



PARKS AND RECREATION COMMISSION
 Hybrid Meeting – [Click here to join the meeting](#)
 Community Room, Aquaplex 1702 N Fourth St.
 August 15, 2022 4:00 p.m.



DRAFT MINUTES

Members

- | | |
|---|--|
| <input type="checkbox"/> Commissioner Richard Conway (Chair) | <input checked="" type="checkbox"/> Commissioner Austin Kerr |
| <input checked="" type="checkbox"/> Commissioner Brenda Linskey | <input checked="" type="checkbox"/> Commissioner Ryan Martin |
| <input checked="" type="checkbox"/> Commissioner Stephen Parsons (Co-Chair) | <input checked="" type="checkbox"/> Commissioner Dana Rowden |
| <input checked="" type="checkbox"/> Commissioner Josh Stackhouse | |

Councilmember / Liaison to the City Council

Councilmember Regina Salas

Staff and Others Present

Rebecca Sayers – PROSE Director
 Amy Hagin – Parks Manager / Interim Recreation Manager
 Beck Thomas – PROSE Administrative Specialist
 Vince Sherry – Owner of Run Flagstaff, Team Run Flagstaff

Call to Order

The meeting was called to order at 4:04 pm.

1. Roll Call

Commissioners Linskey, Parsons, Stackhouse, Kerr, and Rowden were present at roll call.

Commissioner Martin joined the meeting at 4:17 pm.

2. Approval of the July 18, 2022 Meeting Minutes

Commissioner Kerr moved to approve the meeting minutes from July 18, 2022. Commissioner Stackhouse seconded the motion. Motion approved unanimously.

3. Public Participation

There was no public participation.

4. Discussion Items

A. Proposal for a community running track – Vince Sherry

Rebecca Sayers, PROSE Director, introduced Vince Sherry whom she has been speaking with regarding a community running track. Sherry is from Run Flagstaff, a local business in Downtown Flagstaff. He gave a presentation regarding public track access in Flagstaff and the need to increase available track space for the public. Team Run Flagstaff is a running club funded by the Run Flagstaff store. This presentation detailed the need for more public track

space supported by safety concerns, prominent visiting athlete needs, and community desires. Sayers answered a question regarding where potential locations for a track within PROSE land would be and gave possible park locations. Funding sources were mentioned such as community donations and grant proposals. Commissioners Linskey and Martin expressed concern over adding a track due to other sports user groups waiting longer for their community needs to be met and needing more information before adjusting the priorities exercise conducted last month.

B. Results of the prioritization exercise from July's meeting

Sayers presented the data from last month's prioritization exercise that was given to the Commission. This presentation shows the top priorities based on survey data collected, such as play structure replacements, restroom upgrades, smart irrigation, Hal Jensen HVAC, among others. The Commission stated that the priorities are in line with previous discussion and will lead into the BBB Recreation 5-year plan. The top 10 priorities are shown at the end of this report.

C. BBB Recreation 5-year plan

Sayers showed the previous BBB Recreation 5-year plan and explained how the prioritization exercise will inform the next 5 years of budget planning. Sayers noted that other forms of funding exist, but they are working on budgeting the BBB fund with these top priorities.

D. Fiscal year 2023 funded projects and updates

Amy Hagin, Parks Manager / Interim Recreation Manager, began a presentation discussing a previous presentation that was given to the City's Budget Team on behalf of PROSE. Background on Parks, Recreation, and Open Space was given to help inform what is being funded for the current and next fiscal years. Hagin made the distinction between ongoing and one-time funding provided by the BBB Recreation fund, showing funding for deferred maintenance and refurbishing current amenities within PROSE. Some examples of one-time funding from the BBB Recreation fund included pickleball courts and Thorpe Park Annex. Deferred maintenance such as repair and replacement of the Flagstaff Urban Trail System (FUTS) was also mentioned. The Commission asked about how recent flooding has affected the Thorpe Park Annex, to which Hagin responded that Frances Short Duck Pond was affected, but not the Thorpe Park Annex parcel slated for development. Hagin's last slide showed \$600,000 in recurring BBB funding that could be used for the top priorities indicated by the Commission.

5. City Council Liaison Reports – Councilmember Regina Salas

Councilmember Salas was not present during this meeting.

6. Reports –Monthly highlights of Parks and Recreation, Open Space

There was brief discussion regarding vandalism during the month of August.

7. Informational items to and from Commissioners and Staff

Commissioner Parsons noted that the City Library downtown is commencing construction of a new entrance.

8. Agenda Items for September 19, 2022 meeting

A. Thorpe Park Annex community engagement process update

Adjournment

The meeting adjourned at 5:59 pm.

*The figure below represents data collected from Parks and Recreation Commissioners.

