



MEETING MINUTES

City of Flagstaff
Commission on Inclusion
and Adaptive Living
Tuesday, February 9th, 2021
12:00pm

City of Flagstaff Council Chambers
211 W. Aspen Ave., Flagstaff, AZ 86001

I. Call to Order

The regular meeting of the Commission on Inclusion and Adaptive Living was held on February 9th, 2021 at 12:00 PM. The meeting was located City of Flagstaff, 211 W. Aspen Ave, Flagstaff, AZ 86001.

James Martinez called this meeting to order at 12:09 p.m. and welcomed all in attendance.

II. Members Present:

James Martinez (Chair)
Christina Leland
Andrea Thomas

Russell Randall (Vice-Chair)
Monica Attridge

III. Members Absent:

James Hasapis
Alexander Davenport
Sakenya McDonald

IV Public Participation

Chair Jamie Martinez read Recommend Protocol. No Public Participation

V. Informational Items

a. Monica Attridge, Commission Member. Asked a question on how we are conducting meeting. Monica asked the question of camera use during commission meetings why they were not in use. Stacy Fobar explained that the use of camera's during meeting could affect the broadband ability for participants with disabilities and their ability financially to have greater broadband capabilities to attend meetings and access to internet, also it was a decision for the commission to resolve and purely administrative. Monica suggested to commission to only turn camera's when addressing commission and off when done and adopt same protocol as City Council now uses. This was agreed upon and supported by the Commission Chair Jamie Martinez, Christina LeLand and Russell Randell. Stacy Forbar gave directions on how commission could turn-off video stream should that affect the meeting because of Bandwidth problems during meeting.

b. Chair asked if anyone had further information to share. Chair recognized a hand up from Vice Chair Russell Randall. Russell shared information concerning report on FUSD working remotely. Board to meet on return to campus and working in-person and looking at working

remotely common practices using information for a Public Forum. Have had Public Forum on supportive decision making. Noted that Kelly Arnold who was not present and is the youth liaison and that they were using this time to gather information and education on current status. Russell recognized Sakenya McDonald who is joining commission facilitates and supports Inclusive practices in college programs.

c. Chair Jamie Martinez read the information from the City of Flagstaff Sustainability Team that they are hosting two online Open House events on the Climate Emergency and our path to carbon neutrality.

Open House Q&A Sessions:

- Thursday, February 11th, 6:00 - 7:00 pm
 - o Facebook event link.
- Wednesday February 17th, 6:00 - 7:00 pm
 - o Facebook event link.

These events will be complemented by an Open House website featuring the voices of Flagstaff community members. Videos from Flagstaff experts and activists range from the climate emergency declaration to renewable energy, and from climate justice to transforming our transportation system. This Open House website will be available starting on February 4th.

VI. Staff Participation:

Chair asked if Alan Keay was present for any staff participation and he stated nothing at this time.

VII. Approval of minutes November 24, 2020

Commissioner Monica Attridge made a motion to approve the minutes from the November 24, 2020 meeting with a second from Commissioner Leland and Chair Jamie Martinez the minutes were unanimously approved as written for November 2020.

VIII. Date of Next Meeting

Chair Martinez informed participants that next meeting would be the regularly scheduled February Meeting on Tuesday February 23rd, 2021 at 12:00pm. Russ Randall commented on New Commission Members attending the meeting. Chair Jamie Martinez added to include all new Commission Members with Stacy Forbar waiting to confirm their training and Oath of Office.

IX. Action Items

Andrea Barrantes Outreach Library Specialist presented Library Programs currently operating and programs upcoming programs. Books by Mail coming, hopefully by end of February. This will be a library service which sends large print books, braille books and audiobook CDs to homebound residents of Coconino County who are otherwise unable to access library materials, this is a Free Service. This is for patrons who are physically or visually impaired and unable to use regular services. In order to be able to use service they have to have a library card and will need to apply online at <https://catalog.flagstaffpubliclibrary.org/MyAccount/SelfReg> and have a visual or physical disability which restricts them from being able to access library materials. They are to Fill out Books by Mail application with “Certification of Disability” portion confirmed. This requirement comes from the Post Office to receive these materials postage-free through the “Free Matter For Blind or Disabled Persons postal provisions. Who can certify: Ophthalmologist, Optometrist, Registered Nurse, Professional member of hospital or other health or social service agency. In absence of any of the above, eligibility may be certified by a professional librarian Can schedule an appointment if in-service are closed by calling 928-213-2380. Checkout Limit:

2 Checkouts per account can place hold on up to 4 items and checkout period is 28 days, and this is subject to change as implementation moves forward to better fit the needs of the patrons. For Main Programs you can access the Main Library Portal. Curb Side Pick-up currently in effect, in Portal just click links for programs and items of information. Library provides Print Services just click link for information and can print up to 10 pages, double sided, for free and pick-up. Online Services: Hoopla, Libby, Literal and RBDigital. Learning at a Distance. Book Clubs Kits 8 books to kit. Can access Calendar for ongoing events at Library.

Question from Christina Leland about people with intellectual and developmental disabilities is this program available and Andrea stated that currently no but would follow-up.

Russ Randall wanted to applaud the library on this program. And asked if this was a local program which Andrea stated yes but Phoenix Library had a similar program. Russ asked that the library would broaden it view to include those individuals with Intellectual disabilities. Andrea stated that currently this is a Postal decision for the new program requirements. Chair aske Andrea if she could return in 2 weeks to present to new commission members to which she agreed to do. Jared Tolman stated they would look into the issue of a more inclusive access to program.

Next Action Item Russ Randall moved to have Commission Chaire Jamie Martinez to write a letter of thanks to Sean Kugler for his work with website accessibility. Chair stated he was happy to do that. Christina Leland Seconded Motion. All Members agreed Yea. Motion is carried and passed. Question by Russ if council could recognize this motion. Stacy Fobar stated Alan can speak with his supervisor to get on agenda or City Web pages but recommended that to go to Council meeting in Public participation and acknowledge Sean during the council. Motion by Russ Randall from Jamie Martinez to go to Council Meeting to read letter. Second by Christina Leland and all commission members approved.

X. Reports/Discussion Items

- A. Report regarding City Website Accessibility – Russ Randall, CIAL Commission Vice-Chair. Russell had nothing to add. Other than meeting in December on progress of website with City on accessibility.
- B. Update and Discussion regarding Library Accessibility (Ramp) – Jared Tolman, Library Director

Flagstaff City/Coconino County Library Director Jared Tolman addressed the Chair and the Commission regarding the ADA ramp for the front of the main public library, Jared then turned the update over to Jeremy DeGeyter

Mr. DeGeyter introduced himself as Project Manager for Capital Improvements with the City. Mr. DeGeyter presented some background information that he had come to commission back in the fall to present concepts. Feedback received while concepts and designs were accessible, they were not inclusive. So marching orders from commission feedback were to come up a truly more inclusive design. Therefore, met with Stakeholders at NAU to tour their facilities and look at different examples they have in place. From that tour we have come up with two examples that we hope capture that inclusive intent.

Mr. DeGeyter presented Concept 6. Primary goal is to get feedback on ramps. Primary point is that ramps in this concept gently slope at a 5% or less grade. From the North parking lot Ramp has access to plaza and ramp to front entrance. From street side up ramp to library. Presented 3d Concept for better visual to commission. Point out that in Plaza will have a Art Component. Ramp will gently slope and have access from sidewalks and parking lot. Concept 7 similar to Concept 6. This will have 2 ramps and primary reason for the two ramps is due to the elevation change is to great for a single or straight ramp or slope

from sidewalk and Aspen elevation is to great. So, we have to do a bend turn due to that elevation change. All concepts have to take that into consideration. Ramp along Aspen is a true ramp with landings and had rails this is a 1 in 12. Portion from parking lot and up to front entrance are gently sloping at 5%. #D rendering shows the straight ramp with landings and from parking lot the gently sloping ramps. One thing to note is in this concept there are connection pathways from sloping ramp to straight ramp with landings. We envisioned this with low walls decomposed granite walkways that can be used for seating connects space that can be used for programming or other library activities. In both concepts there are some smaller stairs on Northern Edge. Mr. DeGeyter ran through both concepts from different 3D perspectives to give commission better views of both. Final thing to add before questions is that we are looking to add a set of stairs to Concept 6 from the Aspen side to connect with sloping ramp for access from Aspen. Whether we do that or block off with some type of landscaping or structure. Full disclosure wanted commission to know of possibility and wanted to get feedback on this and we are not completely settled on this aspect. Mr. DeGeyter opened discussion for questions.

Question and comment from Russell Randall to express his appreciation for the work Jeremy has done on this project and asking for assistance. Russell has reached out to several people concerning the plans. Received a lot of feedback and quite a lot this morning. Reached out to about 20 folks, including occupational therapists, physical therapists, folks that use wheelchairs, folks who have visual impairments. Asked Jeremy that he believed that he had gotten feedback from folks at NAU, which he stated correct. Russell shared some feedback he had received.

Loren Copeland Project Manager at NAU Feedback from equity and access, stated she thinks concept 6 is more inclusive and her email to Russell she writes about gently sloping sidewalks are more open and seems to be more inviting and meandering and that secondary seating plans are more accessible.

Russell states he is looking at Concept 6 and that the seating area does it have seating? Jeremy states we have not nailed that done currently, but that there could be something built in or a removeable bench seating. Also got feedback on what they do not like is from that seating area they encounter steps and would have to back track to entrance, this feedback coming from a visual impaired individual and found this design to be a bit more confusing. Also heard back from folks on handrails for this concept along the sloping ramp and that handrails are very popular and if they could be included in Concept 6, along the Aspen side ramp?

Some folks had some question concerning Concept 7 concerning the connecting walkways and walls. Asked if they were walls to Jeremy which he stated they are low seating walls 18 to 20 inches tall. People asked if this area could be more accessible through a more rubberized surface as opposed to crushed aggregate similar to what they use on the Flagstaff Urban Trail, because this material is more accessible to folk's vs gravel. Mr. DeGeyter comments that what they are looking at now is the same aggregate used on unpaved areas like what is used at County Fairgrounds. Other question from Russell that Concept 6 and the entrance is the same, correct? Of all the feedback Russell received that 2/3rds like Concept 7. Russell appreciates the #D renderings and Jeremy's work with this project. Mr. DeGeyter states back to an earlier comment that handrails would be an easy addition to either concepts. Russell asks if in Concept 6 could benches be put along sloping ramp to be able to stop and rest on their way up? End of comments and Feedback from Russell Randal.

Mr. DeGeyter thanks Vice Chair for comments and feedback.

Chair Martinez happens to agree that he like both designs but as a wheelchair user that handrails provide an extra element when you are going up an incline. Mr. DeDeyter asks Chair if handrails were included in concept 6 would that change concept 6 for you? Chair states that concept 6 is fantastic because that demonstrates a universal design that everybody could use. Jeremy states it also solves the issue of putting in stairs or landscaping on Aspen side of sloping ramp. Putting up handrails on this ramp would discourage people from cutting across ramp.

Chair recognizes Monica Attridge for comment. I would also encourage handrails in concept 6 as well. Many of our clients have trouble walking long distances without having some kind of support. Thinks this would be a lot better in concept 6.

Chair Thanks Monica. Chair thanks Jeremy for the 3D Pictures really added life to the project. Chair asks for any other comments or issues. No one answers.

Chair moves on to the update regarding grant application for improvement to Buffalo Park – Martin Ince, Mobility Project Manager. Stating that he did not see Martin in meeting and Alan Keay address the absence that Martin would be in the March Commission Meeting to give us an update.

D. Liaison Reports

Mobility Planner Estella Hollander had to leave the meeting but would email Alan Keay her report.

Chair Martinez stated that we would table that for 2 weeks.

XI. Agenda for Next Meeting

Chair Martinez asked if anyone had an item to add to next agenda and also stated that Andrea Barrantes Outreach Library Specialist would be back in two weeks to present to the new commission members, anything else that should be on agenda? Monica asks if we could have all the new members give a short Bio at the next meeting? Chair Martinez agrees and thinks that is a fantastic idea.

Russell asks Mr. DeGeyter if he will be updating the designs?

Jeremy states that since it is only 2 weeks away it would be appropriate for us to update our next steps. Hope is to narrow concepts to one and to start moving towards construction this year. Will give quick update at next meeting.

Chair Martinez states we will get it onto agenda.

Russell Randall asks Chair about Martin Ince presenting in March. Since this is 6 weeks out with update is wondering if we could reach out to him to present in 2 weeks. Chair agrees and will reach out to Martin. Any other Items.

Russell Randall extends his thanks to Christina Leland for her many years of service to the commission. Has been an excellent advocate and a fine co-commissioner. Christine responds

that it has been a pleasure working with all of you. Chair states she will be missed and encourages her to once she is eligible to reapply to do so, we definitely want you back. Christina thanks everyone.

Martin Ince Adjournment

James Martinez adjourned the February 9th meeting at 1:07 pm.