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City of Flagstaff Housing Authority Board of Commissioners

10:00 AM, Thursday, December 3, 2020
Remote Meeting – Microsoft Teams
[Join Meeting via Microsoft Teams \(Link\)](#)

Meeting Minutes

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____ at _____ in accordance with the statement filed with the City Clerk.

This agenda has also been posted on the City's website and can be downloaded at www.flagstaff.az.gov.

NOTICE OF OPTION TO ENTER INTO EXECUTIVE SESSION

Executive Session: Pursuant to A.R.S.38-431.02, notice is hereby given to the Board of Commissioners and to the general public that, at this regular meeting, the Board of Commissioners may vote to go into executive session, which will be closed to the public, for legal advice, discussion and/or consultation with the Housing Authority of the City of Flagstaff's attorney(s) for legal advice on any item on this Agenda, pursuant to A.R.S 38-431.03(A)(3). No legal action shall be taken in executive session.

I. Call to order

[Meeting called to order at 9:59 am by Mr. Moses Milazzo, Acting Chair.](#)

II. Roll call

Board members:

Chair – Tad Moore – [Absent](#)
Vice-Chair – Vacancy
Mayor Coral Evans – [Present](#)
April Smith – [Present](#)
Brenda Silveus – [Present](#)
Moses Milazzo – [Present](#)
Vacancy

City Staff:

Deborah Beals – [Present](#)
Kurt Aldinger – [Present](#)
Larry Lopez
Sarah Darr – [Present](#)
Tracey French – [Present](#)
[Caleb Alexander – Present](#)



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Housing Authority staff at 928-213-2730 (or 774-5281 TDD). Notification of at least 48 hours in advance will enable the City to make reasonable arrangements.

III. Preliminary General Business

a) Public Comment

At this time, any member of the public may address the Board on any subject within the Board's jurisdiction that is not on this meeting's agenda. The Arizona Open Meeting Law prohibits the Board from discussing or taking action on an item that is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Board, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

Mr. Milazzo invited the public to speak. No members of the public were present.

IV. Approval of Minutes

a) Regular Meeting of September 17, 2020

Ms. Brenda Silveus motioned to approve minutes, Mayor Coral Evans seconded; minutes were approved unanimously at 10:01 am.

V. Action Items

a) Amendment to Section 8 Administrative Plan – Mr. Kurt Aldinger

Mr. Kurt Aldinger reviewed the previously discussed Section 8 Administrative Plan amendment to bring it in compliance with federal standards. Mr. Milazzo called for question, there were none. Ms. Silveus motioned to approve the amendment as written in Resolution 20-5; Mayor Evans seconded. The motion carried unanimously at 10:04 am.

b) Amendment to Approve Section 8 Security Deposit Loan Program – Ms. Deborah Beals

Ms. Sarah Darr introduced this item, stating it requires public comment and should be treated as an Informational Item. Ms. Deborah Beals presented on the Section 8/VASH Deposit Assistance Program (SDAP). Ms. Silveus, Ms. April Smith, and Mr. Milazzo asked about loan caps, payment structure, and credit reporting, to which Ms. Beals, Mr. Aldinger, and Ms. Darr responded. Mr. Milazzo called for additional comment before the item concluded.

VI. Informational Items

a) Report on Housing Commission – Mr. Moses Milazzo & Ms. Sarah Darr

Mr. Milazzo introduced the item before passing it to Ms. Darr. Ms. Darr reviewed recent Housing Commission items, including the upcoming meeting on December 17, 2020; new and re-appointed members; and priority setting for 2021. The item passed without comment.

b) Infographic on Housing Needs in Flagstaff – Ms. Sarah Darr

Ms. Darr presented on the Flagstaff Community Affordable Housing Needs Assessment infographic completed in partnership with Housing Solutions of Northern Arizona. Mayor Evans and Ms. Smith posed questions, to which Ms. Darr responded adding it could be sent to those in attendance. Ms. Smith added her appreciation and congratulations for the document.

VII. General Business

a) Reports

i) Director's Report – Ms. Darr

Ms. Darr presented on Foster Youth to Independence (FYI) Vouchers, Mainstream Vouchers, Maintenance Lead Ray Slim being awarded Maintenance Professional of the Year by Affordable Housing Management Association of the Pacific Southwest Region (AHMA-PSW), updates on Rental Assistance Demonstration (RAD), office renovation, and the declaration of a Housing Emergency. Mayor Evans provided additional detail for the Declaration of Housing Emergency. Lastly, Ms. Darr presented a plaque of gratitude to Mayor Evans for her service to the Flagstaff Housing Authority Board on behalf of the Housing Team and the CFHA Board.

b) Board Member Comments

Mr. Milazzo and Ms. Smith reiterated their appreciation for Mayor Evans's service and perspective for the Board; adding appreciation for FYI Vouchers. Mr. Milazzo stated that Housing Authority staff deserve a raise, to which Ms. Darr responded.

Mayor Evans graciously thanked Ms. Darr for the plaque adding that she had the fortune of knowing much of the Housing staff as a private citizen, she has the honor to work with Housing Authority staff, she has had the joy of serving on the Board, and she expressed the honor of growing up on in Siler Homes and to then work with those who make the Flagstaff Housing Authority possible. Mayor Evans expressed her appreciation for the work of everyone in the room. Those in attendance expressed their appreciation before Mr. Milazzo adjourned the meeting.

c) Next Scheduled Meeting: Thursday, December 17, 2020 at 10:00 am**VIII. Adjournment**

Mr. Milazzo adjourned the meeting at 11:03 am.