

# ACTION MINUTES

## City of Flagstaff BICYCLE ADVISORY COMMITTEE



**Thursday, December 7, 2023 | 4:30 pm**

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Flagstaff City Hall, Council Conference Room  
211 West Aspen Avenue, Flagstaff, Arizona  
Virtual via Microsoft Teams

### CALL TO ORDER

The meeting was called to order at 4:34 pm. On roll call, the following Committee members were present:

Susan Hueftle, chair  
Kim Austin  
Daniel Crim  
Estella Hollander  
Samantha Meier  
Matthew Mitchell

### Members absent:

Valerie Piet

### The following City and agency staff were present:

Jeff Bauman, Transportation Section Manager  
Martin Ince, Multimodal Transportation Planner  
Jim McCarthy, Flagstaff City Council  
Paul Mood, City Engineer  
Christopher Phair, Transportation Planner  
Lt. Ryan Turley, Flagstaff Police Department

### Public present:

Kevin Hayes  
Scott Mason  
Adam Shimoni, Flagstaff Biking Organization

**I. PRELIMINARY GENERAL BUSINESS**

**1. Announcements**

Several Announcements were made by Committee members, but no action was taken.

**2. Public Comment**

There were no Public Comments.

**3. Approval of Minutes**

Mr. Mitchell made, and Chair Hueftle seconded, a motion to approve the minutes of the regular meetings of March 2, 2023, April 6, 2023, and May 4, 2023. The motion was approved unanimously (6-0).

**II. OLD BUSINESS**

**1. Bikeways Pedestrian and bicyclist bill of rights**

This item was not discussed.

**III. NEW BUSINESS**

**1. Pedestrian and bicycle project capital and grants planning**

The Committee discussed this item but did not take action.

**2. Revisions to Engineering Standards**

The Committee discussed this item but did not take action.

**IV. CONCLUDING GENERAL BUSINESS**

**1. Reports**

The Committee discussed the Reports but did not take action.

**2. Concluding announcements**

The next meeting is scheduled for January 4, 2024. The committee expressed its interest in a combined meeting with the Pedestrian Advisory Committee, which would be held on January 11, 2024.

V. **ADJOURNMENT**

The meeting was adjourned at 6:24 pm