



Minutes-Approved
City of Flagstaff
PLANNING & ZONING COMMISSION
4:00 PM– Wednesday, September 27, 2017

City Hall Council Chambers 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER – Chairman Carpenter called the meeting to order at 4:00 p.m.

COMMISSION MEMBERS: **Present:**

David Carpenter, Chairman	Marie Jones
Margo Wheeler	David Zimmerman
Dr. Alex Martinez	
John Stigmon	

Absent: Ed Dunn-excused

CITY STAFF: Mark Sawyers, Staff Liaison
Becky Cardiff, Recording Secretary
Brian Kulina, Zoning Code Manager

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

Patrick McCabe-resident, discussed traffic on Fontaine, stacked tri-plexes being added to the code and an ADU built on O'Leary/Franklin

B. APPROVAL OF MINUTES

1) Regular meeting of September 13, 2017.

Motion to approve the minutes of the regular meeting of September 13, 2017 as submitted **Moved by** Commissioner Wheeler **Seconded by** Commissioner Martinez Motion carried unanimously

II. Public Hearing

A. Proposed Amendments to the Zoning Code (Transects)

Proposed amendments to the Zoning Code including Commercial Block Building (Section 10-50.110.180), Allowed Building Types (Table 10-50.110.030.A, and Sections 10-40.40.030.B, 10-40.40.040.B, 10-

40.40.050.B, 10-40.40.060.B, 10-40.40.070.C, 10-40.40.080.C, 10-40.40.090.C, and 10-40.40.100.B), Allowed Private Frontage Types (Table 10-50.120.020.A, and Sections 10-40.40.040.E, 10-40.40.050.E, 10-40.40.060.E, 10-40.40.070.F, 10-40.40.080.F, 10-40.40.090.F, and 10-40.40.100.E), and Downtown Shopfront (Section 10-50.120.130).

Mr. Kulina gave a PowerPoint presentation on the proposed amendments to the Zoning Code and answered questions from commissioners.

Motion to go to Executive Session **Moved by** Chairman Carpenter **Seconded by** Commissioner Wheeler Motion was withdrawn by Chairman Carpenter before vote was taken

Discussion continued on the proposed amendments to the Zoning Code

Public Comment:

Maury Herman, resident, discussed recommendations for the zoning code amendments

Charlie Silver, resident, discussed recommendations for the zoning code amendments

Motion to continue the public hearing to the next regular meeting October 11th **Moved by** Commissioner Wheeler **Seconded by** Commissioner Jones Motion was withdrawn before the vote

Motion to continue the public hearing to the October 25th regular meeting **Moved by** Chairman Carpenter **Seconded by** Commissioner Stigmon Motion carried unanimously

Motion to schedule a work session at the next regular meeting on October 11th at 2 p.m. and walk the transects with the idea that the Planning and Zoning Commission may file a request for a zoning map amendment if the consensus is met at that work session with the intent to go into Executive Session **Moved by** Chairman Carpenter **Seconded by** Commissioner Martinez Motion carried unanimously

Motion to direct Staff to draft an amendment to the Engineering code that the Commission may recommend to the City Council that would require alleys to be built within the downtown regulating plan **Moved by** Chairman Carpenter **Seconded by** Commissioner Zimmerman Motion carried 5 to 1 with Commissioner Wheeler dissenting

III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Mr. Sawyers discussed future meetings and arrangements for the walk tour on October 11th

Chairman Carpenter extended the Commissions thanks to Mark Sawyers at his retirement.

Mr. Sawyers introduced Tiffany Antol as the acting Current Planning Manager

ADJOURNMENT

Adjourned at 5:40 p.m.