



APPROVED MINUTES

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, June 20, 2018

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue

CALL TO ORDER: 4:03 PM

COMMISSION MEMBERS: Phil Scandura, Chair, *absent*
Jonathan Day, Vice Chair, *present*
Kurt Brydenthal, *present*
Charlie Webber, *present*
Jerry McLaughlin, *present*
David Hayward, *absent*
Open

CITY STAFF: Mark Di Lucido, Staff Liaison
Deborah Cargill, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

a. None

2. ANNOUNCEMENTS

a. None

3. APPROVAL of MINUTES.

a. Regular Meeting of May 16, 2018.

MOTION: Commissioner McLaughlin moved to accept the minutes with a correction stating that the Navajo Tribe should be consulted on the Peace Pole translation. Commissioner Brydenthal seconded the motion. The motion passed unanimously.

II. Old Business:

None

III. New Business:

1. Historic Facades and Sign Grant – 15 N. Park Street

Address: 15 N. Park Street
Assessor’s Parcel Number: 100-23-005
Property Owner: Carrie and Wilbert Oden
Applicant: Carrie and Wilbert Oden
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Approve a HF&S Grant in the amount of \$10,000

This project involves a series of exterior rehabilitation projects including some structural repair, replacing some siding and trim, and window repairs. The property is located in the Townsite Overlay District local and the Townsite National Register Historic District. The work has been approved already and the scope of work does not warrant a Cultural Resource Study.

RECOMMENDED ACTION: Approve a HF&S Grant in the amount of \$10,000

The Commission will hear items 1 & 2 (15 & 19 N. Park Street) at the same time. This grant would only cover the outside repairs. The Commission asked why the staircase was redone going towards the back. The response was the steps directed towards the front of the house were a modern approach. Facing them toward the back of the house made the overall appearance more aesthetically coherent to the period. Commissioner Day questioned why the applicant is not restoring to the original stucco. The applicant stated that the cost of restoration of the stucco was not pursued, but the original stucco would be retained and covered (encapsulated) with an appropriate covering and that he had spoken with the state Historic Preservation office and read their guidelines.

MOTION: Commissioner McLaughlin made a motion to approve the Grant for \$10,000 for 15 N. Park Street with the condition that the work be completed within one year. Commissioner Webber seconded the motion. The motion passed unanimously.

2. Historic Facades and Sign Grant – 19 N. Park Street

Address: 19 N. Park Street
Assessor’s Parcel Number: 100-23-004
Property Owner: Carrie and Wilbert Oden
Applicant: Carrie and Wilbert Oden
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Approve a HF&S Grant in the amount of \$10,000

This project involves a series of exterior rehabilitation projects including some structural repair, replacing some siding and trim, and window repairs. The property is located in the Townsite Overlay District local and the Townsite National Register Historic District. The work has been approved already and the scope of work does not warrant a Cultural Resource Study.

RECOMMENDED ACTION: Approve a HF&S Grant in the amount of \$10,000

MOTION: Commissioner McLaughlin made a motion to approve the Grant for \$10,000 for 19 N. Park Street with the condition that the work be completed within one year. Commissioner Brydenthal seconded the motion. The motion passed unanimously.

3. Discussion Item – Schultz Pass Trail Head

Address: 3620 W. Mt Elden Lookout Road
Assessor’s Parcel Number: 300-47-004
Property Owner: City of Flagstaff
Applicant: Robert Wallace, Open Space Specialist
City Staff: Karl Eberhard, HPO
REQUESTED ACTION: Hear presentation and provide input for this project’s continuing design

This project involves the construction of a parking lot, trail connections, and various minor trailhead amenities including an interpretive sign. The property is the site of Flagstaff first water tank (holding pond) which is still visible. It is not located in a local or national historic district. A Cultural Resource Study may be required.

RECOMMENDED ACTION: Hear presentation and provide input for this project’s continuing design

This tank no longer holds water. A status of the project was given by Robert Wallace. The parking area will have a gravel base with portable toilets. The commission would like to see a Cultural Resource Study (archeological) for this area which should include looking for the spur of the wagon trail. This site may meet the requirements for a National Historic Site. The Commission prefers the first scheme with the parking further from the tank and moving the driveway further north, which creates a ring of protection around the tank. Ultimately, what the Commission thinks will be dependent upon the archeological survey. The FUTS trail appears to offer a sufficient offset from the berm of the tank on the first scheme.

Reports:

a. Administrative Approvals:

- a. Certificate of No Effect – Sign: Museum of Northern Arizona (3101 N. Fort Valley Road)
- b. Certificate of No Effect – Sign: Marriott Residence Inn parking Lot (100 N. Humphries Street)
- c. HRS Letter Report: Jeld Wen Plant (825 & 829 E. Butler Avenue)
- d. HRS Letter Report: Residence (609 N Beaver Street)
- e. HRS Letter Report: Residence (613 N Beaver Street)

VI. ANNOUNCEMENTS

- a. The Commission would like to see a discussion item regarding the length of presentations on a future Agenda.
- b. Next Regularly Scheduled Meeting: July 18, 2018

VII. ADJOURNMENT 5:03 pm