

**CITY OF FLAGSTAFF  
STORMWATER MANAGEMENT  
FLOODPLAIN USE PERMIT APPLICATION**

In accordance with Section 12-1-5-3 of City of Flagstaff Floodplain Management Regulations As Amended - 2001, a Floodplain Permit shall be obtained prior to any construction or substantial improvement of any building, structure or portion thereof; prior to the use or change of use of land, building or structure; prior to the change or extension of a non-conforming use; and prior to the placement of fill in the flood fringe. The Floodplain Administrator will act on an application for a Floodplain Use Permit within **thirty (30) days** from receipt of the application and **all required information. Incomplete applications will not be processed.**

**OWNER/APPLICANT INFORMATION**

Name of Property Owner: \_\_\_\_\_

Address of Property Owner: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Owner's Phone No.: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Legal Relationship to Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Applicant's No: \_\_\_\_\_

**SITE INFORMATION**

Site Location/Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Type of Request:  Permanent  Temporary

Description of Proposed Use:  Residential  Commercial  Accessory Structure

Type of Proposed work:  New construction  Improvement of an existing structure

Description of Proposed Work:  Fill/Excavation  Utility/Trenching  Other

Describe: \_\_\_\_\_

**FLOODPLAIN INFORMATION**

FIRM Panel No. 040020- \_\_\_\_\_ Panel Date: \_\_\_\_\_ FIRM Map Index date: \_\_\_\_\_

Floodplain Zone the Property is located in: \_\_\_\_\_

The Base Flood Elevation per the Map(if applicable): \_\_\_\_\_

Is Property in Regulatory Floodway? \_\_\_\_\_

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**STRUCTURE INFORMATION**

Existing Ground Elevation: \_\_\_\_\_, NGVD. Proposed Ground Elevation: \_\_\_\_\_, NGVD

Is any fill proposed? \_\_\_ Yes \_\_\_ No

If work is on an existing structure:

What is the current assessed or market value of structure: \$ \_\_\_\_\_

(Documentation must be provided from Assessor's Office or Certified Appraisal)

What is value of proposed work? \$ \_\_\_\_\_

(Provide a detailed construction cost estimate)

**STATE and FEDERAL PERMIT INFORMATION**

Does this work cross or impact a jurisdictional wash, stream, or channel? \_\_\_ Yes \_\_\_ No

If yes, you must obtain and attach copies of the U.S. Army Corps of Engineers 404 and ADEQ 401 Permits.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Owner(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Signature of Owner(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**To be completed by the city:**

**Floodplain Use Permit Application:** Accepted \_\_\_\_\_ Denied \_\_\_\_\_

**Information Complete:** \_\_\_ Yes \_\_\_ No

**Reason Denied and/or Additional Information required:** \_\_\_\_\_  
\_\_\_\_\_

**Floodplain Administrator or Rep.:** \_\_\_\_\_ **Date:** \_\_\_\_\_