



**BEAUTIFICATION AND PUBLIC ART COMMISSION**  
**APPROVED MINUTES**

November 8, 2021 – 4:00 p.m.

*City of Flagstaff – Microsoft Teams Remote Meeting*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko, (928) 213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

City Staff: Eliza Kretzmann – Staff Liaison, Jana Weldon – Project Administrator, Creag Znetko – Recording Secretary, VISTA AmeriCorps Member MacKenzie Chase

- A. **The Public is Invited to Attend this Remote Meeting:** Please join us via Microsoft Teams by clicking on the following link, which brings you to the live meeting: [Click here to join the meeting](#)

Please turn your camera off and mute your microphone except when speaking. If you need an invitation to the meeting, email [cznetko@flagstaffaz.gov](mailto:cznetko@flagstaffaz.gov) prior to 3:00 p.m. on the Monday of the meeting.

**Provide Public Comment Prior to the Meeting:** Email [eliza.kretzmann@flagstaffaz.gov](mailto:eliza.kretzmann@flagstaffaz.gov) with your public comment prior to 3:00 p.m. with PUBLIC COMMENT in the subject on the Monday of the meeting and it will be read during the public comment section or during the item to which your comment pertains.

- A. **CALL TO ORDER** Chair Garcia called the meeting to order at 4:00 p.m.

**B. ROLL CALL:**

Anthony Garcia, Chair, *present*  
Sandra Lubarsky, Vice-Chair, *present*  
J Michael Cruz, *excused*  
Carla McCord, *present*

Matt McGrath, *present (4:06 p.m.)*  
Jeremy Slater, *present*  
Tina Zecher, *excused*

**C. UPCOMING EVENTS:**

1. None at this time.

**D. PUBLIC PARTICIPATION**

*The Arizona Open Meeting Law prohibits the Commission from discussing or acting on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Public comment should be sent to [eliza.kretzmann@flagstaffaz.gov](mailto:eliza.kretzmann@flagstaffaz.gov), prior to 3:00 p.m. on the day of the meeting with PUBLIC COMMENT in the email subject or during the designated public participation section.*

**E. APPROVAL OF MINUTES**

1. October BPAC Meeting.  
*Vice Chair Lubarsky moved to approve the minutes as submitted. Chair Garcia seconded the motion; the motion passed unanimously.*

**F. ANNOUNCEMENTS**

1. None at this time.

## G. ACTION ITEMS

1. None at this time.

## H. DISCUSSION ITEMS

1. **Library Entry Plaza Art Update:** Jana Weldon, Beautification, Arts and Sciences Project Administrator

Ms. Weldon will make a presentation covering the finalized cut patterns and colors for the artwork as well as the concept modification of the words in the plaza and the temporary art exhibition framework. Ms. Weldon will solicit ideas for the opening of the project next summer, including the first temporary exhibit.

**Suggested Action:** Listen to presentation, discuss ideas for the opening of the project.

Staff presented to the commission about the update to the Library Entry Plaza project, including the grand opening and how that would happen logistically.

Commissioner McCord: The event would be lovely if it transitioned from day to evening to see the light inversions, maybe music and snack hour?

Vice Chair Lubarsky: Loves the updates. Is there is something we can do in the cement, possible patterns stamped?

Staff: There will be multiple colors of cement, the ramps will be different colors than the plaza. It may not be feasible to add a pattern at this stage but will take the idea to the design team. Budget will be affected as well.

Commissioner Slater: Thank you to staff for the presentation, looks great.

Commissioner McGrath: Agrees with having an afternoon/evening event, likes the update and thank you to staff.

Chair Garcia: Would like to see indigenous representation at the opening.

2. **Continued Discussion on Mission/Vision/Guidelines or Strategic Focus Areas** – Chair Garcia, Vice Chair Lubarsky, Commissioners.

Chair Garcia: The document that Vice Chair Lubarsky proposed would suffice. Should we make that more official?

Vice Chair Lubarsky: Okay with making it more official or just leaving it as internal guidelines will be fine as well. Thanks to staff for the formatting. Open to how others feel.

Commissioner Slater: Not a lot of input, it would be beneficial to the commission to ensure we are all on the same page.

Chair Garcia: Incorporate the guidelines to help with decision making.

Staff: Just for clarity, this has been a standing item on the agenda, should we remove this from future meeting agenda's?

Chair Garcia: Yes, we can take this off the agenda. The work that has been done is significant and we have the path we wanted.

Staff: Thank you, we will remove it from future agenda's.

3. **Clarification on Requests for Future Agenda Items:** Eliza Kretzmann, Beautification, Arts and Sciences Manager

At our last meeting, the Commission asked for future agenda items on the Lone Tree Overpass and on the affordable housing report. This item provides time to clarify if the Commission still wants to cover these topics and the type of information the Commission is seeking.

**Suggested Action:** Discuss these items and what the Commission wishes to learn about them in more detail and determine if the item will be included at a future meeting.

Staff relayed to the commission asking for clarity for future agenda items. There is not a lot of updated information for the Lone Tree Overpass at this time, but as information is shared with staff, it will then be communicated with the commission. Wanted to confirm that staff is focusing on items the commission is interested in, like the affordable housing report.

Vice Chair Lubarsky: Thank you for all the work being done on the overpass. Would like to consider submitting a formal comment that reference be made to the importance of good design to the affordable housing team in regard to affordable housing. In the report, good aesthetics are not mentioned as a concern and could be crucial to the project.

Chair Garcia: Can we submit that as a commission?

Staff: Yes, that can happen. We can put that into an action item for adoption of the language.

Chair Garcia: Would the Vice Chair like to draft a statement?

Vice Chair Lubarsky: Yes, I would be glad to put that together. I will draft a statement and send to staff for distribution to the commission. Since the item will be at City Council prior to our next meeting, can the commission respond to the draft statement and add comments?

Chair Garcia: Yes, that will be fine, as long as we forward comments to staff and not the rest of the commission.

Vice Chair Lubarsky: Sounds great, I will put this together.

Commissioner Slater: Would like to see the draft statement and will help out.

## I. TO/FROM ITEMS

### 1. City Staff To/From and Updates: MacKenzie Chase, Eliza Kretzmann, Jana Weldon

#### a. Update on Traffic Signal Cabinet Installations – Jana

Staff stated that the vendor for the vinyl wrap installations is a small company and is working diligently to get these done. The colder weather is a factor and has played a role in some of the delay. The artist for the 4<sup>th</sup> St and 3<sup>rd</sup> Ave is still working on finalizing a few details.

#### b. Fourth Street and Lockett Roundabout – Form liner options for retaining walls will be brought to the Commission at the next meeting – Jana

Staff relayed to the commission that this will be a top priority. It will be about a year and a half from now when construction will start. Design aspects are going to be due soon. A retaining wall will be taller than the current one at the middle school. This will be at least a discussion item at the next meeting, maybe an action item. Just wanted the commission to be aware.

### 2. Chair To/From and Updates: Anthony Garcia

Chair Garcia announced his resignation as chair due to new job responsibilities. Would like to stay on as a commissioner but will need to see what the schedule will be. There will be a vote held for a new chair at the next meeting.

### 3. City Council Liaison Updates

Thank you to Chair Garcia for his service.

### 4. Additional To/From Items from the Commission?

None

### 5. Requests for future agenda items? Please provide vote from additional 2 Commissioners to add to the list for future meetings.

None

**J. TIME/DATE FOR UPCOMING MEETINGS**

1. BPAC Meeting: Monday, December 13, 4 p.m., Microsoft Teams Meeting

**K. ADJOURNMENT** Chair Garcia adjourned the meeting at 4:42 p.m.