



## APPROVED MINUTES

City of Flagstaff

### AIRPORT COMMISSION

12:00 P.M. –1:30 P.M. May 10, 2018

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Pulliam Airport Terminal Conference Room, 6200 S. Pulliam Drive



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I. **CALL TO ORDER** Chair McDaniel called the meeting to order at 12:05 pm.

**COMMISSION MEMBERS:**

Mary Lou Hagan, *present*  
Beth Applebee, *present*  
Jeff Wheless, *absent*  
Stuart McDaniel, Chair, *present*  
Susan Shields, *absent*  
T. Paul Thomas, *absent*  
Brian Ketter, Vice-Chair, *present*

**CITY STAFF:**

Barney Helmick, Airport Director, *present*  
Tim Skinner, ARFF/Ops Manager, *present*  
Carrie Nelson, Recording Secretary, *present*

II. **PRELIMINARY GENERAL BUSINESS**

1. PUBLIC COMMENT

**NONE**

**PUBLIC PARTICIPATION/INPUT**

*(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)*

2. ANNOUNCEMENTS  
(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)
3. APPROVAL OF MINUTES
  - a. Regular Meeting of April 12, 2018.

**RECOMMENDED ACTION:** Approve the minutes of April 12, 2018, as submitted.

**MOTION:** Commissioner Applebee moved to approve the minutes of April 12, 2018, as submitted. Commissioner Hagan seconded the motion; the motion passed unanimously.

### III. **STAFF REPORTS**

1. Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)  
Operations: Down just a little bit for YTD from last year but January and February were really cold this year and affected the overall numbers. These typically fluctuate and will be back on track by mid-summer.  
Enplanements: Great month for April numbers, still up YTD from the last two years, ~350 increase from 2017. American Airlines will be cutting a few flights in May, although the director will meet with them in a few weeks at the jump start conference. Some of the flight cuts are due to crew shortages at the airline.  
Fuel Flowage: Up for the year, but last year's April numbers were really good and hard to compare.

### IV. **DISCUSSION ITEMS**

1. Conference Updates-AAAE, AzAA, Jumpstart 2018 (*Barney Helmick*)  
Staff have attended a couple conferences and will be going to an air service development conference at the beginning of June. Feedback from the airlines has been that there is not a pilot shortage, although it seems that smaller air carriers are losing pilots to bigger companies, that is where the shortage is occurring. AOPA (Aircraft Owners and Pilots Association) has filed complaints against some airports and FBO's regarding fuel pricing and fees for transient parking. The house has passed a resolution for funding for the FAA and are awaiting approval from the senate. This will be a good thing for the aviation industry. There was discussion only.
2. LAX Inaugural Flight (*Barney Helmick*)  
The Director showed a brief video of the LAX inaugural flight and shared some pictures. All total there was about 35 people representing Flagstaff and greeting the passengers, including the Mayor, a few council members, local business owners, NAU reps, and city leadership. Photo opportunities with Louie the Lumberjack were rampant as people wanted to take selfies with him. This will also be done for the first Dallas flight on June 9, 2018. Enplanements were not as good as anticipated, but numbers should rise. All advertising was done by the Economic Vitality team. There was discussion only.

### V. **ACTION ITEMS**

None

## VI. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)  
Mr. Wiseman updated the commission on fuel numbers about this being a weaker April than last year. There was a 737 on the ramp that has a \$75,000.00 a seat price tag, first class all seats, that flies around the world, originating in Prague. Comments from some of the passengers were that Flagstaff is one of the most beautiful places they had seen. Another event is the Conquistadors, which is comprised of the heads of prominent aero-space companies. He met with NAU regarding next year's athletic schedule for 6 or 7 flights with Sun Country instead of Allegiant. Orville had a conversation with the AOPA regarding the same issues that Barney brought up earlier. He also took a trip to Washington DC and met with several political figures representing Arizona and New Mexico.

## VII. INFORMATION ITEMS

1. Chairperson
2. Commissioners

The director shared with the commission the updates on the remodeled play area for the children under the stairs at the terminal.

## VIII. ADJOURNMENT OF REGULAR MEETING

**MOTION:** Commissioner Hagan moved to adjourn the meeting. Commissioner Applebee seconded the motion; the motion passed unanimously. Chair McDaniel adjourned the meeting at 12:54 pm.