



# **A G E N D A**

## **City of Flagstaff Sustainability Commission**

**Thursday, March 23, 2017  
4:30 – 6:00 pm**

City Hall, Staff Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

### **CALL TO ORDER**

#### **COMMISSION MEMBERS:**

Brian Petersen, Chair  
Amelia Blake  
Eli Chamberlain  
Dara Marks Marino

David McCain  
Elisha Dorfsmith  
Amanda Ulmer

#### **STAFF LIAISON:**

Nicole Woodman, Sustainability Manager

**1. Call to Order**

Chair Petersen called the meeting to order at 4:33pm.

**2. Roll Call**

All Commissioners were present for roll call.

**3. Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

**4. Approval of Minutes**

Commissioner Ulmer motioned to approve the February 23rd minutes. Vice-Chair McCain seconded the motion. All voted in favor.

**5. Discussion Items**

**A. Earth Day Update – Maggie Twomey**

Maggie Twomey, Sustainability Section Volunteer and Event Coordinator, shared details regarding the April 22nd Earth Day event which will be held at Heritage Square from 11am-2pm. Ms. Twomey stated that a community clean up with the Arizona Conservation Corp will begin at 9am. Master Recyclers will be coaches and team leaders during this event. Ms. Twomey also shared that the event currently has several workshops, live music, and thirty-six vendors. Commissioners Ulmer, Blake, and Chair Petersen expressed interest in promoting the Neighborhood Grant Program during the Earth Day event. Ms. Twomey also shared event information for the Lights Out Flagstaff event which was held on March 24th.

**B. Review of Regional Transportation Plan Draft – David Wessel**

David Wessel, Manager for the Flagstaff Metropolitan Planning Organization, shared with the Commission an update on their regional plan focus and goals. Mr. Wessel's presentation consisted of the congestion and arterial network development, multi-modal system, and safety for bikes and pedestrians. Mr. Wessel shared the tentative plan for the roads such as widening I-40, Milton Road, and East Route 66. Likewise, JW Powell Boulevard and Woody Mountain Road could be extended to provide alternative routes to relieve in-town congestion. Mr. Wessel stated that the Flagstaff Metropolitan Planning Organization is accepting public comment until March 20th, 2017. Mr. Wessel said that adoption of their plan could be accepted by the executive board by April 2017.

**C. Climate Action Plans – Jenny Niemann**

Jenny Niemann, Sustainability Specialist, gave a presentation on climate action plans to the Commission. Ms. Niemann shared what types of climate plans the City of Flagstaff has previously been involved with. Next, Ms. Niemann shared climate action plans from six Southwest cities: Fort Collins, Boulder, Salt Lake City, Santa Fe, Phoenix, and Tucson. After looking at six examples, Ms. Niemann stated the direction that the City of Flagstaff will go with. The City of Flagstaff will contact a third part consultant to facilitate the plan. A scoping committee will be created to write a scope for the consultant in April.

**D. Recap of Sustainability Commission Strategic Focus – Nicole Antonopoulos Woodman**

This agenda item has been tabled and will be on the agenda for the April Commission meeting.

**E. Neighborhood Grant Expenditure Update – Nicole Antonopoulos Woodman**

Ms. Woodman gave a brief update on the Neighborhood Grant Program. For the fiscal year 2017, two grants have been award. Currently, \$1,295 of grant money is left for the remaining fiscal year.

**F. Council Goals and Sustainability Program Budget Requests – Nicole Antonopoulos Woodman**

Ms. Woodman shared City Council goals with the Commission. A few of the goals consisted of Economic Development, Affordable Housing, Social Justice, Transportation, Climate Change, Water Conservation, and Environmental and Natural Resources. Ms. Woodman also started the Sustainability Program's budget requests. The budget request will go forth to City Council.

**6. Strategic Focus Updates – Commissioners**

This agenda item has been tabled and will be on the agenda for the April Commission meeting.

**7. To and From – All**

The Commission discussed moving the April meeting to an alternative date. The Commission will determine a date through an online polling system. Vice-Chair McCain shared information about the Flagstaff Leadership Program and the Compassion Conference which will be held at NAU in April.

**8. Agenda Items for Next Month – All**

**A. Recap of Flagstaff Climate Action Plan Stakeholder Meeting**

**B. Strategic Planning for Neighborhood Grant Expenditure**

**C. Council Goals and Sustainability Program Budget Requests Questions**

**D. Recap of Sustainability Commission Strategic Focus- Nicole Antonopoulos Woodman**

**E. Strategic Focus Updates - Commissioners**

**9. Future Agenda Items**

**A. Tableau Discussion – Jenny Neimann**

**B. ESRI Story Maps for Western Adaptation Alliance**

**10. Adjournment**

Chair Petersen adjourned the meeting at 6:11pm.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

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