



A G E N D A

City of Flagstaff Sustainability Commission

Thursday, September 28, 2017

4:30 – 6:00 pm

COUNCIL CHAMBERS, CITY HALL

211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Brian Petersen, Chair

Eli Chamberlain

Dara Marks Marino

David McCain, Vice Chair

Elisha Dorfsmith

Amanda Ulmer

STAFF LIAISON:

Nicole Antonopoulos Woodman, Sustainability Manager

1. Call to Order

Chair Petersen called the Commission to order at 4:30pm.

2. Roll Call

Commissioners Dorfsmith, Marks-Marino, McCain, Petersen, and Ulmer were present for roll call. Commissioner Chamberlain was absent.

3. Public Participation

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

4. Approval of Minutes

Tabled for next month.

5. Business

A. NAIPTA 5 Year Plan (20 Minutes) – Alicia Baker

Requested Action: Informational

Alicia Baker, Transit Planner for Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA), shared the 5-year plan with the Commission. Ms. Baker explained how NAIPTA's transportation system has evolved since the early 2000's. Ms. Baker defined ridership goals and coverage goals and how the 5-year plan is trying to achieve both. Ms. Baker also shared a map of NAIPTA's Permanent Network. The 5-year plan will also have potential bus lines in conjunction with Flagstaff Metropolitan Planning Organization's proposed roads. NAIPTA will release the 5-year plan draft for public comment in October. After public review, the draft will go to the Board of Directors in December for final acceptance.

B. High Occupancy Housing (20 Minutes) – Carlton Johnson

Requested Action: Informational

Carlton Johnson, Associate Planner, shared the High Occupancy Housing Plan with the Commission. Mr. Johnson briefed the Commission of the history of density in Flagstaff. Mr. Johnson continued to explain the process of the High Occupancy Housing Plan. In summer 2016, public meetings were held for community members to voice their perspective. The High Occupancy Housing plan took the community's concerns and issues in consideration when drafting the plan. The High Occupancy Housing draft was available online for sixty days for public review. Mr. Johnson explained how the High Occupancy Housing draft must be in compliance with the regional plan, and work with zoning codes and engineering standards. The Commission discussed the efficiency of the high occupancy housing units.

C. Climate Action Planning Update (5 Minutes) – Jenny Niemann

Requested Action: Informational

Jenny Niemann, Sustainability Specialist, informed the Commission that the Steering Committee selected a contractor for the Climate Action and Adaptation Plan. The selected contractor request will go to City Council for approval in October. Once City Council approves the contractor, the Climate Action and Adaptation Plan will move towards community outreach. Meeting notifications and minutes for the Climate Action and Adaptation Plan Steering Committee will be uploaded on the City of Flagstaff's website.

D. Rethink Waste Update (10 Minutes) – Dylan Lenzen

Requested Action: Informational

Dylan Lenzen, Zero Waste Coordinator, refreshed the Commission on the Rethink Waste Plan. The Rethink Waste plan will go back to City Council on October 17th, 2017. City Council initially talked about the barriers in the plan. Mr. Lenzen shared a few results from the community forum survey regarding the Rethink Waste Plan. Mr. Lenzen stated that the first stage in the Rethink Waste Plan will focus on the next three years. The objective of the Rethink Waste Plan is to have an institutional shift in the way how the community thinks about waste.

E. Sustainability Neighborhood Grants (15 Minutes) – All

Requested Action: Discussion and vote

Commissioner Ulmer volunteered to take on the role for promoting the Sustainability Neighborhood Grant program. Ms. Nicole Woodman, Sustainability Manager, informed the Commission of two grants that have been submitted. The first grant application was a request for a Rainwater Harvest Workshop through Coconino County Cooperative Extension. The application requested \$590 for a rainwater harvest shed and gardens. The Commission discussed how this grant proposal fits with the criteria for the extra monies from the Water Division. Vice Chair McCain motioned to approve the Rainwater Harvest Workshop grant application. Commissioner Dorfsmith seconded the motion. All voted in favor to approve the grant application.

Ms. Woodman shared the second grant application for a Tiny Sprouts Workshop from Over the Rainbow Butterfly Gardens. The Tiny Sprouts Workshop will teach children about sustainability with hands-on projects. The Commission looked at the requested budget. The Commission had some questions regarding the items in the budget. The Commission requested to have a representative from Over the Rainbow Butterfly Gardens at the next meeting to answer questions.

Ms. Woodman informed the Commission that Flagstaff Arts and Leadership Academy will try to be at the next Commission meeting to update the Commission on their finished grant project.

F. Strategic Focus Areas (5 minutes) – All

Requested Action: Discussion

Ms. Woodman informed the Commission that City Staff would like their help for promoting the Sustainability Section's work. Ms. Woodman stated that Commissioners are encouraged to promote public participate, online surveys, and events. Commissioners were also invited to volunteer at events hosted by the Sustainability Section.

G. Commission appointment Updates (5 Minutes) – Nicole Antonopoulos Woodman

Requested Action: Informational

The Sustainability Commission currently has an open seat. Ms. Woodman stated that the seat should be filled in either October or November. Ms. Woodman also stated that some Commissioners may be up for reappointments.

6. To and From (5 Minutes) – All

Maggie Twomey, Sustainability Section's Volunteer & Event Coordinator, shared the 10th Annual 15-Minute Makeover event which is held on October 15th, at 10:15am. Community members are encouraged to take 15 minutes out of their day to clean up their place of work, worship, or play. Ms. Twomey also shared the Make a Difference Day event which will be held at Willow Bend on October 28th. Drop-Off Day is also on October 28th and is held at Coconino County Sheriff's Office. Lastly, Ms. Twomey shared that Sustainability Section's Mascot, Albert the Squirrel, will be a celebrity judge at the Arboretum at Flagstaff's Pumpkin Walk and Fall Fest. Ms. Woodman informed the Commission that ParkFlag will begin on October 6th.

Commissioners will not have to pay to park to attend their Commission meetings. Vice-Chair McCain shared Friends of Flagstaff's Future Annual Gala which will be held at the Museum of Northern Arizona on October 14th, 2017.

- 7. Future Agenda Items (5 Minutes) – All**
 - A. Approval of July 6, 2017 Minutes**
 - B. Community Reads – October**
 - C. Strategic Focus Areas – October**
 - D. Revisions to the Sustainability Commission Ordinance – October**
 - E. Regional Plan – October**
 - F. Legal Update - October**

- 8. Adjournment**

Chair Petersen adjourned the meeting at 6:01pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2017.
