



MINUTES

City of Flagstaff Sustainability Commission

Thursday, April 26, 2018

4:30 – 6:00 pm

CITY COUNCIL CHAMBERS, CITY HALL

211 West Aspen Avenue, Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Sustainability Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2100. Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Brian Petersen, Chair

Eli Chamberlain

Dara Marks Marino

David McCain

Amanda Ulmer

Kevin White

STAFF LIAISON:

Nicole Antonopoulos

1. **Call to Order**

Chair Petersen call the meeting to order at 4:32pm.

2. **Roll Call**

Commissioners Chamberlain, Marks-Marino, McCain, Petersen, and White were present for roll call. Commissioner Ulmer was absent.

3. **Public Participation**

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation.

4. Approval of Minutes

A. March 15, 2018

Commissioner Chamberlain motioned to approve the March 15th, 2018 minutes. Commissioner Marks-Marino seconded the motion. All voted in favor.

B. April 2, 2018

Commissioner Chamberlain motioned to approve the April 2nd, 2018 minutes. Commissioner Marks-Marino seconded the motion. All voted in favor.

5. Business

A. Sustainability Neighborhood Grant Application #1 (10 Minutes) – All

Requested Action: Discussion and vote

Rosemary Logan presented her sustainability neighborhood grant application for the Pinon Community Garden Beautification Project. The Pinon Community Garden is a communal garden in the City of Flagstaff. Pinon Community Garden Beautification Project includes improvements to the garden such as a waterproof bulletin board, a drip irrigation system, a shade project, and a tool shed. The Commissioners asked Ms. Logan for information on the drip irrigation system labor costs, the longevity of the garden, and the ownership of the land. Ms. Logan stated that the Pinon Community Garden is in its 5th active year, and the land is owned by the City of Flagstaff. The Pinon Community Garden Beautification Project requested \$1,600 from the water conservation fund and \$370.25 from the general sustainability fund.

B. Home Energy Score (20 Minutes) – Eli Chamberlin

Requested Action: Informational

Commissioner Eli Chamberlain gave a presentation on Home Energy Score. Commissioner Chamberlain shared that residential energy usage accounts for 22% of the US energy consumption. Commissioner Chamberlain explained different home energy assessments to the Commission. Commissioner Chamberlain stated that Portland, Oregon adopted the Home Energy Score assessment. The Home Energy Score shows residents how much energy they consuming, how much the energy is costing them, and their carbon footprint. The Home Energy Score also lists recommended improvements to increase energy savings. Portland requires all houses on the MLS to list their Home Energy Score.

C. Climate Action and Adaptation Plan Update (20 minutes) – Jenny Niemann

Requested Action: Informational

Jenny Niemann, Climate and Energy Specialist, gave the Commission an update on the Climate Action and Adaptation Plan. Ms. Niemann reminded the Commission that the Climate Action and Adaptation Plan (CAAP) will be a road map of priority actions and projects. The CAAP draft will be completed in June, and the final plan should be completed in October. Ms. Niemann explained how climate is changing globally and locally. Ms. Niemann stated that the CAAP is still currently in the strategy development stage. There will be a Community Open House on May 2nd from 4:30pm – 7:00pm at the Murdoch Center.

- D. Sustainability Neighborhood Grants Application Revision (5 Minutes) – All**
Requested Action: Discussion and vote
Vice-Chair McCain found a small typo in the application. Commissioner Marks-Marino thought that local food production wording seemed too prominent in the first paragraph since the application is broader than just food. The Commission briefly discussed adding a Conflict of Interest release on the application. Ms. Antonopoulos will contact the Legal Team for clarification.
- E. Sustainability Neighborhood Grants Application #2 (10 Minutes) – All**
Requested Action: Discussion and vote
Emily Melhorn presented her sustainability neighborhood grant application for The Broke and Busy Beginning Gardener Workshop Series. Ms. Melhorn stated that the 4Square Community Garden on the Flagstaff Townsite Community Land Trust would like to hold gardening workshops to the community this season. The workshops will have demonstrations onsite and will help start up the garden. Ms. Melhorn requested \$590 from the water conservation fund and \$220 from the general sustainability fund. The Commissioners requested information for the upcoming workshops.
- Vice-Chair McCain motioned to approve the Pinon Community Garden Beautification Project grant application and The Broke and Busy Beginning Gardener Workshop Series grant application. Commissioner Marks-Marino seconded the motion. All voted in favor.
- F. Sustainability Section Update (10 minutes) – Nicole Antonopoulos**
Requested Action: Informational
Tabled for next meeting.
- 6. To and From (5 Minutes) – All**
Ms. Antonopoulos will send out a Doodle Poll for the next Commission meeting. The Commission agreed to extend the meeting to 4pm – 6pm. Ms. Antonopoulos will also share upcoming Sustainability Section events to the Commissioner by email.
- 7. Future Agenda Items (5 Minutes) – All**
- A. Citizen’s Transportation Tax Sub-Committee**
 - B. Sustainability Commission Summer Meeting Dates**
 - C. City of Flagstaff Northern Arizona University Collaboration**
 - D. City of Flagstaff Open Spaces Program**
 - E. Regional Plan**
 - F. Local economies**
 - G. Community Agriculture**
 - H. Animal Keeping Code**
- 8. Adjournment**
Chair Petersen adjourned the meeting at 6:04pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2018.
