



Approved Minutes

City of Flagstaff

AIRPORT COMMISSION

1:00 to 2:30 P.M. Sept 12, 2019

Council Chambers at City Hall, 211 W Aspen Ave



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Carrie Elsass at 928-213-2930 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

I. **CALL TO ORDER** Chair Ketter called the meeting to order at 1:07 PM.

COMMISSION MEMBERS:

Brian Ketter, Chair, *present*
Cal McLoy, *present*
Vacant,
Amanda Shankland, *absent*
Susan Shields, *present*
Miranda Sweet, *present*
T. Paul Thomas, Vice-Chair, *present*

CITY STAFF:

Regina Salas, Council Member, *present*
Heidi Hansen, Economic Vitality Director, *present*
Barney Helmick, Airport Director, *present*
Tim Skinner, ARFF/Ops Manager, *present*
Carrie Elsass, Recording Secretary, *present*

II. **PRELIMINARY GENERAL BUSINESS**

1. PUBLIC COMMENT

PUBLIC PARTICIPATION/INPUT

(Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public, but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.)

James Gorney of Kachina Village: Complaint regarding noise and safety.

Aude Stang of Pine Del: Complained about the early and late flights over Pine Del.

Robert Stang of Pine Del: Complained about the early and late flights over Pine Del.

Alan Frederickson of Kachina Village: Complaint regarding noise and safety.

Christine Frederickson of Kachina Village: Noise complaint

Orville Wiseman of Flagstaff: Commented on safety of the flights requiring a path over Kachina Village.

Barbie Marinello of Kachina Village: Complaint regarding noise and safety

2. ANNOUNCEMENTS

3. APPROVAL OF MINUTES

- a. Regular Meeting of Aug 8, 2019.

RECOMMENDED ACTION: Approve the minutes of Aug 8, 2019, as submitted.

MOTION: Chair Ketter moved to approve the minutes as submitted. Commissioner Shields seconded the motion; the motion passed unanimously.

4. CITY COUNCIL LIASON INTRODUCTION

Councilmember Salas introduced herself. She will be attending the commission meetings going forward with a goal of increased communication between the Airport Commission and City Council.

III. STAFF REPORTS

1. Commercial enplanements, aviation activity and sale of fuel (*Barney Helmick*)
Noted that the airport will be reporting our numbers differently. Going forward the numbers at the bottom of the charts will reflect a year to date comparison for each year. This is to more accurately reflect our growth rate. Our enplanement numbers have grown by 56% this year making it our busiest year ever. At this rate there is potential to hit 110,000 enplanements this year.

Deplanement numbers were stronger and this because the flights out of Denver can take off with more passengers due to lower elevation.

Open for questions: NONE

IV. DISCUSSION ITEMS

1. Aircraft Departure Information Update (*Barney Helmick*)

Staff spoke briefly about why commercial flights go over Kachina Village and Pine Del. Kachina Village is 3 mi south of the end of the runway and Pine Del is even closer. The prevailing winds from the south cause most flights to take off to the south and fly over these communities. The Airport does not have control over Airline schedules and cannot restrict hours of operation. The Airport, Airport Commission and the City of Flagstaff do not have jurisdiction or power over flight paths. Airport staff is looking into a noise abatement request NOTAM.

Open for questions:

Commissioner Thomas: Mentioned that pilots have approved routes like roads in the sky that they are required to follow.

2. Snow Plan (*Tim Skinner*)

Staff gave a brief overview of the snow equipment the airport uses and mentioned a few challenges the team faces this winter. The biggest challenge is how to manipulate snow in the passenger parking area. The Airport will be enforcing a city ordinance that states there is no parking on streets November through April. Unlike other businesses in town, the Airport does not close at night. This adds to snow removal challenges.

V. ACTION ITEMS

1. None

VI. FIXED BASE OPERATOR REPORT

1. General aviation issues, fuel sales and business report. (*Orville Wiseman*)
The biggest challenge Wiseman Aviation faces right now is fuel storage. Logistics continue to be difficult and the need a second storage tank. General Aviation traffic continues to be slow this summer. Wiseman chose to not bid for a military contract this year so that traffic has been much slower. Orville also encouraged the commission to request another noise study.

Open for Questions: **NONE**

VII. INFORMATION ITEMS

1. Thunder Over Flagstaff (Barney Helmick)

The Experimental Aircraft Association (EAA) put on Thunder Over Flagstaff last month. The proceeds from this event go toward paying all expenses for kids to attend the Oshkosh summer camp. The goal is to encourage interest in aviation related jobs.

2. Chairperson
3. Commissioners

VIII. ADJOURNMENT OF REGULAR MEETING

MOTION: Chair Ketter moved to adjourn the meeting. Commissioner McLoy seconded the motion; the motion passed unanimously. Chair Ketter adjourned the meeting at 2:05 PM.