

PARKS AND RECREATION COMMISSION
Wednesday, April 17, 2019
SUMMARIZED MINUTES – DRAFT for approval

Members Present

Brian Bloom
Bert Crockett
Ryan Martin
Jim Stratton

Staff Present

Amy Hagin
Rebecca Sayers
Claire Harper
Emry Pensinger
Martin Ince
Joseph Nagle
Shawn Mullaney

Others Present

none

1. CALL TO ORDER

Co-Chair Stratton called the meeting of April 17, 2019 to order at 4:05 p.m.

2. ROLL CALL

Chair Bloom, Co-Chair Stratton, and Commissioners Martin and Crockett were present for roll call. Commissioners Behrens and Grogan were absent for roll call.

3. APPROVAL OF THE February 20, 2019 MINUTES

Motion made by Chair Bloom to approve the February 20, 2019 minutes as written. Motion seconded by Co-Chair Stratton. Motion passed unanimously with four (4) yeas votes.

4. PUBLIC PARTICIPATION - none

5. DISCUSSION ITEMS

A. FUTS and Active Transportation Master Plans

Martin Ince, Multimodal Transportation Planner, presented the Flagstaff Urban Trail System (FUTS) and Active Transportation Master Plans. The FUTS Master Plan guides the development of the urban trail system. The Active Transportation Master Plan focuses on strategies, actions, projects, and programs to improve the pedestrian and bicycle environment in Flagstaff. Both master plans implement the goals and policies of the *Flagstaff Regional Plan 2030: Place Matters* regarding walking, biking, and trails. Commissioner Crockett inquired about how the trails are accessible to all. Ince informed the Commission that they have worked with the Commission on Inclusion and Adaptive Living and all trails should be accessible to ADA guidelines but is sometimes difficult due to the topography in town. There was discussion about new developments and how they would incorporate new FUTS trails. The Master Plan identifies those FUTS segments and requires that they be constructed as part of the development.

B. Workforce GIS for Parks Snow Plow Operations mapping demonstration

Joseph Nagle, Parks Student Intern, gathered data and put information into a digital Workforce assignment system. Parking lots, shovel routes, track/tractor routes, high priority downtown locations, lower priority locations, and courtesy locations are color coded and assigned to staff. This program will allow staff to track completed assignments in real time. It is accessible via a mobile app that can be used on desktops and tablets.

C. Pollinator Pilot Project at Citizen's Cemetery

Emry Pensinger, Parks Supervisor, presented the Pollinator Pilot Project at Citizen's Cemetery. The project goal is to help support the health and growth of pollinators. The project will be divided into four quadrants, two of which will be irrigated and two non-irrigated. Staff has selected one seed mix and is working with Northern Arizona University and Master Gardeners to

select a second seed mix. A natural habitat that requires little to no maintenance is desired. Native plant species will be the main component of the seed mixes, although some non-Arizona species that are beneficial to pollinators and do well in this climate will also be considered.

D. Budget and Revised Service Level updates

Rebecca Sayers, Parks and Recreation Director, updated Commissioners on fiscal year 2020 (FY20) budget and revised service level funding that is being proposed in the City Manager's budget for City Council consideration. Highlights include the Boulder Point/West Side Park funding to begin design and construction and ongoing funding for Siler Homes Activity Center.

E. Dream Court Installation at Cogdill/Boys & Girls Club and ribbon cutting

Rebecca Sayers shared that a Dream Court will be installed in partnership with Parks and Recreation, Flagstaff Police Department, Bridge Church, and Nancy Lieberman Charities. The ribbon cutting will be on Sunday, April 28 at 2 p.m.

F. Girls Softball Little League updates

Amy Hagin, Parks Manager, shared that the dugout at Continental Field Five received a roof cover and Parks staff installed a gate to enclose the outfield. A new pad for Girls Softball storage was created. Staff is starting to research batting cage options for Girls Softball for FY20. All of these requests were included on the Girls Softball Little League "wish list."

G. Boulder Point/West Side Park update

\$500,000 has been awarded for FY20 to begin community outreach, design and start construction.

H. Resignation of Commissioner Behrens effective May 1, 2019

Commissioner Behrens has resigned effective May 1, 2019

6. REPORTS

- A. Monthly highlights of Parks – no questions or discussion
- B. Monthly highlights of Recreation – no questions or discussion
- C. Monthly highlights of Open Space – no questions or discussion

7. INFORMATION ITEMS TO AND FROM COMMISSIONERS AND STAFF

None.

8. AGENDA ITEMS FOR MAY 15, 2019 MEETING

Open Space Volunteer Program Presentation
Joe C. Montoya program and facility updates
Pickleball and tennis update
Update on buffalo at Buffalo Park
Buffalo Park restrooms

9. ADJOURNMENT

The meeting adjourned at 5:11 p.m.