.

Ms. Barotz asked for information for the upcoming summit.

Mr. Meilbeck confirmed future agenda items, leg agenda will be formatted and brought back, the UPWP data item will be brought back and the budget reporting format will be continued.

Mr. Wessel added Mr. Crutchfield back to report on Milltown on October 26 if available.

b. Meeting Schedule

|                      |   |
|----------------------|---|
| TAC                  | October 5, 2017 / 1:30 p.m. / County Human Resources  |
| Management Committee | October 13, 2017 / 10:00 a.m. / City Hall             |
| Executive Board      | October 26, 2017 / 10:45 a.m. / City Council Chambers |

**ADJOURNMENT**

Mr. Meilbeck adjourned the meeting with no note of time.

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on September 21, 2017 at 4:21 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 21st day of September 2017.

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Dusty Rhoton, FMPO Administrative Specialist