

## MINUTES

**PLANNING & ZONING COMMISSION  
WEDNESDAY  
February 12, 2020**

**COUNCIL CHAMBERS  
211 WEST ASPEN AVENUE  
4:00 P.M.**

### Call to Order

Chairman Wheeler called the meeting to order at 4:00 p.m.

### Roll Call

*NOTE: One or more Commission Members may be in attendance telephonically or by other technological means.*

### Present:

MARGO WHEELER, CHAIR  
MARIE JONES  
CAROLE MANDINO  
DR. ALEX MARTINEZ  
GAYLENE SOPER  
ERIC NOLAN

### ABSENT:

DAVID ZIMMERMAN, VICE CHAIR

### Public Comment

*At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

**NONE**

### APPROVAL OF MINUTES

Approval of minutes from the meeting on Wednesday, January 22, 2020.

**MOTION** to approve the minutes of the regular meeting of Wednesday January 22, 2020 **MOVED by** Commissioner Martinez **SECONDED by** Commissioner Mandino **Motion carried unanimously**

### PUBLIC HEARING

Request for Continuance

#### **A. PZ-19-00125 Updates to Zoning Code 2020 – Miscellaneous Part 1**

This is a request for a Zoning Code Text Amendment (Case No.: PZ-19-00125) by the City to amend the Zoning Code to resolve conflicts, incorporate technical corrections and clarity, add and modify definitions, and add, delete and modify the Code's requirements. The proposed amendments affect, but are not limited to, these provisions of the Code: administration and procedures, general to all provisions, non-transect and overlay zones, supplemental to zones, building height, accessory buildings, equipment screening, landscape buffers, signs, specific to building types, and definitions.

**Staff recommends** the Planning and Zoning Commission, in accordance with the findings presented in this report, find that the required findings of the Zoning Code have been met, and make a recommendation to the City Council for approval of the Zoning Code Text Amendment.

**MOTION** to continue public hearing to the next regular meeting of February 26, 2020 **MOVED by** Commissioner Mandino **SECONDED by** Commissioner Jones **Motion carried unanimously**

## **OTHER BUSINESS**

### **A. Presentation:** Public Safety Impact Fee Renewal Process

The staff presentation is for information only. No action is required of the Commission.

Tiffany Antol, Planning Director, gave a PowerPoint presentation on the public safety impact fee renewal process and answered questions from Commissioners.

## **MISCELLANEOUS ITEMS TO/FROM COMMISSION MEMBERS**

Chairman Wheeler will be representative to the Citizen Commission on Council Salaries and Commissioner Mandino will be alternate  
The next meeting is scheduled for February 26, 2020

## **ADJOURNMENT**

Adjourned at 4:53 p.m.

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on 2/10/20, at 1:00 p.m. This notice has been posted on the City's website and can be downloaded at [www.flagstaff.az.gov](http://www.flagstaff.az.gov).

Dated this 10th day of February, 2020.

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Tammy Bishop, Administrative Specialist