



# APPROVED Minutes

City of Flagstaff

## HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, January 17, 2018

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Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue

### CALL TO ORDER: 4:01 PM

COMMISSION MEMBERS: Phil Scandura, Chair, **Absent**  
Jonathan Day, Vice Chair, **Present**  
Kurt Brydenthal, **Present**  
Charlie Webber, **Present**  
Jerry McLaughlin, **Present**  
David Hayward, **Present**  
Open

CITY STAFF: Karl Eberhard, Staff Liaison  
Deborah Cargill, Recording Secretary

### I. **PRELIMINARY GENERAL BUSINESS**

#### 1. **PUBLIC COMMENT**

a. **None**

#### 2. **ANNOUNCEMENTS**

a. **July, 2019 is the 50<sup>th</sup> Anniversary of the Moon landing. Two books on the Moon landing were lent to members of the commission.**

#### 3. **APPROVAL of MINUTES.**

a. **Regular Meeting of November 15, 2017.**

**MOTION:** Commissioner Brydenthal moved to accept the minutes as written. Commissioner Webber seconded the motion. The motion passed unanimously.

### II. **Old Business:**

**None**

### III. New Business:

#### 1. Historic Facades and Sign Grant – 116 S. Spring Street

Address: 116 S. Spring Street  
Assessor's Parcel Number: 100-25-006D  
Property Owner: Alicyn Gitlan  
Applicant: Alicyn Gitlan  
City Staff: Karl Eberhard, HPO  
REQUESTED ACTION: Approve a HF&S Grant in the amount of \$10,000.

This project involves a series of exterior rehabilitation projects including replacing siding, roofing, eaves, some structural repairs, and rebuilding a porch. The property is not located in a local or national historic district. The scope of work does not warrant a Cultural Resource Study.

RECOMMENDED ACTION: Approve a HF&S Grant in the amount of \$10,000

Alicyn Gitlan presented the plans for the project and answered questions from the commissioners.

**MOTION:** Commissioner McLaughlin made a motion to approve an HF&S Grant with the following conditions:

1. Restore existing siding if possible **or** replace in kind **or** with other wood siding per HPO.
2. Must finish the work and claim funds within 1 year.

Commissioner Hayward seconded the motion. The motion passed unanimously.

#### 1. McAllister Ranch Interpretive Signs

Address: 3366 W. Route 66  
Assessor's Parcel Number: 112-01-001D  
Property Owner: City of Flagstaff  
Applicant: Mark Di Lucido, CD&R Project Administrator  
City Staff: Karl Eberhard, HPO  
REQUESTED ACTION: Hear presentation and provide input for this project's continuing design.

This project involves the construction of an interpretive sign, or signs, addressing the historic McAllister Ranch and historic Route 66. In addition, the scope of the project includes parking for visitors, pedestrian access to the ranch compound,

a sign monument along Route 66 (to alert motorists to the existence of the interpretive sign), context appropriate fencing, and other features appropriate for such a facility.

RECOMMENDED ACTION: Hear presentation and provide input for this project's continuing design.

Mark Di Lucido put together two schemes for consideration and each scheme addresses a different constraint.

Option #1 - Parking is outside of the resource protection zone, but a little close to the actual ranch.

Option #2 - Parking within the resource protection zone and would stay further back from the ranch. However, it would require going back before the Planning Commission and City Council for approval.

Mark would like feedback from the commission and what works better from a Historic Preservation view. A cultural resource study was done on this property and it is eligible as a National Registry District due to the collection of buildings. An area of impact was determined with a 500 foot radius circle around the buildings.

The Commission would like to see this project go with another option.

Option #3 - Would have the parking on the well house driveway which would not impact the resource protection zone and would place the parking further back from the ranch.

The signage will be back before the commission. The McAlister Ranch had a cattle brand which will be incorporated into the signage.

## **V. REPORTS**

1. Administrative Approvals
  - a. CRS Letter Report – Smith Residence - 4705 E. Monroe Drive
  - b. Sign – Market Kitchen and Bar – 6 E Aspen Avenue

## **VI. ANNOUNCEMENTS**

- a. Next Regularly Scheduled Meeting: **February 21, 2018**

## **VII. ADJOURNMENT 5:04 PM**