



APPLICATION FOR RESIDENTIAL BUILDING / GRADING PERMIT

211 W. Aspen Ave
Flagstaff, AZ 86001
www.flagstaff.az.gov

P: (928) 213-2619
cdfreecounter@flagstaffaz.gov

- SFD Addition/Remodel
- Demo ADU Solar
- Accessory Structure

SITE ADDRESS: _____

Subdivision: _____ Lot #: _____ Parcel # _____

(*See Subdivision Note on Pg 2)

Property OWNER: _____

Owner's Address: _____ Owner's Phone #: _____

City – State – Zip: _____

Permit Contact Name: _____ Phone #: _____ Email: _____

Estimated Value of Construction: \$ _____

Scope of Work: _____

Date Built of any existing structures on the property _____

Contact the local Registrar of Contractors Office (928-637-0480) regarding licensed contractor requirements. If you are using a licensed General Contractor and/or subcontractors, you must provide that information prior to the permit being issued.

GENERAL CONTRACTOR or Owner/Builder (Res. Only): _____

Contact Name: _____ Email Address: _____ Day Phone #: _____

Address: _____ City – State – Zip: _____

ROC License # _____ License Class _____ Expiration Date _____

Arizona State Tax #: _____ City of Flagstaff Business License #: _____

Plumbing Sub: _____ License #: _____ Phone #: _____

Curb Cut/Approach: _____ License #: _____ Phone #: _____

Electrical Sub: _____ License #: _____ Phone #: _____

Mechanical Sub: _____ License #: _____ Phone #: _____

If you are taking the building permit out as owner builder: Do you or will you live on the premises? Yes No

If no, you must provide a signed statement from the Registrar of Contractors stating that you are exempt from using a licensed contractor per A.R.S. 32-1121. If you have any questions you may contact the Registrar of Contractors at **1-877-692-9762**, or pick up your statement at 800 W. Washington St, 6th floor, Phoenix, AZ.

Printed Name Home Owner Contractor

Title

X

Signature

Date

Impervious Surface (Square Feet)

ADEQ NOI # _____

Please include TOTAL square footage (**new & existing**) using the footprint not the livable areas. The following square footages must also be provided on the building plans.

***SUBDIVISION NOTE:**
The NOI number must be obtained **prior** to building permit submittal if your lot is located in an affected subdivision. Please refer to the City of Flagstaff Stormwater management page of our website or check with Front Counter Staff for a complete list of affected subdivisions and requirements.

Buildings: _____ SF Sidewalks: _____ SF

Driveway: _____ SF Decks/Patios: _____ SF

Parking: _____ SF Other: _____ SF

TOTAL: _____ SF

Property Information: Yes No Located in an existing City of Flagstaff Historic District? (Name: _____)

Grading Questionnaire

Do any of the following conditions apply to your site? Please check the appropriate response. (cut and fill inside the building foot print is not counted).

- | <u>Yes</u> | <u>No</u> | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Will there be fill greater than 50 cubic yards on any one lot (about 4 ½ - 10 wheeler loads)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Will you be placing fill or creating a cut-slope near your property line (i.e. leveling lot)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Will you be filling areas of your project outside the building footprint/foundation with imported fill material or existing material from excavations for basements, lower floors, foundations, retaining walls or other structures authorized by a valid building permit? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Will there be fill supporting a structure (must be engineered prior to commencing work)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Will the placement of fill on your property obstruct or change the flow of an existing man-made or natural drainage course or divert runoff onto neighboring property? |

A “**YES**” response to any question may require a grading permit, and must be shown on the site plans (existing contour lines and new proposed). Sections may be required. Please provide two (2) sets of the following:

- Shade the area to be cut and/or filled.
- Typical cross section for area to be cut and/or filled

Indicate quantities of cut _____ cyds.; fill _____ cyds. Estimate value of grading \$ _____

Plans for any retaining walls (if retaining greater than 48” or has a surcharge from a structure or parking area, the plans must be prepared by a professional engineer and stamped). Special Inspection is required: yes / no

R105.3.2 – Time Limitation of application: An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing unless such application has been pursued in good faith or a permit has been issued. The building official is authorized to grant one or more extensions not exceeding a period of 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

DEPOSIT SCHEDULE: The estimated plan review fee is due (see estimated plan review fees chart) at the time the application is submitted and is **non-refundable**. The remaining balance of the permit fee is due upon permit issuance.

Solar Application Deposit: \$150.00 (remaining balance will be due upon permit issuance)

ESTIMATED PLAN REVIEW FEES

(for plan review deposit only)

Valuation	Plan Check Fee	Valuation	Plan Check Fee	Valuation	Plan Check Fee
\$ 1-500	18.00	42,000	423.00	97,000	730.00
600	20.00	43,000	431.00	98,000	736.00
700	22.00	44,000	438.00	99,000	741.00
800	25.00	45,000	446.00	100,000	746.00
900	27.00	46,000	453.00	110,000	788.00
1,000	29.00	47,000	461.00	120,000	830.00
1,100	31.00	48,000	469.00	130,000	872.00
1,200	34.00	49,000	476.00	140,000	914.00
1,300	36.00	50,000	484.00	150,000	956.00
1,400	38.00	51,000	489.00	160,000	998.00
1,500	41.00	52,000	494.00	170,000	1040.00
1,600	43.00	53,000	499.00	180,000	1,082.00
1,700	45.00	54,000	504.00	190,000	1,124.00
1,800	47.00	55,000	510.00	200,000	1,166.00
1,900	50.00	56,000	515.00	210,000	1,208.00
2,000	52.00	57,000	520.00	220,000	1,250.00
3,000	62.00	58,000	525.00	230,000	1,292.00
4,000	73.00	59,000	531.00	240,000	1,334.00
5,000	84.00	60,000	536.00	250,000	1,376.00
6,000	94.00	61,000	541.00	260,000	1,418.00
7,000	105.00	62,000	546.00	270,000	1,460.00
8,000	115.00	63,000	552.00	280,000	1,502.00
9,000	126.00	64,000	557.00	290,000	1,544.00
10,000	136.00	65,000	562.00	300,000	1,586.00
11,000	147.00	66,000	567.00	310,000	1,628.00
12,000	157.00	67,000	573.00	320,000	1,670.00
13,000	168.00	68,000	578.00	330,000	1,712.00
14,000	178.00	69,000	583.00	340,000	1,754.00
15,000	189.00	70,000	588.00	350,000	1,796.00
16,000	199.00	71,000	594.00	360,000	1,838.00
17,000	210.00	72,000	599.00	370,000	1,880.00
18,000	220.00	73,000	604.00	380,000	1,922.00
19,000	231.00	74,000	609.00	390,000	1,964.00
20,000	241.00	75,000	615.00	400,000	2,006.00
21,000	252.00	76,000	620.00	410,000	2,048.00
22,000	262.00	77,000	625.00	420,000	2,090.00
23,000	273.00	78,000	631.00	430,000	2,132.00
24,000	283.00	79,000	636.00	440,000	2,174.00
25,000	294.00	80,000	641.00	450,000	2,216.00
26,000	301.00	81,000	646.00	460,000	2,258.00
27,000	309.00	82,000	652.00	470,000	2,300.00
28,000	316.00	83,000	657.00	480,000	2,342.00
29,000	324.00	84,000	662.00	490,000	2,384.00
30,000	332.00	85,000	667.00	500,000	2,426.00
31,000	339.00	86,000	673.00	550,000	2,605.00
32,000	347.00	87,000	678.00	600,000	2,783.00
33,000	354.00	88,000	683.00	650,000	2,960.00
34,000	362.00	89,000	688.00	700,000	3,138.00
35,000	370.00	90,000	694.00	750,000	3,315.00
36,000	378.00	91,000	699.00	800,000	3,492.00
37,000	385.00	92,000	704.00	850,000	3,670.00
38,000	393.00	93,000	709.00	900,000	3,847.00
39,000	400.00	94,000	715.00	950,000	4,025.00
40,000	408.00	95,000	720.00	1,000,000	4,202.00
41,000	416.00	96,000	725.00	2,000,000	6,941.00

ESTIMATED PLAN REVIEW FEES CONTINUED

Valuation	Plan Check Fee	Valuation	Plan Check Fee	Valuation	Plan Check Fee
3,000,000	9,671.00	36,000,000	99,761.00	69,000,000	189,851.00
4,000,000	12,401.00	37,000,000	102,491.00	70,000,000	192,581.00
5,000,000	15,131.00	38,000,000	105,221.00	71,000,000	195,311.00
6,000,000	17,861.00	39,000,000	107,951.00	72,000,000	198,041.00
7,000,000	20,591.00	40,000,000	110,681.00	73,000,000	200,771.00
8,000,000	23,321.00	41,000,000	113,411.00	74,000,000	203,501.00
9,000,000	26,051.00	42,000,000	116,141.00	75,000,000	206,231.00
10,000,000	28,781.00	43,000,000	118,871.00	76,000,000	208,961.00
11,000,000	31,511.00	44,000,000	121,601.00	77,000,000	211,691.00
12,000,000	34,241.00	45,000,000	124,331.00	78,000,000	214,421.00
13,000,000	36,971.00	46,000,000	127,061.00	79,000,000	217,151.00
14,000,000	39,701.00	47,000,000	129,791.00	80,000,000	219,881.00
15,000,000	42,431.00	48,000,000	132,521.00	81,000,000	222,611.00
16,000,000	45,161.00	49,000,000	135,251.00	82,000,000	225,341.00
17,000,000	47,891.00	50,000,000	137,981.00	83,000,000	228,071.00
18,000,000	50,621.00	51,000,000	140,711.00	84,000,000	230,801.00
19,000,000	53,351.00	52,000,000	143,441.00	85,000,000	233,531.00
20,000,000	56,081.00	53,000,000	146,171.00	86,000,000	236,261.00
21,000,000	58,811.00	54,000,000	148,901.00	87,000,000	238,991.00
22,000,000	61,541.00	55,000,000	151,631.00	88,000,000	241,721.00
23,000,000	64,271.00	56,000,000	154,361.00	89,000,000	244,451.00
24,000,000	67,001.00	57,000,000	157,091.00	90,000,000	247,181.00
25,000,000	69,731.00	58,000,000	159,821.00	91,000,000	249,911.00
26,000,000	72,461.00	59,000,000	162,551.00	92,000,000	252,641.00
27,000,000	75,191.00	60,000,000	165,281.00	93,000,000	255,371.00
28,000,000	77,921.00	61,000,000	168,011.00	94,000,000	258,101.00
29,000,000	80,651.00	62,000,000	170,741.00	95,000,000	260,831.00
30,000,000	83,381.00	63,000,000	173,471.00	96,000,000	263,561.00
31,000,000	86,111.00	64,000,000	176,201.00	97,000,000	266,291.00
32,000,000	88,841.00	65,000,000	178,931.00	98,000,000	269,021.00
33,000,000	91,571.00	66,000,000	181,661.00	99,000,000	271,751.00
34,000,000	94,301.00	67,000,000	184,391.00	100,000,000	274,481.00
35,000,000	97,031.00	68,000,000	187,121.00		