



# MEETING NOTES



## **Working Group for Public Facilities, Services and Safety Element**

Thursday, February 2, 2012

12:00 p.m. to 1:30 p.m.

Flagstaff City Hall, Staff Conference Room

### **1. Introductions:**

#### **Present :**

Nat White, CAC Member; Jean Griego, CAC Member: Tiffany Antol, Senior Planner; Darrel Barker, Comprehensive Planning Project Manager; Sue Brown, Facilities Management Department; Bob Caravona, Advance Planning Manager; Ken Kotch, Deputy Chief of Police; Rebecca Sayers, Public Works Section Head; Kimberly Sharp, Neighborhood Planner.

### **2. Purpose of Working Group Meetings**

#### **a. Review Packet 1 - Comments Received**

Bob Caravona thanked everyone for their comments and participation. The Working Group's, staff and extended staff's comments enables assessment of the current Regional Plan elements goals/policies. The comments and discussion also provides direction to staff when drafting the text, goals and policies for the Packet 2 of the updated regional plan. A color coded handout of comments received was distributed enabling the reader to associate a "critique" with a "recommendation".

Mr. Caravona addressed some of Nat White's concerns. Nat White then further elaborated upon his concerns and the need for a finished Regional Plan that must be clear, thematic, and user friendly. Discussion occurred regarding what does this section address: future conditions, existing, corrections of existing conditions? The A.R.S. statute was referenced to state the minimum requirements.

Discussion then occurred as to whether are these elements were grouped appropriately under one chapter or should Safety have it's separate chapter? The goals may be very different if under separate chapters. Tiffany Antol recommended goals be categorized: utilities/telecommunication; human services/government administration; safety/emergency preparedness. Mr. Caravona asked if Ms. Antol would be available to assist with further clarification and review of work. Creating Vision for this chapter could assist in refining this effort.

- i. Text and background information
- ii. Goals and policies

Next, the Working Group reviewed each of the existing goals/policies with the review comments/recommendations. It was noted that the Safety Element didn't have its own goals and policies but referenced another section. Some the goals/policies attempted to accomplish too much and in some instances didn't address the goal or element. The discussions and direction received will then be included in the drafting Packet 2.

Mr. Caravona reminded the Working Group of CAC's direction to review 'model goals and policies'. Upon the Working Group's website, Mr. Caravona posted Tuscon's, Maricopa and Sedona's general plan elements relating to Safety, Buildings/Facilities and Services. He also noted that he has yet to find a community's general plan that combined the Safety Element with the Buildings, Services and Facility Element. However, Mr. Caravona will try to proceed to incorporate this idea -- conceptually, believing identifying 'health/safety' needs could drive the analysis for building/facility needs. The Working Group briefly reviewed Tuscon's goals. CAC Mmember Jean Griego generally likes the concise, meaningful language found in Tuscon's plan.

A brief discussion occurred about the two different approaches of facility location -- the campus approach versus services all under one roof (e.g. county vs. city). Reference material available for further reading are comments received from the Focus Group outlined in packet 1 as well as the City's "Space Needs Assessment" posted on the Working Group's web page.

Mr. Ken Kotch discussed the Police department's needs, consideration and practical limitations.

### **3. Next Meeting**

#### **a. February 16, 2011**

##### **i. Review Packet 2 – first iteration**

**ADJOURN**