



Approved Minutes

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, August 30, 2017

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue

CALL TO ORDER Vice Chair Day called the meeting to order at 4:06 pm.

COMMISSION MEMBERS: Phil Scandura, Chair, **Absent**
Jonathan Day, Vice Chair, **Present**
Kurt Brydenthal, **Present**
Charlie Webber, **Present**
Jerry McLaughlin, **Present**
Open
Open

CITY STAFF: Karl Eberhard, Staff Liaison
Deborah Cargill, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT **None**

a. *(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS **None**

a. *(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES.

a. Regular Meeting of July 19, 2017.

MOTION: *Commissioner McLaughlin made a motion to approve the minutes. Commissioner Webber seconded the motion; the motion passed unanimously.*

II. OLD BUSINESS

1. Preliminary Review: Certificate of No Effect – 101 N. Leroux Street

Address: 101 N. Leroux Street
Assessor's Parcel Number: 100-19-001A
Property Owner: Barry Levitan
Applicant: Aude Stang
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Review concept design and provide comments.

In addition to interior changes, this project involves the construction of a new façade for the former Maloney's bar. The overall design is in concept compatible with historic downtown, however, the details have not been fully designed. As a larger scale project, the Applicant seeks preliminary review and comments in anticipation of a future formal review for a Certificate of No Effect. The property is located in the Downtown Historic Overlay District and the Railroad Addition National Register Historic District. The building has been heavily modified and a Cultural Resource Study is not warranted.

RECOMMENDED ACTION: Review concept design and provide comments.

Aude Stang provided revised drawings and requested an approval in order to move the project forward.

Response: Either the details must be returned to the commission or an approval can be given with the condition that the applicant provide the details required for a building permit such as: detailed drawings of canopy store front, awnings, color board, etc., to Karl for approval and the item placed on the consent calendar.

MOTION: *Commissioner McLaughlin made a motion to approve a Certificate of Appropriateness with the condition that Karl approve the final drawings and the item be placed on the consent calendar. Commissioner Brydenthal seconded the motion. The motion passed unanimously.*

MOTION: *Commissioner Webber made a motion to reconsider the previous motion of Appropriateness. Commissioner McLaughlin seconded the motion. The motion passed unanimously.*

MOTION: *Commissioner McLaughlin made a motion to approve a certificate of No Effect with the condition that Karl approve the final details for consent and the item be placed on the consent calendar. Commissioner Brydenthal seconded the motion. The motion passed unanimously.*

2. Certificate of No Effect – 111 N. Leroux Street

Address 111 N. Leroux Street
Assessor’s Parcel Number: 100-19-008A
Property Owner: Leroux Retail, LLC
Applicant: Tim Whiteside, JWA Architects
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Approve the Certificate of No Effect.

This project involves the construction of a new mixed-use four story building on the site that formerly had Gene’s Shoe Hospital on it. The property is located in the Downtown Historic Overlay District and the Railroad Addition National Register Historic District. The existing building (proposed to be demolished) has been heavily modified and a Cultural Resource Study is not warranted.

RECOMMENDED ACTION: Pending appropriate revisions, approve the Certificate of No Effect.

Tim Whiteside: presented revised drawings with a change to the horizontal elements.

Karl: The design standards are that buildings use one color of brick.

Commissioner Day: Would like the applicant to stay with one finish, not multiple finishes.

MOTION: *Commissioner McLaughlin made a motion to approve a Certificate of No Effect with the condition that Karl approve the final details for consent and the item be placed on the consent calendar. Commissioner Brydenthal seconded the motion. The motion passed unanimously.*

III. NEW BUSINESS

3. Certificate of No Effect – Learning to Fly Mural

Address: 115 W. Birch Avenue
Assessor’s Parcel Number: 100-19-016
Property Owner: Albert and Patsy Mattingly
Applicant: Sky Black
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Approve the Certificate of No Effect

This project involves painting a mural on the west side of the building. The property is located in the Downtown Historic Overlay District.

RECOMMENDED ACTION: Approve the Certificate of No Effect with the condition that building owner approval is documented.

MOTION: *Commissioner McLaughlin made a motion to approve a Certificate of No Effect with the condition that there is documentation of approval from the building owner. Commissioner Brydenthal seconded the motion. The motion passed unanimously.*

4. Historic Facades and Sign Grant – 503 N. Leroux Street

Address: 503 N. Leroux Street
Assessor's Parcel Number: 101-09-008B
Property Owner: Rod & Amy Horn
Applicant: Rod & Amy Horn
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Approve a HF&S Grant in the amount of \$10,000

This project involves the preservation of a carriage house including structural stabilization, masonry repair, and restoration of the windows and doors. The project includes some new work (rehabilitation) to make the attic habitable space and this work is excluded from the grant budget. The property is not located in a local historic overlay district and but is located in the North End National Register Historic District. The scope of work does not warrant a Cultural Resource Study.

RECOMMENDED ACTION: Approve a HF&S Grant in the amount of \$10,000

Rod & Amy Horn presented an overview of their completed work and future plans for restoration of the carriage house.

MOTION: *Commissioner Webber made a motion to approve the Historic Facades and Signs grant for \$10,000 with the provision that the applicant complete the work and bill the city by June 30, 2018. Commissioner McLaughlin seconded the motion. The motion passed unanimously.*

IV. DISCUSSION ITEMS

1. None

IV. REPORTS

1. None

V. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: September 20, 2017
- b. Commissioner Training
Thursday, Sept 14, 2017
6:00 pm – 8:00 pm
City Hall, Council Chambers
- c. Future Agenda Items

IV. ADJOURNMENT

The meeting adjourned at 5:06 pm by unanimous consent.