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**City of Flagstaff Housing Authority
Board of Commissioners**

Draft Minutes

9:00 AM, Wednesday, January 17, 2018
City Council Chambers
211 W. Aspen Avenue, Flagstaff, AZ 86001



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Sarah Darr at 928-213-2745 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Meeting was called to order at 9:01 am by Vice-Chair Sarah Benatar.

ROLL CALL

BOARD MEMBERS

Chair Sandi Flores - [Absent](#)
Vice-Chair Sarah Benatar - [Present](#)
Mayor Coral Evans - [Absent](#)
April Smith - [Present](#)
Cornelia Todecozy - [Present](#)
John Semanas - [Present](#)
Tad Moore - [Present](#)

CITY STAFF (Anticipated)

Sarah Darr - [Present](#)
Deborah Beals - [Present](#)
Kurt Aldinger - [Present \(departed early\)](#)

NOTICE OF OPTION TO ENTER INTO EXECUTIVE SESSION

Executive Session. Pursuant to A.R.S.38-431.02, notice is hereby given to the Board of Commissioners and to the general public that, at this regular meeting, the Board of Commissioners may vote to go into executive session, which will be closed to the public, for legal advice, discussion and/or consultation with the Housing Authority of the City of Flagstaff's attorney(s) for legal advice on any item on this Agenda, pursuant to A.R.S 38-431.03(A)(3). No legal action shall be taken in executive session.

I. PRELIMINARY GENERAL BUSINESS**PUBLIC COMMENT**

At this time, any member of the public may address the Board on any subject within the Board's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Board from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No members of the public present.

1) Approval of Minutes: Regular Meeting of December 20, 2017

Ms. April Smith motioned to approve as presented, seconded by Mr. John Semanas, approved unanimously.

II. OLD BUSINESS

Ms. Benatar welcomed Mr. Tad Moore & Mr. Semanas to the Board. Existing Board Members introduced themselves.

1) Discussion and Possible Direction on Elderly/Disabled Preference In One Bedroom Public Housing Units

Mr. Kurt Aldinger and Ms. Darr provided a verbal overview of this topic with a request for guidance on whether this item should become an action item at the next meeting. After asking questions and providing comments, Board Members decided they'd like more information on this after a 60-day comment period requested by Mr. Aldinger, but would like to revisit the conversation again. Mr. Aldinger departed promptly after this discussion.

III. NEW BUSINESS**1) Discussion of February Meeting**

- Staff is suggesting the February meeting be a training session

Ms. Darr proposed having a training session at the Siler Homes conference room at the next meeting for new Board and staff members. She gave a preview of what would be covered at the proposed meeting and asked for input from Board Members as to what they would like to discuss in addition to the proposed topics.

Mr. Moore and Ms. Smith provided feedback and asked questions, answered by Ms. Darr.

IV. GENERAL BUSINESS

1) Reports

- Director's Report – Sarah Darr

Ms. Darr gave verbal updates about the WebApp, staffing changes at CFHA, Siler Homes office remodel, RFP, incentive policy, housing bond and report by ECONA, and the potential administration of Winslow HA Section 8 vouchers. Questions and comments provided by Ms. Smith.

2) Board Member Comments

No other Board Member comments.

3) Next Meeting (scheduled)

February 21, 2018 at 9:00 am

V. ADJOURNMENT

Meeting adjourned at 10:17am by Ms. Benatar.