CITY COUNCIL REPORT

DATE: October 28, 2015

TO: Mayor and City Council

FROM: Elizabeth A. Burke, City Clerk

CC: City Manager Josh Copley; Deputy City Managers Barbara Goodrich and Jerene Watson; City Attorney Michelle D'Andrea; and Deputy City Clerk Stacy Saltzburg

SUBJECT: Status of AgendaQuick Upgrade re Council Voting Record

The City Clerk's Office was recently asked for an update on the AgendaQuick system enhancements which will allow the voting records of councilmembers to be shared on the City's website. As I reported previously, when I first checked into such a software program, I found that they are usually associated with an automated agenda process and to switch our program, which was just initiated in July 2012, would be a substantial cost.

Our vendor, which is a small company located in Seattle, Washington with a very small staff, has offered to work with us in developing such a program, at no charge. Our last update included a temporary, internal reporting function which I could do; however, we have run into problems with it in that it did not include all of the meetings. They are working on that fix at this time.

Additionally, as they have been working on this, they have received requests from other communities and while including all of these will ultimately make for a better program, it is taking more time than initially anticipated.

The following diagrams include some mock-ups so you can see where they are headed with this. I have been given a start-up time of a few weeks; however, based on the past anticipated dates, I am reluctant to be that optimistic. I do believe it would be safe to say this will be complete by the end of this calendar year, and prior to our next candidate election, whenever that may occur.
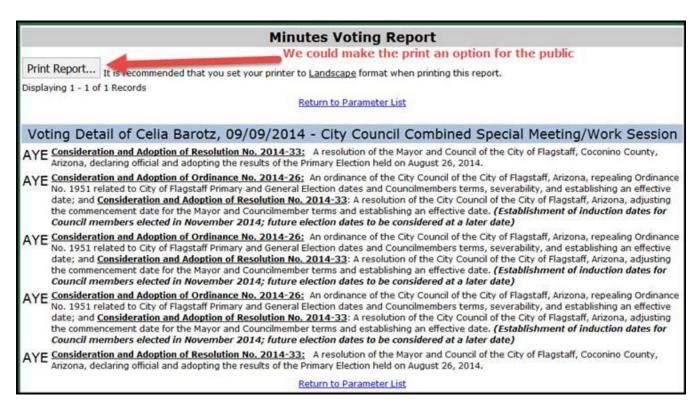
The following shows the initial page which includes the general list of Councilmembers and each would have a link to their individual pages—similar to what is currently included on the City's website.

The following shows a report for an individual member broken out by meeting date/type.

Finally, the following shows how each meeting would be shown. The agenda items would then also link directly to the staff summary for that item so someone looking at this could link back to the information for details.

And, as also mentioned previously, this information will only be available from the time that we started using the Minutes module in the fall of last year, when the data was gathered in the necessary fields.

Please let me know if you should have any further questions.