



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

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Approved Minutes FMPO Executive Board 10:45 a.m. to 12:15 p.m. Thursday, March 23, 2017

Flagstaff City Hall, Council Chambers

211 West Avenue, Flagstaff, Arizona 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. *A quorum of the TAC may be present.*

Chair Babbott called the meeting to order at 10:45 am.

EXECUTIVE BOARD MEMBERS

Art Babbott, Chair, Coconino County Board of Supervisors **Present**
Jeff Meilbeck, Vice-Chair, NAIPTA CEO & General Manager **Present**
Coral Evans, Mayor, Flagstaff City Council **Absent**
Jesse Thompson, Arizona State Transportation Board Member **Present**
Audra Merrick, ADOT District Engineer, designee **Absent**
Matt Ryan, Coconino County Board of Supervisors **Present**
Celia Barotz, Flagstaff City Council **Present**
Jim McCarthy, Flagstaff City Council **Absent**

FMPO STAFF

David Wessel, FMPO Manager **Present**
Dusty Rhoton, Administrative Specialist **Present**

FMPO STAFF

Glenn Kephart, Public Works Director, Navajo County **Present**
Danny Shurter, Senior Engineering Project Manager, Navajo County **Present**

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

There was no public comment.

2. ANNOUNCEMENTS

Chair Babbott introduced Jesse Thompson as the new Arizona State Transportation Board Member and Mr. Thompson introduced himself to the Executive Board, thanked his mentors and provided a brief bio. He added he was looking forward to working with everyone. The Board members thanked him for his participation.

3. APPROVAL of MINUTES.

Minutes of February 23, 2017

(Pages 4-8)

Motion: Ms. Barotz made a motion to approve the minutes of February 23, 2017 as written. Mr. Ryan seconded the motion. Motion passed unanimously.

II. OLD BUSINESS (Continued, postponed, and tabled items.)

1. Strategic Planning

(Pages 9-11)

FMPO Board:

Jeff Meilbeck, Vice-Chair

REQUESTED ACTION:

Discussion and Possible Action

Vice-chair Jeff Meilbeck will present the subcommittee results on revisions to the vision, mission, strategic directives and goals and the definition of thriving

Vice-Chair Meilbeck provided a synopsis of the results from the Strategic Planning session from February 17, 2017, coupled with the subsequent discussion by the Sub-Committee comprised of Jeff Meilbeck, David Wessel, Art Babbott, and Celia Barotz on February 23, 2017. Mr. Meilbeck continued that the Work Plan presented captured the spirit and intent of the Executive Board. Mr. Meilbeck then went over each section/directives and provided opportunities for Board Members to discuss, coupled with additional clarifications provided by Mr. Wessel.

Ms. Barotz made a suggestion that the word "thriving" be included in the FMPO mission statement.

Directive 1: No discussion

Directive 2: Mr. Ryan asked for more defining on it Letter B is supported.

Directive 3: No discussion

Directive 4: Mr. Babbott – very simple helping us understand pots of money – make sure we speak clearly directly and then the citizens will know what we are doing

5 – Mr. Ryan – b and c – tryin to set objectives – there are key corridors that will benefit the transportation system but they cost a lot of money. If you chase down only the top 3, over time, these broader corridors don't move forward. Because of limited funding – want to still go over those larger corridors. Mr. Wessel – would like to see in section b a direct reference to the RTP which helps communicate to the public what we do. Mr. Meilbeck added that being clear under 5 B that the 20 yr fiscally constrained high confidence capital plan is the RTP.

6 – great Segway a lot fo the work FMPO has done is to maintain the regulatory compliance.

Mr. Wessel added Do we want to adopt this – the next discussion is, as Mr. Meilbeck eluded to is, some of the tech things corrdinated with other agencies this next fiscal year. May be a need to move some target dates.

Matt Ryan – complimented the retreat and the subcommittee on their work. Jesse added it was a good plan and referenced to be ready when opportunities arise. And then Art introduced Dan Folke the city planning director.

Mr. Babbott introduced Mr. Folke,

Motion: Mr. Ryan made a motion to adopt the revised mission and vision definition of thriving and 18 mo strategic work plan with the amendment under 5b that adopting the RTP, a 20 yr fiscally constrained high confidence capital plan. Jeff seconded. All passed.

2. Regional Transportation Plan (RTP) Update – Response to Public Comment and proposed amendments (Pages 12-14)

FMPO Staff: David Wessel, MPO Manager

REQUESTED ACTION: Discussion and Direction

Staff will present an overview of public comment received to date and seek Board direction on the appropriateness of the staff recommended responses and proposed amendments.

RECOMMENDED ACTION: Board direction

DW reordered the agenda to 3.1 before 2.2

DW: looking to take action next month on adoption of the RTP and want to have a fairly quick turnaround for public comment which ends on March 28, 2018. He provided an overview of the RTP outreach, on line surveys, newspaper advertisement measures, etc.

The comments are all over the board and he overviewed (pg 13) public comments and suggested responses. CB suggested that there have been a series of studies completed (study vs. mitigation analysis) and to respond that this has been done and we are doing everything we can. JM: what being recommended is appropriate and he agrees. MR: its hard to get public comment and time of year now is the 180 concerns. Keeps the focus and suggested to keep the metrics to be explained better for the public. CB: asked for clarification and DW said one comment was why are we growing? Much of the RTP warrants more explanation on why HOH is happening, etc. Public comment comes back to the EB in April – DW: sits on the AMPO and they are having their annual board meeting in DC and may need to have a change to the meeting schedule?

III. NEW BUSINESS (Continued, postponed, and tabled items.)

1. FY 2018 Unified Planning Work Program Discussion (Pages 15-18)

FMPO Staff: David Wessel, Manager

REQUESTED ACTION: Discussion only

Staff will provide an overview of recommended technical activities, that in addition to strategic directives will comprise the work program.

RECOMMENDED ACTION: Discussion and direction

Mr. Wessel there is a number of strategic initiatives identified in the RTP draft which have been reviewed by the TAC and MGMT and prioritized those. Some things have occurred which narrowed down the list and he recommend (see pg 16) things replace in the WP for FY16.

1st Milton 180 corridor study – and ADOT effort funded by ADOT – and the impact to the FMPO is primarily staff time - Milton road is the highest rated project in the RTP – should help clarify projects that we can pursue as a region and help with leveraging ADOT and potentially federal funds as well along the Milton 180 corridors

Transportation Safety Plan – the Board amended the TIP and UPWP so this could be advanced and move forward. A consultant on board. CYMPO had extra safety funds to burn and so the price tag went down which will help with regional sign effort in terms of residual funds which will help identify safety projects going forward and allow us to submit as local agencies applications for grants for hwy safety improvement program funds for those projects.

J.W. Powell Specific Plan – city funded effort looking at JWP and the area surrounding it (from Lone Tree to 4th Street and I40 down to the FS of the city limits. Looking at final alignments, looking at the collector system, as well as the broader array of public infrastructure and facilities. The RTP has recommendations for connectivity standards for ped and bike facilities (an opportunity to advance concepts in this broader area). The recommendation from staff is that in our draft WP to estimate staff time commitments for these efforts.

CB – asked for clarification for the paragraph “the completion....” What do you mean by leagal status? DW answered that is it a specific plan adopted and what is currency? Current he said.

JM – complimented DW on the policy questions presented and he is looking at the financial complications. Needs to understand over a 3-5 yr period what the expenses and revenues are going

to come in. DW: FY 18 – the STP program is fully committed AB: how information is presented. He understands what JM is saying – all need to work together – DW: looking for a general direction – has the intermodal planning group coming up April 4, this is a reprs from AZ Div of Fed hwys Rgion 9 and pertinent ADOT staff – their objective is to look at the existing and next years UPWP – would come back next month with a draft UPWP. Are these bullet points sufficient? AB: can you bring back info back in April and DW said YES. MR was confused and asked how to move it forward? AB these are not the RTP 3 priorities – this is part of the WP. JM: cannot support as written because of the financial impacts. As he understands it, the \$450K doesn't include the top projects discussed and these need to be connected beforehand. DW: would like to try and put a dollar figure on the various initiatives for the April EB meeting. CB: the RTP is more than the projects know about – there is other technical work aligns with the UP. AB: how we make good decisions, what is it costing us to participate and by participating what are we foregoing? JM added he is very interested in the hard dollar costs embedded. Befoe we provide approval need to better understand the track of the money. AB: cannot approve specific levels of involvement.

2. Legislative Update: (Pages 19-28)

FMPO Staff: David Wessel, Manager
 REQUESTED ACTION: Discussion and Possible Action

Staff will provide an update on the Surface Transportation Funding Task Force, the HURF Exchange program, and prospective legislation to reduce the amount when streets services must be contracted.

RECOMMENDED ACTION: Discussion and direction

DW: Just pointed to the points in the packet. Most of the state leg items have died on the vine. They did get a step further than they have in the past. Seeds have been planted – have been more intentional in some of the outreach. On the fed side, as Mr. Thompson noted was trumps 1 trillion dollar initiation and still waiting to see what that may look like. The 4th street bridges over I40 (tiger grant) under the new starts – high frequency transit program. AB: there has been really good work done by senator fan and senator wordsley – CB: in our documents, we should say 4th street widening instead of just 4th street bridge.

3. Appointment of Alternate to the Rural Transportation Advocacy Council (RTAC): (none)

FMPO Staff: David Wessel, Manager
 REQUESTED ACTION: Discussion and Possible Action

The RTAC is comprised of representatives from rural Councils of Governments and small Metropolitan Planning Organizations from across Arizona. RTAC represents rural transportation concerns to federal and state legislative and executive bodies. Matt Ryan is the current representative from FMPO. A city representative as alternate is desired.

RECOMMENDED ACTION: Appoint an alternate to the RTAC

MR moved to appoint CB to be the alternate to the RTAC. JM seconded. Motion passed.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. TAC Action Summary February 17, 2017 (Pages 27-30)
- b. Staff Report

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

Items of interest from Executive Board members

DW announced the april 4 meeting. JM announced he was in Washington DC, last week and they shut down their transit system (had 3 inches of snow) Flagstaff had 3 feet of snow and didn't miss a beat. AB: strategic plan now goes to TAC, and glad JT is here, and disseminate this information. DW: said he would be happy to do that, but before he disseminates it, will add some additional projects. AB: when you are putting staff reports

together try and wear the board's hats, doing a great job, CB: thanks to DW and DR for the preparation for the meetings. JT: Tiger grant is very important – in talking about 1 trillion infrastrucure fund – policy to request Congress to set aside funds particularly for counties – give it directly to the counties. DW: the State Transportation Board will be in flagstaff on April 21st, 2017 at 9 am. The city has been promoting 4th street bridge widening in the 5-year construction widening.

And went around the board.

TAC

April 6, 2017 / 1:30 p.m. / County Human Resources

Management Committee

April 14, 2017 / 10:00 a.m. / City Hall

Executive Board

April 27, 2017 / 10:45 a.m. / City Council Chambers

ADJOURNMENT

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on March 20, 2017 at 1:38 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 20th day of March 2017.

Dusty Rhoton, FMPO Administrative Specialist