



## BEAUTIFICATION AND PUBLIC ART COMMISSION AGENDA

December 13, 2021 – 4:00 p.m.

*City of Flagstaff – Microsoft Teams Remote Meeting*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko, (928) 213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

City Staff: Eliza Kretzmann – Staff Liaison, Jana Weldon – Project Administrator, Creag Znetko – Recording Secretary, MacKenzie Chase – VISTA AmeriCorps Member

- A. **The Public is Invited to Attend this Remote Meeting:** Please join us via Microsoft Teams by clicking on the following link, which brings you to the live meeting: [Click here to join the meeting](#)

Please turn your camera off and mute your microphone except when speaking. If you need an invitation to the meeting, email [cznetko@flagstaffaz.gov](mailto:cznetko@flagstaffaz.gov) prior to 3:00 p.m. on the Monday of the meeting.

**Provide Public Comment Prior to the Meeting:** Email [eliza.kretzmann@flagstaffaz.gov](mailto:eliza.kretzmann@flagstaffaz.gov) with your public comment prior to 3:00 p.m. with PUBLIC COMMENT in the subject on the Monday of the meeting and it will be read during the public comment section or during the item to which your comment pertains.

### A. CALL TO ORDER

### B. ROLL CALL:

Anthony Garcia, Chair  
Sandra Lubarsky, Vice-Chair  
J Michael Cruz  
Carla McCord

Matt McGrath  
Jeremy Slater  
Tina Zecher

### C. UPCOMING EVENTS:

1. None at this time.

### D. PUBLIC PARTICIPATION

*The Arizona Open Meeting Law prohibits the Commission from discussing or acting on an item which is not listed on the prepared agenda. Commissioners may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. Public comment should be sent to [eliza.kretzmann@flagstaffaz.gov](mailto:eliza.kretzmann@flagstaffaz.gov), prior to 3:00 p.m. on the day of the meeting with PUBLIC COMMENT in the email subject or during the designated public participation section.*

### E. APPROVAL OF MINUTES

1. November BPAC Meeting.

### F. ANNOUNCEMENTS

1. None at this time.

### G. ACTION ITEMS

1. **Vote for new BPAC Chair:** Commission  
**Suggested Action:** Hear nomination(s) and vote on a new BPAC Chair.
  
2. **Confirmation of Designs for Beautification in Action Grants:** Eliza Kretzmann, Beautification, Arts and Sciences Manager, Applicants from the Rotary Club and Willow Bend Environmental Education Center. These two grants were approved by BPAC in October with the provision that BPAC also approve final designs for the murals.
  - i. **Rotary Club Presentation**
  - ii. **Willow Bend Environmental Education Center**

**Suggested Action:** Listen to presentations and confirm finalized designs.

## H. DISCUSSION ITEMS

1. **Discussion on Priority Projects Identified at the October Budget Retreat:** Eliza Kretzmann, Jana Weldon (Beautification, Arts and Sciences staff)

Revisit priority list as identified by the Commission at the budget retreat and any changes to scoring. Utilize updated guidelines as a framework for priorities. Staff will also provide an update on changes to line items and next steps in the budget process.

**Suggested Action:** After having several weeks to reflect on priorities that emerged from the budget retreat, revisit priorities and discuss if they reflect the direction of the Commission as a whole to inform the budget process and staff workplan.

2. **Airport Art Update:** Jana Weldon, Beautification, Arts and Sciences Project Administrator

Ms. Weldon will provide a presentation covering the recommended art concept, now entitled *The Coconino Scroll*, with updated designs in both the fence art panels and the bronze medallion plaques. BPAC approved the preliminary art concept in June and this updated concept is going before Council in a work session on December 14, 2021. Ms. Weldon will solicit ideas for the project opening event next summer.

**Suggested Action:** Listen to presentation, discuss ideas for the project opening event.

## I. TO/FROM ITEMS

1. City Staff To/From and Updates: MacKenzie Chase, Eliza Kretzmann, Jana Weldon
  - a. Flowers/Enhanced Landscaping Contract – new contract will be over \$50,000 and is going to Council in January. We will also increase the annual amount in our budget so we can cover the increased cost. The scope of the project has evolved to include a year-round program, increasing convergence with infrastructure work, and the contractor now must cover all maintenance (rather than sharing it with Parks as we did this year).
  - b. Fourth Street and Lockett Roundabout – retaining wall update – Jana
  
2. Chair To/From and Updates: Anthony Garcia
3. City Council Liaison Updates
4. Additional To/From Items from the Commission?
5. Requests for future agenda items? Please provide vote from additional 2 Commissioners to add to the list for future meetings.

## J. TIME/DATE FOR UPCOMING MEETINGS

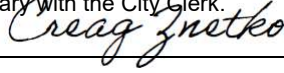
1. BPAC Meeting: Monday, January 10, 4 p.m., Microsoft Teams Meeting

K. ADJOURNMENT

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted on the Flagstaff City Website on November 5, 2021, in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 8<sup>th</sup> day of December 2021.



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**Creag Znetko, Recording Secretary**