



Minutes-Approved

City of Flagstaff

PLANNING & ZONING COMMISSION

4:00 PM– Wednesday, September 13, 2017

City Hall **Council Chambers** 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER – Chairman Carpenter called the meeting to order at 4:00 p.m.

COMMISSION MEMBERS: **Present:**

David Carpenter, Chairman

Margo Wheeler

Dr. Alex Martinez

Marie Jones

David Zimmerman (arrived after roll call)

Ed Dunn

Absent: John Stigmon -Excused

CITY STAFF:

Mark Sawyers, Staff Liaison

Becky Cardiff, Recording Secretary

Tiffany Antol, Planning Development Manager

Sara Dechter, Comprehensive Planning Manager

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. APPROVAL OF MINUTES

1) Regular meeting of August 23, 2017.

Motion to approve the minutes of the regular meeting of August 23, 2017 as submitted **Moved by** Commissioner Wheeler **Seconded by** Commissioner Dunn Motion carried unanimously

II. OTHER BUSINESS

A. GRAND SUMMIT CONDOMINIUMS

Address:	920 W Grand Canyon Ave & 923 W Summit Ave
Assessor's Parcel Number:	100-27-008C
Property Owner:	Ricky Natenberg/Deborah Denny
Applicant:	Ricky Natenberg/Deborah Denny
Application Number:	PZ-15-00122-04
City Staff:	Tiffany Antol
Action Sought:	Preliminary Plat

A request for a Preliminary Plat approval for Grand Summit Condominiums, a 12-unit residential condominium subdivision on a .70 –acre site in the (R1N) Single Family Residential Neighborhood Zone.

Ms. Antol gave a PowerPoint presentation on the proposed preliminary plat and answered questions from commissioners.

Motion to recommend to the City Council for approval Preliminary Plat PZ-15-00122-04 with staff conditions as submitted **Moved by** Commissioner Wheeler **Seconded by** Commissioner Jones Motion carried unanimously

B. Draft High Occupancy Housing Plan Work Session

The City of Flagstaff has released a draft High Occupancy Housing Plan for a 60-day public review, which ends on September 27, 2017. This work session is to inform the Planning and Zoning Commission on the process to develop this draft and to solicit feedback about the proposal and options that staff should prepare for the Citizen Review Session, which will be scheduled in the fall. The complete document, board and commission presentations, and notes from public meetings are all available on the City website at www.flagstaff.az.gov/hohplan.

Ms. Dechter gave a PowerPoint presentation on the draft High Occupancy Housing plan and answered questions from commissioners.

Discussion was held on the draft housing plan

III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers discussed future meetings and announced his retirement effective October 1st.

ADJOURNMENT

Adjourned at 6:15 p.m.