



MINUTES

FLAGSTAFF CONVENTION AND VISITORS BUREAU TOURISM COMMISSION

June 26, 2018 – 1:30 p.m.

*Museum of Northern Arizona-Branigar Auditorium, 3101 N. Ft. Valley Road,
Flagstaff, AZ*



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Nelson at 928-213-2919 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

1. CALL TO ORDER

Chair Grogan called the meeting to order at 1:33 p.m.

2. ROLL CALL:

Debbi Grogan, Chair, **present**

Lynda Fleischer, Vice-Chair, **absent-excused**

Molly Baker, **present**

Frank Benitez, **present**

Dino Dullbson, **absent-excused**

Joe O'Donnell, **present**

Caleb Schiff, **present**

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to today's meeting.

3. PUBLIC PARTICIPATION

*The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Each public comment is limited to **three** minutes.*

None

4. APPROVAL OF MINUTES

A. April 24, 2018

MOTION:

Commissioner O'Donnell made a motion to approve the minutes of the April 24, 2018 meeting. Commissioner Baker seconded the motion. The motion was approved unanimously.

5. DISCUSSION

A. Welcome & Update from Museum of Northern Arizona, Suzanne Shenton

Carrie Heinonen, CEO and Director, Museum of Northern Arizona, welcomed the Tourism Commission and CVB Staff and gave a brief update for the Museum of Northern Arizona.

6. REPORTS

A. Director/Market Update

Marketing and Public Relations Manager and staff gave monthly reports for March for Administration, Marketing & Creative, Public Relations, Tour & Travel, Meeting Sales and Visitor Center.

B. Outside Agencies

None

C. Chairman

6. INFORMATIONAL ITEMS TO AND FROM COMMISSIONERS

- July 20, 2018 – Lunar Legacy Event at the Orpheum Theater
- October 3, 2018 – CVB Annual Meeting

7. AGENDA ITEMS AND TIME/DATE FOR UPCOMING MEETINGS

Next meeting date: July 24, 2018

8. ADJOURNMENT

The meeting adjourned at 3:03 with unanimous consent.