



**Agenda**  
**City of Flagstaff**  
**AIRPORT COMMISSION**  
**1:00 PM to 2:30 P.M. October 12, 2023**

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**Meetings are HYBRID. You are welcome to join us in person in the airport conference room in the airport terminal, second floor or virtually by clicking the following link:**

[Join Team Meeting](#)



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Miciela Sahner at 928-213-2930 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

**No video/camera usage during meeting, microphones should be muted unless called to comment or ask/answer questions.**  
**Virtual meeting will be recorded.**

**I. CALL TO ORDER**

**COMMISSION MEMBERS:**

Christina Caldwell, Chair  
Gail Jackson, Vice Chair  
Jesse Breckenridge  
Carol Curtis  
Cal McLoy  
David Steiner  
Thomas Waddell

**CITY STAFF:**

Deb Harris, Council Member  
Heidi Hansen, Economic Vitality Director  
Brian Gall, Airport Director  
Adam Miele, Airport Programs Manager  
Claire Harper, Airport Communications Manager  
Tim Skinner, ARFF/Ops Manager  
Miciela Sahner, Admin. Specialist & Recording Secretary

**II. PRELIMINARY GENERAL BUSINESS**

**1. PUBLIC COMMENT/PARTICIPATION/INPUT**

*Items presented during the Public Participation/Input portion of the agenda cannot be acted upon by the Commission. Individual members of the Commission may ask questions of the public but are prohibited by the Open Meeting Law from discussion or considering the item among themselves until the item has been officially placed on the agenda.*

2. ANNOUNCEMENTS

*Reconsiderations, Changes to the Agenda, and other Preliminary Announcements.*

3. APPROVAL OF MINUTES: Regular Meeting of September 14<sup>th</sup>, 2023.

*RECOMMENDED ACTION: Approve the minutes as submitted.*

4. CITY COUNCIL UPDATES (Deb Harris)

III. STAFF REPORTS (Brian Gall)

*Commercial enplanements, aviation activity*

IV. FIXED BASE OPERATOR REPORT (Wiseman Aviation)

*General aviation issues, fuel sales and business report*

V. PROJECT & GRANT UPDATES

1. Project & Grant Update (Adam Miele)
2. Drainage Master Plan (Mead & Hunt)

VI. COMMUNICATION & BUSINESS UPDATES (Claire Harper)

VII. INFORMATIONAL ITEM

1. Airport Restaurant Update (Brian Gall)

VIII. ADJOURNMENT OF REGULAR MEETING

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall in accordance with the statement filed by the Administrative Specialist with the City Clerk. This Commission agenda was also posted on the City's web site on October 5<sup>th</sup>, 2023, and can be downloaded at [Flagstaff.az.gov](http://Flagstaff.az.gov).

*Miciela Sahrer*

Recording Secretary