



Minutes-Approved
City of Flagstaff
PLANNING & ZONING COMMISSION
4:00 PM– Wednesday, April 25, 2018

City of Flagstaff City Hall, Council Chambers 211 W Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER – Commissioner Wheeler called the meeting to order at 4:00 p.m.

COMMISSION MEMBERS: **Present:**

Margo Wheeler-Chairman	Dr. Alex Martinez
Ed Dunn-Vice Chair	
Edward Talkington	
David Zimmerman	

Absent Excused: Marie Jones
Kyle Anticevich

CITY STAFF: Tiffany Antol, Staff Liaison
Becky Cardiff, Recording Secretary

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

B. APPROVAL OF MINUTES

1) Regular meeting of April 11, 2018.

Motion to approve the minutes from the regular meeting of April 11, 2018 as submitted **Moved by** Commissioner Martinez **Seconded by** Commissioner Dunn Motion carried unanimously.

II. WORKSESSION

A. PROPOSED AMENDMENT TO THE CITY CODE

1. **Title 2, Boards and Commissions, Chapter 2-01, Planning and Zoning Commission:** Amend the *Duties and Functions* (2-01-001-0005-J) of the Planning and Zoning Commission to change their authority over Conditional Use Permit applications from giving approval to providing a recommendation to the City Council.

2. **Title 10, Flagstaff Zoning Code, Chapter 10-20, Administration, Procedures, and Enforcement:** Amend Sections 10-20.30.100.A.2, 10-20.40.050.C.4, 10-20.40.050.D, 10-20.40.050.E, 10-20.40.050.E.3, 10-20.40.050.F.1, 10-20.40.050.H.1.c, 10-20.40.050.H.1.d, 10-20.40.050.I, Figure A, Section 10-20.80.010.A, Section 10-20.80.010.C, Table 10-20.80.010.A, Section 10-20.80.030.A, Section 10-20.80.030.F, and Section 10-20.80.030.G to change approval authority for Conditional Use Permit applications from the Planning and Zoning Commission to the City Council.

Ms. Antol gave a PowerPoint presentation on the proposed text amendment.

Public Comment:

Charlie Silver, resident, discussed the proposed amendment

III. OTHER BUSINESS

Presentation of the Senior Project Planning & Development Capstone Project by the NAU Department of Geography, Planning & Recreation students.

NAU students gave PowerPoint on their student capstone project

IV. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

Ms. Antol gave an update on future meetings

ADJOURNMENT

Adjourned at 5:07 p.m.