



## City of Flagstaff Housing Authority Board of Commissioners

### Draft Minutes

9:00 AM, Wednesday, April 18, 2018  
Siler Homes Conference Room  
3481 N. Fanning Dr., Flagstaff, AZ 86004



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Sarah Darr at 928-213-2745 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

#### CALL TO ORDER

Meeting was called to order at 9:05 am by Chair Sandi Flores.

#### ROLL CALL

##### BOARD MEMBERS

Chair Sandi Flores - Present  
Vice-Chair Sarah Benatar - Present  
Mayor Coral Evans - Absent  
April Smith - Present  
Cornelia Todecozy - Present  
John Semanas - Present  
Tad Moore - Absent

##### CITY STAFF

Sarah Darr - Present  
Kurt Aldinger - Present  
Deborah Beals - Present  
Jesse Dominguez - Present  
Justyna Costa - Present

**NOTICE OF OPTION TO ENTER INTO EXECUTIVE SESSION**

Executive Session. Pursuant to A.R.S.38-431.02, notice is hereby given to the Board of Commissioners and to the general public that, at this regular meeting, the Board of Commissioners may vote to go into executive session, which will be closed to the public, for legal advice, discussion and/or consultation with the Housing Authority of the City of Flagstaff's attorney(s) for legal advice on any item on this Agenda, pursuant to A.R.S 38-431.03(A)(3). No legal action shall be taken in executive session.

**I. PRELIMINARY GENERAL BUSINESS****PUBLIC COMMENT**

*At this time, any member of the public may address the Board on any subject within the Board's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Board from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda.*

*To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

No members of the public for public comment.

**1) Approval of Minutes: None**

Ms. Sarah Darr stated there will be two sets of minutes to approve at next meeting due to staff changes.

**II. OLD BUSINESS**

None

**III. WORK SESSION****1) Flagstaff Housing Authority Board Training**

Responsibilities and Overview of Board

City of Flagstaff Housing Programs

Training provided by Ms. Darr, with other information from Mr. Kurt Aldinger and Ms. Justyna Costa. Board Members provided comments and asked questions.

**IV. NEW BUSINESS****1) Overview of the 2018/2019 PHA Annual Plan**

Ms. Darr introduced Mr. Aldinger to provide an overview of the PHA Annual Plan and Capital Funds. Board Members commented and asked questions, answered by Mr. Aldinger and Mr. Jesse Dominguez.

**2) Consideration of Resolution 2018-101**

**Resolution to Accompany the PHA Annual Plan**

The Quality Housing and Work Responsibility Act of 1998 (QHWRQ) requires the submission of an Annual Plan and requires the Board of Commissioners to review and approve the Annual Plan prior to submission.

Ms. Sarah Benatar motioned to approve as presented, seconded by Ms. April Smith, approved unanimously.

**V. GENERAL BUSINESS**

**1) Reports**

- Director's Report - Sarah Darr

Ms. Darr provided a verbal report, discussing High Performer report, REAC inspection scores, and an upcoming conversation with HUD regarding attaining Winslow Housing Authority Section 8 vouchers.

**2) Board Member Comments**

Chair Sandi Flores announced she will be stepping down as CFHA Board Chair and Mayor Coral Evans will appoint a new Chair before the next Board Meeting.

**3) Next Meeting (scheduled)**

May 16, 2018 @ 9:00 am (location tbd)

Ms. Darr stated the location for this meeting will be the City Council Chambers.

**VI. ADJOURNMENT**

Meeting adjourned at 11:19am by Chair Flores.