



MINUTES

City of Flagstaff Sustainability Commission

Thursday, January 25, 2018

4:30 – 6:00 pm

COUNCIL CHAMBERS, CITY HALL

211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Brian Petersen, Chair

Eli Chamberlain

Dara Marks Marino

David McCain

Amanda Ulmer

Kevin White

STAFF LIAISON:

Nicole Antonopoulos Woodman

1. Call to Order

Chair Petersen called the meeting to order at 4:31pm.

2. Roll Call

Commissioner Chamberlain, Marks-Marino, McCain, Petersen, Ulmer, and White were present for roll call.

3. Public Participation

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

4. Approval of Minutes

A. December 2017

Commissioner Marks-Marino motioned to approve the December 7th, 2017 minutes. Commissioner Chamberlain seconded the motion. All voted in favor.

5. Business

A. Sustainability Neighborhood Grants (20 Minutes) – All

1 - Request from grant recipient to be reimbursed as money is spent rather than when the project is complete.

2 – Grant submission from Roots Outdoor Co.

Requested Action: Discussion and vote

The Commission discussed how the neighborhood grant reimburses monies once a project has been completed. The Rose Street Garden grant applicant requested for funds to be provided upfront or as the project is completed. The Commission discussed different possibilities if the money is given upfront versus at the end of the finished project. Vice-Chair McCain motioned to deny Rose Street Garden's request. Commissioner Ulmer seconded the motion. All voted in favor.

The Commission reviewed the grant application from Roots Outdoor Co. The Commission discussed how this grant is from a private business. The Commission would like a presentation to answer questions they may have. Commissioner Chamberlain motioned to move the Roots Outdoor Co. grant application to the February Commission meeting. Commissioner Ulmer seconded the motion. All voted in favor.

B. Transportation Tax (20 Minutes) – David Wessel

Requested Action: Informational

David Wessel, Manager Flagstaff Metropolitan Planning Organization, updated the Commission on the Transportation Tax. Mr. Wessel reviewed the Transportation Tax Commission meetings with the Commission. The Transportation Tax Commission should reach a decision and take to City Council at the end of March. The Transportation Tax Commission will rank projects that they would like to see funded by the tax.

C. Transportation Tax Letter To Tax Commission (20 Minutes) – All

Requested Action: Discussion and vote

The Sustainability Commission can provide a letter to the Transportation Tax Commission's public participation. Mr. Wessel recommend coming to the February 5th meeting since the Commission will begin prioritizing projects. Commissioner Marks-Marino stated that a letter on behalf of the Sustainability Commission could be powerful. The Commission briefly discussed projects that were mentioned by Mr. Wessel. Vice-Chair McCain motioned to approve Chair Petersen to draft a letter and present it to the Transportation Tax Commission on February 5th. Commissioner Chamberlain seconded the motion. All voted in favor.

D. Sustainability Event Update (5 minutes) – Maggie Twomey

Requested Action: Informational

Maggie Twomey, Volunteer and Event Coordinator, updated the Commission on sustainability events around Flagstaff. Ms. Twomey shared the Home-Energy Efficiency workshops. There will be seven of these workshops throughout the winter season. Ms. Twomey also shared the Fix-It Clinic which will be held on February 3rd from 10:00am -1:00pm at Joe C. Montoya Community and Senior Center. Earth Day will be held on April 21st at Bushmaster Park. Drop-Off Day will be held on April 28th at Flagstaff Police Department from 10:00am – 1:00pm. Lastly, Ms. Twomey shared that Lights Out Flagstaff will be held on May 18th at Buffalo Park.

E. Climate Action Planning Update (5 Minutes) – Nicole Woodman

Requested Action: Informational

There were 145 community members who attended the Climate Action and Adaptation Open House on January 24th.

F. Rethink Waste Update (5 minutes) – Dylan Lenzen

Requested Action: Informational

Dylan Lenzen briefly updated the Rethink Waste Plan with the Commission. Mr. Lenzen is working on a Materials Management Plan for developers. He is also working on future efforts such as a ‘pay-as-you-throw’ program.

G. Community Reads Update (5 minutes) – Brian Petersen

Requested Action: Informational

Chair Petersen handed out fliers for the Community Reads Program. The library purchased the books and will be available on February 28th for anyone to check out.

6. To and From (5 Minutes) – All

Ms. Woodman stated that there is one vacant spot on the Commission. Ms. Woodman also shared that she will be presenting on water services vulnerability with catastrophic power loss to City Council January 30th. Vice-Chair McCain is hosting a Facebook Live Event ‘Communicating with Heart’ on January 25th at 7:00pm. Chair Petersen asked the Commission to think about future books for the Community Reads program.

7. Future Agenda Items (5 Minutes) – All

A. FUTS Regional Plan – Martin Ince

B. Strategic Focus Areas

C. Revisions to the Sustainability Commission Ordinance

D. Community Agriculture

E. Animal Keeping Code

F. Local Economies

G. City of Flagstaff Northern Arizona University Collaboration

H. City of Flagstaff Open Spaces Program

I. Regional Plan

J. Neighborhood Grant Application Discussion

K. Library of Things

L. Sustainability Section Budget Request

8. Adjournment

Chair Petersen adjourned the meeting at 6:00pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2018.
