



PARKS AND RECREATION COMMISSION
Hybrid Meeting – [Click here to join the meeting](#)
Community Room, Aquaplex 1702 N Fourth St.
July 18, 2022 4:00 p.m.



MINUTES

Members

- | | |
|---|--|
| <input checked="" type="checkbox"/> Commissioner Richard Conway (Chair) | <input checked="" type="checkbox"/> Commissioner Austin Kerr |
| <input checked="" type="checkbox"/> Commissioner Brenda Linskey | <input checked="" type="checkbox"/> Commissioner Ryan Martin |
| <input checked="" type="checkbox"/> Commissioner Stephen Parsons (Co-Chair) | <input checked="" type="checkbox"/> Commissioner Dana Rowden |
| <input checked="" type="checkbox"/> Commissioner Josh Stackhouse | |

Councilmember / Liaison to the City Council

_____ Councilmember Regina Salas

Staff and Others Present

- | | |
|--|---------------------------------------|
| Rebecca Sayers – PROSE Division Director | Jana Perpitch – Member of the public |
| Beck Thomas – PROSE Administrative Specialist | Jenny Garcia – Member of the public |
| Amy Hagin – Parks and (interim) Recreation Manager | Anthony Medina – Member of the public |
| Shannon Anderson – Senior Deputy City Manager | Mark Levine – Member of the public |
| Jean Brown – President of Flagstaff Tennis Association | |
| Gordon Medford – Member of the public | |

Call to Order

The meeting was called to order at 4:01 pm.

1. Roll Call
Commissioners Conway, Linskey, Parsons, Kerr, Martin, and Rowden were all present at roll call. Commissioner Stackhouse arrived at 4:37 pm.
2. Approval of the June 20, 2022 Meeting Minutes
Commissioner Parsons motioned to approve minutes. Commissioner Linskey seconded the motion. Motion approved unanimously.
3. Public Participation
No public participation.
4. Discussion Items
 - A. Representative to the Commission on Council Salaries – Shannon Anderson, Senior Deputy City Manager
Shannon Anderson introduced the City Code regarding the development of a Citizen Commission on City Council salaries. This Commission is made up of a defined number of members of the public and an appointee from each of five (5) defined Commissions, including one from the Parks and Recreation Commission. The Commission would meet briefly, typically one to two meetings, to discuss related factors to Councilmember salaries and then make a recommendation to Council. Commissioners Kerr and Martin volunteered for the vacancy, with the position ultimately going to Commissioner Martin.

B. Review of “Memorial” process for naming a facility, and public request to rename tennis court facility – Amy Hagin, Parks Manager, and local tennis participants

Amy Hagin, Parks Manager, introduced a presentation on a proposal for naming the tennis courts near the Hal Jensen Recreation Center given by members of the public. Gordon Medford began the presentation with an introduction to the proposal. He is now running the “Ron Hren” tennis group, which is a drop-in group designed to allow members to play equally regardless of skill level. Medford introduced the president of the Flagstaff Tennis Association, Jean Brown.

Ms. Brown presented information to attest to the naming of the unnamed tennis courts at Hal Jensen Recreation Center after Ron Hren. The proposal is to name the courts the “Ron Hren Memorial Tennis Courts.” The presentation detailed the resolution requirements of naming a public facility and how they are meeting them with this naming suggestion. A few members of the public gave personal testimony for Ron Hren to the Commission, who passed away in July 2020. They mentioned unique contributions from Ron including maintenance of the courts and donating equipment and supplies to the Hal Jensen Recreation Center.

The Commission discussed the group meeting all criteria of the resolution requirements, and that they were ready to vote on the naming of the tennis courts in question. Commissioner Martin motioned to recommend to the City Council that the courts be named the “Ron Hren Memorial Tennis Courts.” Commissioner Linskey seconded the motion. The motion passed unanimously. Based on the decision of the Commission, staff will bring the recommendation and a naming resolution to City Council for their consideration this fall.

C. Project ranking exercise

Chair Conway began by introducing the topic, with Sayers discussing the timeline for the item. Sayers began with project descriptions for the Commission to rank with the exercise given. The cut-off for these projects was \$2 million, leaving funding amounts off this document currently. Amy Hagin reviewed each project listed in the ranking exercise to ensure commissioners understood each one. The Commission received an email with a link to the ranking exercise to complete with this information in mind.

Sayers mentioned that Sport Court resurfacing/replacing will also be added to the exercise and explained that item to the Commission. The Commission asked about the materials to resurface courts and Sayers answered that they have found a long-term solution with a 6-inch overlay resurface, the most recent example being the new courts at Ponderosa Park. The Commission asked about the timeline and need for Cemetery Expansion and Hagin answered regarding sectioned plots. The Commission brought up the Heritage Square bathroom and its tendency to be used for unintended purposes, and if the restroom relocation would mitigate unwanted behaviors. The Commission asked about permanent restrooms at Thorpe Park, to which Hagin responded that restrooms are already being added there as part of the fiscal year 2023 budget (this year).

The Commission asked for public participation on this item. A member of the public, Jana Perpetch, showed gratitude for this process and suggested a bathroom at Hal Jensen Recreation Center during after-hours use of the grounds. Sayers mentioned that the projects “restroom restoration and remodeling,”

“recreation facility capital improvements,” or “Hal Jensen HVAC” could include the project suggested by Ms. Perpetch.

Sayers shared a visual of the ranking survey with an explanation on how to complete the exercise by ranking each item by importance with a weight of 1-10, with 1 being low priority and 10 being high priority. Time was given for Commissioners to complete the ranking exercise during the meeting and allow for questions. Responses were collected for this item and will be revisited in a future agenda item.

5. City Council Liaison Reports – Councilmember Regina Salas

Councilmember Regina Salas was unavailable for the meeting.

6. Reports –Monthly highlights of Parks and Recreation, Open Space

Chair Conway began by asking for questions regarding the monthly report. Commissioner Martin commented that the Aquaplex membership data being included in the report was helpful and eye-opening. Hagin responded with information regarding the Aquaplex membership numbers given in the monthly report. PROSE is working on membership drives in the future to increase memberships. There was discussion on increasing attendance at the Aquaplex and other factors such as lifting the mask mandate. Chair Conway commented on the value in providing the monthly report to the Commission.

7. Informational items to and from Commissioners and Staff

Chair Conway informed the Commission of that week’s concert in the park, to be held at Peak View Park in partnership with Coconino County. Sayers mentioned that July is Parks and Recreation Month, and that the Mayor gave a proclamation for its celebration. Sayers also mentioned that there are daily events throughout the month of July to celebrate with PROSE at various centers and parks, with all information being available on the Parks and Recreation Facebook page.

8. Agenda Items for August 15, 2022 meeting

- A. Priorities Exercise Results
- B. BBB Recreation 5-Year Planning
- C. Project updates for FY23

Adjournment

The meeting adjourned at 5:48 pm.