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City of Flagstaff Housing Authority Board of Commissioners

9:00 AM, Wednesday, November 15, 2017

City Council Chambers
211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Sarah Darr at 928-213-2745 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Meeting was called to order by Chair Sandi Flores at 9:06 am.

ROLL CALL

BOARD MEMBERS

Chair Sandi Flores – present
Vice-Chair Sarah Benatar – present via phone (departed at 10:37am)
Mayor Coral Evans – present (departed at 10:50am)
April Smith – present
Cornelia Todecozy – present

CITY STAFF (Anticipated)

Sarah Darr – present
Jesse Dominguez – present
Justyna Costa – present

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ in accordance with the statement filed with the City Clerk.

This agenda has also been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

NOTICE OF OPTION TO ENTER INTO EXECUTIVE SESSION

Executive Session. Pursuant to A.R.S.38-431.02, notice is hereby given to the Board of Commissioners and to the general public that, at this regular meeting, the Board of Commissioners may vote to go into executive session, which will be closed to the public, for legal advice, discussion and/or consultation with the Housing Authority of the City of Flagstaff's attorney(s) for legal advice on any item on this Agenda, pursuant to A.R.S 38-431.03(A)(3). No legal action shall be taken in executive session.

I. PRELIMINARY GENERAL BUSINESS**PUBLIC COMMENT**

At this time, any member of the public may address the Board on any subject within the Board's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Board from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No members of the community present for public comment.

1) APPROVAL of MINUTES

Regular Meeting of September 20, 2017

Moved to approve as presented by Ms. April Smith, seconded by Ms. Sarah Benatar, unanimously approved.

II. OLD BUSINESS

None

III. NEW BUSINESS

Ms. Sarah Darr presented new binders for Board Members.

1) Discussion and Direction on Smoke Free Public Housing Policy Implementation

Due to Mr. Kurt Aldinger unable to attend the Board Meeting to discuss this policy, Ms. Darr provided a verbal overview of HUD's new requirement that all public housing properties become smoke free by June 2018. She explained this is not yet an action item, but it will be at the December Board Meeting so she's seeking input from the Board for putting in place a plan to be implemented by June 2018. She described what the minimum requirements are for the policy and gave reasons as to why CFHA's recommendation is to implement the minimum requirements. Presentation followed by Board Member comments,

questions, and concerns. Questions answered by Ms. Darr. Direction was given for the policy to be created to meet the minimum requirements from HUD and presented for board consideration.

2) Discussion and Direction of Elderly / Disabled Preference for One Bedroom Public Housing Units

Ms. Darr provided a verbal summary, including reasons as to why this topic was presented to the Board. Board Members provided input, asked questions, and commented on the topic. Direction was provided to bring back additional information prior to any additional direction being provided.

3) Request Regarding Winslow Housing Authority

Ms. Darr stated CFHA received a phone call from the Winslow Housing Authority and HUD to discuss the possibility of CFHA administering Winslow's programs with a potential of divesting their units and vouchers. She went over pros of agreeing to do so, but explained that wouldn't occur until July 2018. Board Members provided comments and asked questions, answered by Ms. Darr.

4) Discussion of rescheduling December 20, 2017 Board Meeting

Ms. Darr asked Board Members if they'd be able to attend the next meeting, scheduled for December 20, 2017, to assess if quorum would be met. Chair Flores, Mayor Evans, Ms. Cornelia Todecozy, and Ms. Smith all stated they could attend and agreed to keep meeting date and time.

IV. GENERAL BUSINESS

1) Reports

a) Maintenance Report – Jesse Dominguez

Brief verbal report given by Mr. Jesse Dominguez. Board Members asked follow-up questions, provided comments, and gave compliments regarding CFHA maintenance staff.

2) Next Meeting (scheduled)

December 20, 2017 at 9:00 am

V. ADJOURNMENT

Due to loss of quorum upon Mayor Evans' departure, Ms. Todecozy motioned to adjourn at 10:50am, seconded by Ms. Smith, unanimously approved.

Items on agenda, but not on minutes, were not discussed at this meeting due to loss of quorum when Mayor Evans departed at 10:50am.