

Minutes Approved
City of Flagstaff
HERITAGE PRESERVATION COMMISSION
4:00 PM – Wednesday, February 20, 2019

Flagstaff City Hall, **Council Chambers** 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Deborah Cargill 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER [Chairman Hayward called the meeting to order at 4:00 p.m.](#)

COMMISSION MEMBERS: David Hayward, Chair, [Present](#)
Jonathan Day, Vice Chair, [Present](#)
Charlie Webber, [Present](#)
Jerry McLaughlin, [Present](#)
David Hayward, [Present](#)
Emily Dale, [Present](#)
Jill Hough, [Excused](#)
Caitlin Kelly, [Present](#)

CITY STAFF: Tiffany Antol, Staff Co-Liaison
Sara Dechter, Staff Co-Liaison
Becky Cardiff, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

a. [None](#)

2. ANNOUNCEMENTS

a. [None](#)

3. APPROVAL of MINUTES.

- a. Regular Meeting of December 19, 2018
- b. Regular Meeting of January 16, 2019

MOTION: [A motion was made by Commissioner McLaughlin to approve the minutes from the regular meetings of December 19, 2018 and January 16, 2019. Commissioner Dale seconded the motion. The motion passed 6-0.](#)

II. NEW BUSINESS

1. Cultural Resource Study – Mike & Rhonda’s “The Place”

Address: 21 S Milton Road
Assessor’s Parcel Number: 100-38-003 and 100-38-012
Property Owner: Sheven Family Trust
Applicant: Lynn A. Neal
City Staff: Tiffany Antol, HPO
REQUESTED ACTION: Letter Report

In accordance with Flagstaff Zoning Code Section 10-30.30.050, a letter report has been submitted as documentation of completing a Cultural/Historic Resource Study for the subject property. The property is planned for sale with the likelihood the existing business would end operation and the late 1960s building would be demolished

MOTION: A motion was made by Commission Day to accept the findings of the letter report with the condition that no demolition permit would be issued until a building permit is approved if legally possible. Commissioner McLaughlin seconded the motion. The motion passed 6-0.

2. Cultural Resource Study – Auza Property

Address: 151 W High Country Trail
Assessor’s Parcel Number: 112-09-001E, 011, 007B, 001W
Property Owner: Auza Flagstaff, LLC
Applicant: Trinsic Acquisition Company, LLC
City Staff: Tiffany Antol, HPO
REQUESTED ACTION: Letter Report

In accordance with Flagstaff Zoning Code Section 10-30.30.050, a letter report has been submitted as documentation of completing a Cultural/Historic Resource Study for the subject property. A Site Plan and Zoning Map Amendment application have been submitted for the subject property to be developed as a Multi-family residential development. The existing development as discussed in the letter report is to be preserved in its current state. All new development will occur south of High Country Trail

Ms. Antol gave a brief description on the development proposed for the property in the letter report and answered questions from Commissioners.

MOTION: A motion was made by Commission Webber to accept the findings of the letter report with the condition for the contractor to update the website to reflect the two sites previously located on the property are no longer there. Commissioner Day seconded the motion. The motion passed 6-0.

IV. REPORTS:

1. Review of Administrative Approvals:
 - a. None

V. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: March 20, 2019

Ms. Antol gave an update on a future grant application and future applications that will be coming before the commission

VI. ADJOURN

Adjourned at 4:30 p.m.