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City of Flagstaff Housing Authority Board of Commissioners

10:00 AM, Thursday, September 19, 2019
City Hall Council Chambers
211 W. Aspen Avenue

Meeting Minutes

NOTICE OF OPTION TO ENTER INTO EXECUTIVE SESSION

Executive Session: Pursuant to A.R.S.38-431.02, notice is hereby given to the Board of Commissioners and to the general public that, at this regular meeting, the Board of Commissioners may vote to go into executive session, which will be closed to the public, for legal advice, discussion and/or consultation with the Housing Authority of the City of Flagstaff's attorney(s) for legal advice on any item on this Agenda, pursuant to A.R.S 38-431.03(A)(3). No legal action shall be taken in executive session.

I. Call to order

- a) Meeting called to order by 10:05 am by Mr. Tad Moore.

II. Roll call

Board members:

Chair – Tad Moore - [Present](#)
Vice-Chair – Vacant
Mayor Coral Evans - [Present](#)
April Smith – [Present](#)
John Semanas – [Present](#)
Moses Milazzo – [Present](#)
Vacancy

City Staff:

Deborah Beals – [Present](#)
Kurt Aldinger – [Present](#)
Sarah Darr – [Present](#)
Tracey French – [Present](#)

III. Preliminary General Business

- a) Public Comment

At this time, any member of the public may address the Board on any subject within the Board's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Board from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda.

To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

[No members of the public present for public comment.](#)



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Housing Authority staff at 928-213-2730 (or 774-5281 TDD). Notification of at least 48 hours in advance will enable the City to make reasonable arrangements.

IV. Approval of Minutes

- a) Regular Meeting of August 15, 2019.
Ms. April Smith motioned to approve as present, seconded by Mr. John Semanas seconded, approved unanimously.

V. Action Items

- a) **Formal Vote to Confirm Annual Plan Approval**
Ms. Sarah Darr briefed the Board concerning the formal Action Item for Board Chair to sign on Annual Plan Approval. The motion for signing off was motioned by Mr. Moses Milazzo, Mr. Semanas seconded, approved unanimously.
- b) Consideration of Resolution 2019-2
A Resolution Approving the New Payment Standards
Ms. Tracey French presented on payment standard adjustments for Section 8 Housing Choice Vouchers. Ms. French requested approval for changes to be effective October 2, 2019. Mr. Milazzo and Mayor Coral Evans requested detail on rent negotiations; Ms. French and Ms. Darr responded. Ms. April Smith and Mr. Milazzo asked for financial detail; Ms. Deborah Beals and Ms. Darr responded. Mr. Milazzo motioned for approval, Mr. Semanas seconded; the resolution was approved unanimously.
- c) **Consideration of Appointment of a Housing Authority Board Member To Serve on the Housing Commission**
Mr. Moore asked for comment to which Mr. Milazzo clarified his standing. Ms. Darr provided additional detail. Ms. Smith and Mr. Milazzo discussed appointment. Mr. Semanas moved to nominate Mr. Milazzo to the Housing Commission, Ms. Smith seconded. The motion was approved unanimously.

VI. Informational Items

No Informational Items

VII. General Business

- a) Reports
 - i) Year End Finance Report – Deborah Beals
Ms. Beals delivered the Year End Finance Report. Mr. Milazzo inquired about funding, to which Ms. Beals responded. Ms. Darr provided historical context concerning the Year End Finance Report.
 - ii) Director’s Report – Sarah Darr
Ms. Darr delivered the Director’s Report. Mayor Evans Ms. Smith, and Mr. Milazzo asked for detail about housing vouchers for aging out foster care youth, to which Ms. Darr responded.
- b) Board Member Comments
Mr. Milazzo gave comment on quality of work of Ms. Darr and the Housing Authority team, which was affirmed by Mr. Moore and Ms. Smith.
- c) Next Scheduled Meeting: Thursday, October 17, 2019 at 10:00 am

VIII. Adjournment

Meeting adjourned at 10:49 am by Mr. Moore.