



**Minutes-Approved**  
**City of Flagstaff**  
**PLANNING & ZONING COMMISSION**  
**4:00 PM– Wednesday, October 10, 2018**

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**City Hall Council Chambers** 211 W. Aspen Ave.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.



Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

**CALL TO ORDER**-The meeting was called to order at 4:00 p.m.

COMMISSION MEMBERS: Margo Wheeler, Chairman  
Dr. Alex Martinez  
Marie Jones  
David Zimmerman (after roll call)

Ed Dunn, Vice Chairman  
Edward Talkington

Absent Excused: Kyle Anticevich

CITY STAFF: Tiffany Antol, Staff Liaison  
Becky Cardiff, Recording Secretary

**I. GENERAL BUSINESS**

**A. PUBLIC COMMENT**

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

**B. APPROVAL OF MINUTES**

- 1) Regular meeting of September 26, 2018.

**Motion** to approve the minutes from the regular meeting of September 26, 2018 as submitted.

**Moved by** Commissioner Martinez **Seconded by** Commissioner Dunn Motion carried unanimously.

## **II. PUBLIC HEARING**

### **A. ACORN PRESCHOOL**

Address:	290 W Oak Ave
Assessor's Parcel Number:	110-06-042D
Property Owner:	Frank Edenhofer
Applicant:	Acorn Preschool
Application Number:	<b>PZ-18-00112-02</b>
City Staff:	Alaxandra Pucciarelli
Action Sought:	Conditional Use Permit

A Conditional Use Permit request for a Day Care Center Use at 290 West Oak Avenue in the High Density Residential (HR) Zone.

Ms. Pucciarelli gave a PowerPoint presentation on the proposed conditional use permit and answered questions from Commissioners.

Heather Edenhofer, owner, answered questions about parking and landscaping from Commissioners.

**Motion** to approve Conditional Use Permit PZ-18-00112-02 subject to conditions and in accordance with the findings presented in the staff report with the additional condition to maintain the agreement for the additional 7 parking spaces and the clarification that the student maximum of 45 is total for two preschools combined **Motioned by** Commissioner Zimmerman **Seconded by** Commissioner Jones Motion carried unanimously.

## **III. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS**

Ms. Antol indicated she will introduce the new Zoning Code Manager at the next regular scheduled meeting.

### **ADJOURNMENT**

Adjourned at 4:30 p.m.