



## FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

[www.flagstaffmpo.org](http://www.flagstaffmpo.org) ♦ [fmppo@flagstaffaz.gov](mailto:fmppo@flagstaffaz.gov)

### AGENDA

## FMPO Executive Board Meeting

10:45 a.m. to 12:15 p.m.

Thursday, June 28, 2018

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Flagstaff City Council Chambers

211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

#### **NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

#### **EXECUTIVE BOARD MEMBERS**

Celia Barotz, Flagstaff City Council, Chair  
Art Babbott, Coconino County Board of Supervisors, Vice-Chair  
Jesse Thompson, Arizona State Transportation Board Member  
Coral Evans, Mayor, Flagstaff City Council  
Matt Ryan, Coconino County Board of Supervisors  
Jim McCarthy, Flagstaff City Council

#### **FMPO STAFF**

David Wessel, FMPO Manager  
Martin Ince, Multimodal Planner  
Heather Hilson, Administrative Specialist

### **I. PRELIMINARY GENERAL BUSINESS**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PUBLIC COMMENT**

*(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

**D. ITEMS FROM THE BOARD**

*(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)*

**E. APPROVAL OF MINUTES (pages 8-13)**

Minutes of May 24, 2018

**II. GENERAL BUSINESS**

**A. Executive Director Recruitment (pages 14-15)**

FMPO Board: Celia Barotz, Chair

**Recommended Action:** Discussion and Possible Action

The Chair recommends formation of a Search Task Force to execute the search for an Executive Director.

**B. Recess into Executive Session upon a public majority vote of a quorum of the Board**

**C. Executive Session**

1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).

a) Executive Director Recruitment Process.

**D. Reconvene regular meeting**

**E. FY2019-2023 Transportation Improvement Program Adoption**  
**(pages 93-95)**

FMPO Staff: David Wessel, Manager

**Recommended Action: Discussion and Possible Action**

Staff recommends adoption of the Fiscal Year 2019-2023 Transportation Improvement Program. No comments have been received to date. See draft TIP at [www.flagstaffmpo.org](http://www.flagstaffmpo.org).

**F. ADOT Dark Skies Lighting** **(pages 96-98)**

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Discussion only

Staff will introduce representatives from the Arizona Department of Transportation who will present on ADOT lighting policy and practice relative in general and regarding dark skies lighting.

**G. Legislative Agenda** **(page 99-101)**

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion and Direction Only

Staff will introduce Kevin Adam from the Rural Transportation Advocacy Council and seek Board Direction on federal and state legislative activity in which the organization may wish to engage for FY 2019.

**H. Articles of Incorporation as a Non-Profit Organization** **(page 103-104)**

FMPO Staff: David Wessel, FMPO Manager

REQUESTED ACTION: Discussion and Direction Only

Staff seeks Board direction on whether or not to initiate incorporation as a non-profit organization including the hiring of legal counsel.

**III. CLOSING BUSINESS**

**A. Staff Reports**

**IV. ADJOURN**

*CERTIFICATION OF POSTING OF NOTICE*

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on June 21, 2018 at 11:45 am in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 21st Day of June 2018.

A handwritten signature in cursive script, reading "Heather Nilson", is written over a solid horizontal line.

Heather Nilson, Administrative Specialist