



DRAFT MINUTES

City of Flagstaff HERITAGE PRESERVATION COMMISSION 4:00 PM – Wednesday, May 16, 2018

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue

CALL TO ORDER: 4:01 PM

COMMISSION MEMBERS: Phil Scandura, Chair, *present*
Jonathan Day, Vice Chair, *present*
Kurt Brydenthal, *absent*
Charlie Webber, *present*
Jerry McLaughlin, *present*
David Hayward, *present*
Open

CITY STAFF: Mark Di Lucido, Staff Liaison
Deborah Cargill, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

a. None

2. ANNOUNCEMENTS

a. Mark Di Lucido will be standing in for Karl Eberhard.

i. Mark stated that per Karl Eberhard, if the commission is stuck, and is unable to make the recommended action, that the item be tabled until next month.

3. APPROVAL of MINUTES.

a. Regular Meeting of February 21, 2018.

MOTION: Commissioner McLaughlin moved to accept the minutes as written. Commissioner Webber seconded the motion. The motion passed unanimously.

II. Old Business:

None

III. New Business:

1. Heritage Square Garage – Neon Sign

Address:	6 E. Aspen Avenue
Assessor’s Parcel Number:	101-19-009E
Property Owner:	Hopi Tribe Economic Development Corp.
Applicant:	American Valet (GWG Enterprises, LLC)
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Certificate of No Effect

This project involves the installation of a neon sign at the entrance to the Heritage Square underground garage. The Applicant has proposed a neon sign that indicates “PARK” and has worked with staff on the design; reducing the scale to fit the entry structure, locating the sign vertically, and changing minor design and materials details. Commission review and approval is required for all neon signs. The property is located in the Railroad Addition National Register Historic District and is located in Downtown Overlay District.

RECOMMENDED ACTION: Approve Certificate of No Effect

- It was noted by Mark Di Lucido, that anything Automobile related can use neon signage.
- The fact that this item includes a neon sign is the reason it is not under Administrative Approvals.

MOTION: Commissioner Day moved to approve the Certificate of No Effect. Commissioner McLaughlin seconded the motion. The motion passed unanimously.

2. Phase 1 and 2 Historic Resource Study – Saga Motel (820 W. Route 66)

Address:	820 W. Route 66
Assessor’s Parcel Number:	103-02-019
Property Owner:	Kantilal G. Patel
Applicant:	Kantilal G. Patel
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Approve Historic Resource Study

This project involves alterations and additions to an historic Route 66 motel. The study finds that the property is eligible for the National Register of Historic Places (significant) and retains integrity. The Applicant does not intend to perform work consistent with historic preservation standards and has elected to perform a Phase 2

Historic Resource Study at this time to mitigate the impacts. The property is not located in an historic district.

RECOMMENDED ACTION:

Approve Historic Resource Study with the condition that the preparer and the HPO can correct typographical and administrative items as warranted.

A presentation of the location and history of the Saga Motel was given by Shane Montgomery and Josh Edwards.

MOTION: Commissioner Webber moved to approve the Historic Resource Study with the condition that the preparer and the HPO can correct typographical and administrative items as warranted and adding Flagstaff Criteria in 'A' with Karl's consent. Commissioner Day seconded the motion. The motion passed unanimously.

3. Heritage Square - Peace Pole (Public Art)

Address:	6 E. Aspen Avenue
Assessor's Parcel Number:	101-19-009E
Property Owner:	Hopi Tribe Economic Development Corp.
Applicant:	Mark Di Lucido, CD&R Project Administrator
City Staff:	Karl Eberhard, HPO
REQUESTED ACTION:	Certificate of No Effect

This project involves the installation of a "Peace Pole" at Heritage Square. This is a public art installation proposed in partnership with a community group. Peace poles of different scales and designs have been installed in many cities around the world. The property is located in the Railroad Addition National Register Historic District and is located in Downtown Overlay District.

RECOMMENDED ACTION:

Approve Certificate of No Effect

This piece is currently viewed as Artwork and meets the criteria of Dark Sky. Additionally, a sign permit will be sought in order to cover all bases. Since the Hopi Tribe was contacted, the HPC would like the Navajo Tribe to be contacted as well. Per Mark, outreach has been attempted with the Navajo Tribal Council and no response was received. Due to the lack of response, the Peace Pole committee used a professor from NAU for translation. Mark will verify this with the Peace Pole committee.

MOTION: Commissioner Webber moved to approve the Certificate of No Effect. Commissioner Hayward seconded the motion. The motion passed unanimously.

Reports: These Items were tabled until the next meeting.

Administrative Approvals:

1. Certificate of No Effect – Sign: Museum of Northern Arizona (3101 N. Fort Valley Road)

2. Certificate of No Effect – Sign: Marriott Residence Inn parking Lot (100 N. Humphries Street)
3. HRS Letter Report: Jeld Wen Plant (825 & 829 E. Butler Avenue)
4. HRS Letter Report: Residence (609 N Beaver Street)
5. HRS Letter Report: Residence (613 N Beaver Street)

VI. ANNOUNCEMENTS

- a) Next Regularly Scheduled Meeting: **June 20, 2018**
- b) Commissioner Scandura would like to know about the meetings that took place between the city and El Pueblo
- c) Commissioner Day would like to know what the standards are for presenting a survey (Phase I and II). Would like to provide guidelines for those presenting with time limits and justification for conclusions.

VII. ADJOURNMENT 5:25 PM