



## FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

[www.flagstaffmpo.org](http://www.flagstaffmpo.org) ♦ [fmipo@flagstaffaz.gov](mailto:fmipo@flagstaffaz.gov)

### Action Summary

# FMPO Executive Board Meeting & Retreat

9:00 a.m. to 3:00 p.m.  
Thursday, February 22, 2018

---

NAIPTA Training Room

3825 N. Kaspar Dr., Flagstaff, Arizona 86004

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

Chair Meilbeck called the meeting to order at 9:08 am.

#### EXECUTIVE BOARD MEMBERS

Jeff Meilbeck, Chair, NAIPTA CEO & General Manager **Present**  
Jesse Thompson, Vice-Chair, Arizona State Transportation Board Member **Absent**  
Coral Evans, Mayor, Flagstaff City Council **Present (Late Arrival)**  
Matt Ryan, Coconino County Board of Supervisors **Present**  
Celia Barotz, Flagstaff City Council **Present**  
Jim McCarthy, Flagstaff City Council **Present**  
Art Babbott, Coconino County Board of Supervisors **Present**

#### FMPO STAFF

David Wessel, FMPO Manager **Present**  
Martin Ince, Multimodal Planner **Present**  
Dusty Rhoton, Administrative Specialist **Absent**

#### OTHERS

Joanne Keene, Northern Arizona University **Present**  
Barbara Goodrich, City of Flagstaff **Present**  
James Jayne, Coconino County **Present**  
Lucinda Andreani, Coconino County **Present**  
Audra Merrick, Arizona Department of Transportation **Present**  
Greg Byres, Arizona Department of Transportation **Present**

Sterling Solomon, City of Flagstaff [Present](#)  
Rhonda Cashman, NAIPTA Clerk of the Board [Present](#)  
Jim McKenzie, Facilitator [Present](#)

I. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

[None.](#)

B. ITEMS FROM THE BOARD

[None.](#)

C. APPROVAL OF MINUTES  
Minutes of January 25, 2018

**(pages 6-12)**

**Motion:** [Mr. Babbott moved to approve the January 25, 2018 minutes as presented. Mr. McCarthy seconded. Motion passed unanimously.](#)

II. NEW BUSINESS

A. **Transportation Improvement Program (TIP) Amendment**  
**(pages 13-15)**

FMPO Staff: David Wessel, Manager

Requested Action: Amend the Surface Transportation Block Grant TIP

Amend the Surface Transportation Block Grant Program to shift FY 18 funds in the amounts of \$255,596 for LED-Streetlights and \$27,298 for General Planning to NAIPTA-Capital Funds in exchange for NAIPTA local transit tax dollars. Exchanged funds to be programmed by the Board at a later date. The TAC recommends the funds be used for Fourth Street Bridges replacement and widening design.

**Recommended Action: Approve the TIP amendment**

[Mr. Wessel provided a brief explanation. Arizona Department of Transportation representatives made comments related to the Fourth Street Bridge. Mr. Meilbeck recapped the fact that FMPO funds will lapse soon and the recommended action is to exchange those funds with NAIPTA. NAIPTA can use those funds immediately for current projects and the FMPO would have funds for future use with no strings attached.](#)

**Motion:** [Mr. Babbott moved to approve the funds exchange in the amounts presented. He clarified this is related to staff recommendation option 2 in the staff report. Mr. McCarthy seconded. Mr. Babbott commented that this is what smart organizations do. Motion passed unanimously.](#)

III. REGULAR MEETING ADJOURNMENT [Chair Meilbeck adjourned the meeting at 9:22 am.](#)

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.*

IV. FMPO ANNUAL ADVANCE

- A. **What is an MPO?** Jim McKenzie
- B. **Guiding Principles:** Jim McKenzie
- C. **Governance Structure:** Jim McKenzie
- D. **Next Steps:** Jim McKenzie
- E. **18 Month Work Plan – Dave (30 minutes)**
- F. **Federal Funding Mechanisms and Leverage:** Jim McKenzie
  - 1. (Optional if time allows)

V. ADJOURN

*CERTIFICATION OF POSTING OF NOTICE*

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 20, 2018 at 12:35 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 20<sup>th</sup> Day of February, 2018.

---

David Wessel, FMPO Manager