



A G E N D A
City of Flagstaff
PLANNING & ZONING COMMISSION
4:00 PM– Wednesday, February 13, 2019

City Hall Council Chambers 211 W. Aspen Ave.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Tammy Bishop at (928) 213-2611 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Planning and Zoning Commission and to the general public that, at this meeting, the Planning and Zoning Commission may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the City's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

CALL TO ORDER

COMMISSION MEMBERS: Margo Wheeler, Chairman
Eric Nolan
David Zimmerman
Edward Talkington

Kyle Anticevich
Dr. Alex Martinez
Marie Jones

CITY STAFF: Tiffany Antol, Staff Liaison
Becky Cardiff, Recording Secretary

I. GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

B. APPROVAL OF MINUTES

- 1) Regular meeting of January 9, 2019.

C. ELECTION OF OFFICERS

II. PUBLIC HEARING

A. WEITZEL CELL FACILITY

This item was continued from the regular meeting on January 9, 2019.

Address: 3600 North Fourth Street
Assessor's Parcel Number: 109-06-002
Property Owner: Trinity Heights United Methodist Church
Applicant: Pinnacle Consulting LLC
Application Number: **PZ-18-00111-02**

City Staff: Neil Gullickson
Action Sought: Conditional Use Permit

A Conditional Use Permit request from Pinnacle Consulting LLC to allow placement of a new 60-foot tall Antenna-supporting structure (mono-pole cellular tower) located at 3600 North Fourth Street in the Single Family Residential (R1) Zone.

Recommended Action: Staff recommends, in accordance with the findings identified in the staff report the Planning and Zoning Commission approve the Conditional Use Permit with conditions.

B. VERKAMP HOUSE CONDOMINIUMS

Address: 623 North San Francisco Street
Assessor's Parcel Number: 101-08-009
Property Owner: ZH Holdings
Applicant: David Hayward
Application Number: **PZ-17-00017-04**
City Staff: Genevieve Pearthree
Action Sought: Preliminary Plat Request

Neighborhood Homes requests preliminary plat approval for Verkamp House Condominiums—a 6-unit residential condominium subdivision on a .49 -acre (21,300 square foot) site at 623 N. San Francisco Street—constructed as a Planned Residential Development in the Single-Family Residential Neighborhood (R1N) Zone.

Recommended Action: Staff recommends the Planning and Zoning Commission forward the Preliminary Plat Request to the City Council with a recommendation for approval.

III. DISCUSSION AND RECOMMENDATION

1) Review of 2018 Building and Fire Code Amendments.

City Staff: Amy Palmer, Building Official
Victoria St. Clair, Building Plans Examiner
Kent Snide, Fire Inspector

RECOMMENDED ACTION: Staff recommends the Planning & Zoning Commission forward the 2018 Building and Fire Code Amendments as proposed to City Council for their review and recommendation.

2) Active Transportation Master Plan

Flagstaff Urban Trails System (FUTS) Master Plan

The City is working on two master plans: The Active Transportation Master Plan will make specific recommendations to improve the pedestrian and bicycle environment, while the FUTS Master Plan will guide future development of the Flagstaff Urban Trails System. Both master plans implement the goals and policies of the Flagstaff Regional Plan 2030: Place Matters regarding walking, biking, and trails.

Staff will introduce the master plans at this work session, provide a summary of their content, and outline the process for review and adoption. Master plans are approved by the City Council by resolution, following review and recommendation

by the Planning and Zoning Commission and Transportation Commission. For more detailed information about the master plans, go to <http://www.flagstaff.az.gov/atmp>

City staff: Martin Ince

RECOMMENDED ACTION: Discussion only.

IV. MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS

ADJOURNMENT