



**Flagstaff City Commission on Diversity Awareness
Council Chambers (1st Floor)
Flagstaff City Hall – 211 W. Aspen Ave, Flagstaff 86001
June 18, 2019 – 1:30 p.m.**

AGENDA

- I. Call to Order
- II. Roll Call

Alisa Ashley	Jean Toner
Dan (Robert) Duke, Chair	Daniel Williamson
Khara House	DeAnn Wegwert, Vice Chair
Pamela Malone	
- III. Recommended Protocol for Members and Other Participants Call In

All participants, including staff, should sit at the conference table during the discussion of topics, so they are closer to the microphones. Those present in the room should minimize side conversations and shuffling of paper because the sound is picked up by the microphones and it is more difficult for those on the phone to hear. Please be sure to identify yourself when you begin to speak, so those calling in know who is speaking. The Chair of the meeting should ensure those on the phone have an opportunity to speak.
- IV. Public Participation

The Commission cannot act upon items presented during the Public Participation portion of the Agenda. Individual Commission members may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item is officially placed on the Agenda. Each public comment or presentation will be limited to five (5) minutes.
- V. Staff Participation
 - A. Shannon Anderson, Staff Liaison
- VI. Approval of Minutes – May 21, 2019 (Attachment 1)
- VII. Date of Next Meeting – July 16, 2019
- VIII. Action Items
 - A. 2020 Census Outreach and Census tools to understand hard to reach populations (Sara Dechter)
 - B. CODA Survey.
 - C. Report out from subcommittee on indigenous religious practices.
 - D. Keeping families together ordinance. (Handouts provided during April 16th meeting.)
 - E. Discussion on office of labor standards.
 - F. LGBTQ Proclamation presented during June 4th Council Meeting. (Attachment 2)
 - G. Review list of proclamations and/or events emailed by Shannon Anderson on April 16th and possible action of adding proclamations and/or events to the 6-month planning calendar for July through December 2019. (Handouts were emailed on April 16th – print outs will not be provided)
 - H. Tracking Commission member appointment by City Council for terms expiring 9/1/2019 and develop transition plan – Commission members Dan Duke, Khara House, and DeAnn Wegwert
 - I. Set agenda items for next meeting on July 16, 2019.
- IX. Reports/Discussion Items

- X. Agenda for Future Meeting(s)
- A. Shannon Anderson to follow up on Pamela Malone parking permit as Commission member. (emailed 4/16/19)
 - B. June 18th meeting: Tracking Commission member appointment by City Council for terms expiring 9/1/2019 and develop transition plan.
 - C. Shannon Anderson to follow up with each Commission member to obtain list of committees in order to bring list for the following agenda item - Review lists of other organizational committees brought by each commission member and possible action of creating liaisons for other diversity groups. During the July 24, 2018 commission meeting the Commission members provided the following names of organizational committees for further consideration: Flagstaff Community Coalition, NAU Diversity Commissions (i.e. Commission on Ethnic Diversity, LGBTQIA, Women’s Commission, Disability Commission, Native American Commission), and YMCA Advisory Board. The Commission members will consider what gaps may exist to establish new connections. This item will be tabled until the November meeting after the Public Forum.
 - D. August 20th meeting: Public Forum.
 - E. Conversation on changing the name of Commission from Commission on Diversity Awareness to Commission on Diversity Appreciation.
 - F. Discussion about Diversity Fair.
 - G. Response from Procurement as a result of the Transportation presentation – Requested data on how often local service providers are awarded contracts vs. non-local (Rick Barrett requested 10/16/18. Shannon followed up on 4/8/2019. Shannon followed up on 6/17/2019.)
 - H. Review planning calendars created by each commission member and possible action of adopting final draft Commission of Diversity Awareness 6-month planning calendar.

XI. Adjournment



For Special Accommodations, please notify Stacy Fobar in the City Clerk’s Office at (928) 213-2077 or (928) 774-5281 (TDD) at least three business days prior to the scheduled meeting time.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on June 17, 2019 at 11:30 a.m. in accordance with the statement filed by the Commission on Diversity Awareness with the City Clerk.

Dated this 17th day of June 2019. _____